

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICAL MINUTES**

Regular Meeting of the Board of Education.....December 19, 2012

- I.      **CALL TO ORDER** The regular meeting of the board of education was called to order by President Sikowski at 6:00 p.m. in the board room of the district office.
- II.     **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- III.    **ROLL CALL** The following members were present: Jeannette Sikowski, Ginger Deschane, Martha Neitzer, Lyle Cherry, Thomas Wiedemeier, Michael Dama and Jane Meissner.

Others present: Patrick Mans, Superintendent; Jeff Baumann, High School Principal; Jeff Walsh, Elementary/Middle School Principal; Kris Heidewald, Administrative Secretary; and Thomas White, Buildings, Grounds and Transportation Director.

- IV.     **APPROVAL OF AGENDA** Motion by Dama, seconded by Meissner to approve the agenda as presented with the deletion of IX E and X G. Motion carried 7-0.
- V.      **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
  - A.      MINUTES OF REGULAR MEETING NOVEMBER 28, 2012
  - B.      VOUCHERS
  - C.      FINANCIAL REPORT
  - D.      FUND 39 DEBT SERVICE

Motion by Neitzer, seconded by Wiedemeier to approve the consent agenda with approval of vouchers #81642-81807 in the amount of \$347,061.69 with voids of 81520, 81566, 81567, 81568, 81478, 81683, 81687, and 81719 and Fund 60 vouchers #163672-163674, 163675-163682 in the amount of \$6,022.54 and Debt Service voucher #1014 in the amount of \$363.00. Motion carried 7-0.

- VI.     **PUBLIC INPUT** David Bensler spoke regarding a security system.
- VII.    **CORRESPONDENCE/RECOGNITION** Thank you to the staff and volunteers for both Christmas concerts. A CBA letter was read thanking the school for allowing the school use for the CBA Harvest Fest it also contained a check for \$200.00 for the band for their help. They will also be donating a new cart for the high school.

## VIII. REPORTS

### A. COMMITTEE REPORTS

1. BUILDINGS, GROUNDS & TRANSPORTATION COMMITTEE  
Dama reported on a meeting held the 28<sup>th</sup> of November. The discussion was regarding the Focus on Energy grant and projects also a buzz in system.
2. PERSONNEL/NEGOTIATIONS COMMITTEE  
Cherry reported on the meeting held December 12<sup>th</sup>. The 2013-2014 calendar was discussed and will be passed on to the board for approval. Discussion also held regarding WEA Health Risk Assessment with a 1% reduction of premium if all participate.

### B. ADMINISTRATIVE REPORT(S)

1. PATRICK MANS – SUPERINTENDENT  
Made a statement regarding the shootings in Newton, PA expressing our sympathy for everyone concerned.
2. JEFF BAUMANN  
The PBIS team including Molly Meyers, Traci Plucker, Dana Prange, Jeff Dorschner and myself have now attended two workshops this month. We will be implementing PBIS next school year.

Congratulations to Jim Biernasz who won the naming contest for the science club's octopus. His name is Nautilus, with Nauti being his nickname. Channell 11 also came to the school and did a story about the project.

The high school Christmas program was held December 10<sup>th</sup> in the gym. Everyone who participated should be complimented for their terrific performances. Thank you to Mr. Prusinsky, Mrs. Deschane, Mrs. Langer and Mrs. Marcy for their work on the concert.

Student Council has been busy planning our Christmas festivities for next Friday. There will again be a school-wide trivia contest followed by some contests in the gym and the annual faculty/student basketball game.

3. JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL  
Rochelle Pennington the author of the Christmas Tree Ship was at the elementary building on December 13<sup>th</sup>. She talked about her experiences with writing the book. Thank you to Judy Marchewka and the Crivitz Women's Club for bringing her to us.

The cheerleaders had a sleepover on Friday the 14<sup>th</sup>. The event went well. The high school cheerleaders were in charge of the entertainment for the youth cheerleaders. Each girl made an ornament and a snowman craft.

Middle School boys basketball will end tomorrow night. They have had a great season. The 8<sup>th</sup> grade lost 1 game and the 7<sup>th</sup> grade winning more than they lost.

Thank you to Mr. Prusinsky, Mrs. Langer and Mrs. Deschane for their work on the Middle/High School concert on the 10<sup>th</sup>. Also for their work for the elementary concert on the 3<sup>rd</sup> of December.

4. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR Focus on Energy Grant we had our monthly meeting today. We have completed some of the projects and will be installing the vending machine controls next week. We are continuing to investigate other projects for the near future.

The State of Wisconsin has approved the fire alarm design submitted by Simplex. Work will begin on Monday, December 24<sup>th</sup> when J&T Electric will be running wire and installing devices.

On February 22, 2012 we held an "active shooter" drill at the high school. We created "Go" bags that contain keys and vital info in the event of a crisis. Each room has a flip book that gives direction what to do in different crisis.

The Community Ed Director and myself are working to revise the facilities usage form and to streamline the request process.

