

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....September 19, 2012

- I. **CALL TO ORDER** The regular meeting of the board of education was called to order by President Sikowski at 6:00 p.m. in the board room of the high school.
- II. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- III. **ROLL CALL** The following members were present: Jeannette Sikowski, Ginger Deschane, Martha Neitzer, Lyle Cherry, Thomas Wiedemeier, Michael Dama and Jane Meissner.

Others present: Patrick Mans, Superintendent; Jeff Baumann, High School Principal; Jeffrey Walsh, Elementary/Middle School Principal; Kris Heidewald, Administrative Secretary; Thomas White, Building, Grounds and Transportation Director and Jolene Huc, Community Ed Director.

- IV. **APPROVAL OF AGENDA** Motion by Dama, seconded by Meissner to approve the agenda as presented. Motion carried 7-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**

- A. **MINUTES OF REGULAR MEETING AUGUST 15, 2012**
- B. **VOUCHERS**
- C. **FINANCIAL REPORT**

Motion by Neitzer, seconded by Wiedemeier to approve the consent agenda with approval of vouchers #81099-81299 with voids of #81104, 81106, 81298 in the amount of \$1,472,016.01 (note the amount includes a check to pay short term borrowing) and Fund 60 vouchers #163628-162635 in the amount of \$4,387.82.

- VI. **PUBLIC INPUT** There was none.
- VII. **CORRESPONDENCE/RECOGNITION** Crivitz Elementary School won "School of Recognition" for the second year in a row. WASB thank you for continuing our WASB membership. Received notification from DPI that the issues on the Civil Rights Audit have been successfully addressed. Hope Simpson, Diane Sherman, Pam Rickman, Barb Kroll, Ann Marlatt, Lisa Schroeder and Jen Thoreson sent a thank you for being able to attend the TRITON classes this summer.

VIII. REPORTS

A. COMMITTEE REPORT(S)

1. CURRICULUM COMMITTEE The committee met on August 28th and reviewed two new electives – Newspapers in the Classroom and Food Science.
2. PERSONNEL/NEGOTIATIONS COMMITTEE The committee met and discussed the wage increase for the non represented staff to be 1% which is what the committee is recommending. The support staff employee handbook insurance language needs to be changed. Also discussed the Technology Coordinator's 2012-2013 contract which will be discussed in closed session.

B. ADMINISTRATIVE REPORT(S)

1. PATRICK MANS, SUPERINTENDENT Reported on the ACT suite for high school accountability and career planning that was received from DPI.

A Dane County Circuit Court Judge found several of the aspects for ACT 10 in violation of the State and U.S. Constitutions. We will have to watch and see what happens with this.

There will be a tailgate party before the football game this Friday from 5:00-6:30 p.m. The Sports Boosters will provide the burgers and the public is invited to bring a dish to pass.

2. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL The implementation of the resource period has received very favorable reviews from the faculty so far. The time is being used wisely. It has been much easier to help students with their work now.

It looks like we will have enough freshmen for a basketball team this year. A coach will be needed to be hired.

The volleyball and football seasons are well under way and both programs have had some exciting moments so far. The Wolverine Boosters will be hosting a tailgate party before the football game this Friday night. Witt Ford will have cars in the parking lot from 1-8 p.m. for people to test drive. They will give the school \$20-\$30 per test drive as a fundraiser for the district.

2. JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL Gave a presentation on the DATA Retreat.

Crivitz Elementary has been informed that it has won the School of Recognition Award for the second year in a row. On October 2nd this year there will be a presentation in Madison and Mrs. Russ, Mrs. Marlatt and myself will attend.

Middle School sports is in full swing with the volleyball and football teams well into their season.

3. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR
A grant request was submitted to Focus on Energy and \$25,000 will be awarded to 12 separate school districts to be used on energy saving projects.

The old letter board sign at the high school has been removed in preparation for the new digital sign. The sign is here and will be installed next week.

Our contract with Cintas for rug and mop services is coming to an end. I am seeking quotes from other providers and will choose one as soon as possible.

We have installed 2 new chemical dispensers in each building.

Mrs. Berndt and I have begun riding the morning bus routes. We are verifying mileage and any inefficiencies with the routes.

A 4'x16' banner is being created to be mounted to the back side of the press box. It will read "Home of the Wolverines" with a paw print toward the left side.

Middle school football practice is not taking place at the old high school practice field. The middle school coaches helped us move the equipment to the new area. Thank you to Bill Retza for the use of his trailer.

During routine testing of the fire alarm system at the high school it was discovered that the panel had an internal circuit board failure. The replacement costs cost nearly as much as the cost of a new panel. The panel has been replaced and is now functioning properly. The annunciator was also found to be non-functioning. This will be replaced at a later time.

4. JOLENE HUC – COMMUNITY EDUCATION DIRECTOR The Community Ed Council did not meet last month. The next meeting is scheduled for October 10th at 6:00 p.m. in the H.S. Library.

I will be attending the WCEA Conference on October 1st & 2nd.

Flag Football has started and we have 84 students; Community Ed Cheer has started also. Tumbling will start on October 2nd. Martial Arts has started.

The new equipment for the weight room is in thank you to Tom's crew.

We are looking for volunteers to help with the surveys during the Tailgate Party on Friday.

5. ROBERTO SANTOS – STUDENT COUNCIL REPRESENTATIVE Student Council – Theme for Homecoming is Whimsical Woodland. The game is against Coleman and the dance will be on Saturday, October 6th.