5. JOLENE HUC – COMMUNITY EDUCATION DIRECTOR – Absent
6. ROBERTO SANTOS – STUDENT COUNCIL REPRESENTATIVE The Science Club report will be given by Mr. Matty.

National Honor Society members are working on hours and this Saturday will be caroling at the nursing home.

Rubegoldberg is working on the machine.

HI-Q did well at the first practice last Thursday.

IX. INFORMATION/DISCUSSION ITEMS

- A. SCIENCE PRESENTATION – NAUTILUS Mr. Matty and Zack Timlin presented information on the octopus project. A clip from Channel 11 news of their interview was shown to the board.
- B. 2013-2014 SCHOOL CALENDAR The calendar was discussed with Dama requesting that next year it be looked into some kind of spring break.
- C. CHEERLEADING TRIP REQUEST Kellie Stumbris presented information on a trip the cheerleaders would like to take to competition in Minneapolis in February.
- D. 2011-2012 AUDIT REPORT Deleted

X. ITEMS SCHEDULED FOR ACTION

- A. APPOINTMENT(S)
  - 1. MIDDLE SCHOOL ATHLETIC DIRECTOR Motion by Wiedemeier, seconded by Dama to approve Glen Treado as Middle School Athletic Director. Motion carried 7-0.
  - 2. SUBSTITUTE CUSTODIAN Motion by Dama, seconded by Cherry to approve Nick Schramm as a substitute custodian. Motion carried 7-0.
  - 3. ELEMENTARY VOLUNTEER/CHAPERONES Motion by Deschane, seconded by Dama to approve Troy Vanlanen, Tammy Meyer and Connie Chambers as elementary volunteer/chaperones. Motion carried 7-0.

- B. 2013-2014 SCHOOL CALENDAR Motion by Deschane, seconded by Meissner to approve the 2013-2014 school calendar as presented. Motion carried 7-0.
- C. ACT ON FUND 39 DEBT SERVICE Motion by Neitzer, seconded by Dama to approve the annual service payment for Fund 39 Debt Service of \$363.00. Motion carried 7-0.
- D. BOARD POLICIES/BYLAWS 2<sup>ND</sup> READING
  - 1. 12414 – HUMAN GROWTH AND DEVELOPMENT
  - 2. 4131 – REDUCTION IN STAFF
  - 3. 3340 – GRIEVANCE PROCEDURE
  - 4. 4340 – GRIEVANCE PROCEDURE
  - 5. 5630.01 – USE OF RESTRAINT AND SECLUSION WITH STUDENTS
  - 6. 6520 – PAYROLL DEDUCTIONS
  - 7. 3122 – NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY
  - 8. 4122 – NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY
  - 9. 6320 – PURCHASING
  - 10. 7530-01V2 – STAFF USE OF WIRELESS COMMUNICATION DEVICES
  - 11. 7540.03 – STUDENT NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY
  - 12. 7540.04 – STAFF NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY.
  - 13. 8141 – REQUIRED REPORTING OF STAFF CONDUCT
  - 14. 8210 – SCHOOL CALENDAR
  - 15. 8330 – STUDENT RECORDS
  - 16. 8541 – PEDICULOSIS (HEAD LICE)
  - 17. 8462 – STUDENT ABUSE AND NEGLECT
  - 18. 8500 – FOOD SERVICE
  - 19. 8540 – VENDING MACHINES
  - 20. 9160 – PUBLIC ATTENDANCE AT SCHOOL EVENTS
  - 21. BYLAW 0167.2 – CLOSED SESSION
  - 22. BYLAW 0167.3 – PUBLIC PARTICIPATION AT BOARD MEETINGS

Motion by Deschane, seconded by Neitzer to approve the 2<sup>nd</sup> reading of the Board Policies/ByLaws. Motion carried 7-0.

- E. CHEERLEADER TRIP Motion by Wiedemeier, seconded by Deschane to approve the Cheerleader trip. Motion carried 7-0.

- F. BUZZ-IN SYSTEMS Motion by Dama, seconded by Wiedemeier to approve the buzz-in system for both schools. Motion carried 7-0.
- G. 2011-2012 AUDIT REPORT DELETED
- H. 2013-2014 ONE YEAR TRITON AGREEMENT EXTENSION Motion by Cherry, seconded by Deschane to approve the 2013-2014 One Year Triton Agreement Extension Motion carried 7-0.
- I. 1% CONDITIONAL EMPLOYEE HEALTH INSURANCE PREMIUM CO-PAY REDUCTION INCENTIVE Motion by Dama, seconded by Cherry to approve the 1% Conditional Employee Health Insurance Premium Co-Pay Reduction Incentive. Motion carried 7-0.
- XI. ADJOURNMENT Motion by Meissner, seconded by Dama to adjourn at 6:56 p.m. Motion carried 7-0.

Prepared by:

Kris Heidewald  
Recording Secretary

Ginger Deschane  
Clerk

Jeannette Sikowski  
President