Science Club – The club is purchasing an octopus and will also buy wildflowers to be planted in November.

NHS – The induction banquet is October 29th with Dr. Kalgrin as the guest speaker.

Yearbook – They have been going over themes and covers.

Rubgoldberg – Are brainstorming ideas and having the election of officers.

IX. INFORMATION/DISCUSSION

- A. 2012-2013 NON-REPRESENTED (ADMIN) STAFF COMPENSATION This needs to be set by the board. The Personnel/Negotiations Committee met and discussed this issue and will recommend a 1% increase in compensation . This is keeping with what the District settled for the support staff.

- B. SUPPORT STAFF HANDBOOK INSURANCE LANGUAGE An additional clarification needs to be addressed in the support staff employee handbook insurance language. It was established the minimum number of hours for an employee to be offered insurance at 1600/annually there were two school year support staff employees who had been receiving insurance prior to switching the handbook.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATIONS

- 1. MIDDLE SCHOOL SCIENCE TEACHER Motion by Deschane, seconded by Dama to accept the resignation of Matt Paulsen pending approval by Wabeno and to release him from liquidated damages in the Master Agreement. Motion carried 7-0.
- 2. JV VOLLEYBALL COACH Motion by Wiedemeier, seconded by Neitzer to accept the resignation of Justine Starzer as JV Volleyball Coach. Motion carried 7-0.

B. APPOINTMENT(S)

- 1. JV VOLLEYBALL COACH Motion by Dama, seconded by Deschane to approve Sharon Bernier as the JV Volleyball Coach. Motion carried 7-0.
- 2. HIGH SCHOOL GOLF COACH Motion failed for lack of motion.
- 3. HALF-TIME STUDENT COUNCIL ADVISOR Motion by Deschane, seconded by Meisner to approve Val Diaz and half-time Student Council Advisor. Motion carried 7-0.
- 4. SUBSTITUTE TEACHER(S) Motion by Dama, seconded by Wiedemeier to approve Mary Anne Kust, Julie Carter-Moriva, John Carlson and Lee Meyer as substitute teachers. Motion carried 7-0.
- 5. SUBSTITUTE PARAPROFESSIONAL Motion by Wiedemeier, seconded by Dama to approve Josh Taylor as a paraprofessional aide. Motion carried 7-0.
- 6. SUBSTITUTE FOOD SERVICE/PARAPROFESSIONAL/CLERICAL Motion by Neitzer, seconded by Dama to approve Tammy Messenger as a substitute food service/paraprofessional/clerical aide. Motion carried 7-0.

7. SUBSTITUTE CUSTODIAN Motion by Wiedemeier, seconded by Meissner to approve Kathleen Williams as a substitute custodian. Motion carried 7-0.
8. VOLUNTEERS ELEMENTARY Motion by Dama, seconded by Cherry to approve the elementary volunteer list as presented. Motion carried 7-0.
- C. APPROVE 2012-2013 PROFESSIONAL STAFF SENIORITY LIST Motion by Cherry, seconded by Neitzer to approve the 2012-2013 professional staff seniority list as presented. Motion carried 7-0.
- D. APPROVE YOUTH OPTIONS REQUEST Motion by Dama, seconded by Meissner to approve the two Youth Options Requests. Motion carried 7-0.
- E. 2012-2013 NON-REPRESENTED (ADMIN) STAFF COMPENSATION Motion by Wiedemeier, seconded by Meissner to approve the 1% compensation raise for the non-represented (admin) staff as recommended. Motion carried 7-0.
- F. SUPPORT STAFF HANDBOOK INSURANCE LANGUAGE Motion by Dama, seconded by Neitzer to approve the Support Staff Handbook Insurance language as presented. Motion carried 7-0.
- G. MOVE NOVEMBER BOARD MEETING TO THE 4TH WEDNESDAY Motion by Dama, seconded by Meissner to move the November board meeting to the 4th Wednesday of the month. Motion carried 7-0.
- XI. RECESS TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(c) FOR THE PURPOSE OF DISCUSSION:
 - A. CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY
 1. CROSS CATEGORICAL CESA 8 SPECIAL EDUCATION POSITION
 2. TECHNOLOGY COORDINATORMotion by Cherry, seconded by Dama to Recess to Closed Session as Provided by State Statute 19.85(1)(c) for the Purpose of Discussion: Considering Employment, Promotion, Compensation or Performance Evaluation Data of any

Public Employee Over Which the Governmental Body has Jurisdiction or Exercises Responsibility at 6:55 p.m. Roll call vote was taken: Dama, yes; Meissner, yes; Sikowski, yes; Neitzer, yes; Cherry, yes; Wiedemeier, ye; and Deschane, yes. Motion carried 7-0.

- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATE STATUTE 19.85(2) Motion by Neitzer, seconded by Wiedemeier to reconvene into open session at 7:15 p.m. Motion carried 7-0.

Motion by Cherry, seconded by Dama to offer Nick Schramm full time employment with benefits his contract to run from October, 2012-October, 2013 with it to be reexamined at the end of June, 2013. Motion carried 6-1-0 with Deschane voting no.

- XIII. ADJOURNMENT Motion by Meissner, seconded by Dama to adjourn at 7:17 p.m. Motion carried 7-0.

Prepared by:

Kris Heidewald
Recording Secretary

Ginger Deschane
Clerk

Jeannette Sikowski
President