

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....May 16, 2012

I. **CALL TO ORDER** The regular meeting of the board of education was called to order by President Sikowski at 6:00 p.m. in the board room of the high school.

II. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited

III. **ROLL CALL** The following members were present: Jeannette Sikowski, Ginger Deschane, Lyle Cherry, Thomas Wiedemeier, Michael Dama and Jane Meissner.

Others present: Patrick Mans, Superintendent; Jeffrey Baumann, High School Principal; Jeffrey Walsh, Elementary/Middle School Principal; Kris Heidewald, Administrative Secretary and Thomas White, Buildings Grounds and Transportation Director.

IV. **APPROVAL OF AGEND** Motion by Deschane, seconded by Meissner to approve the agenda as presented. Motion carried 7-0.

V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**

A. **MINUTES OF RESCHEDULED REGULAR MEETING APRIL 25, 2012**

B. **MINUTES OF ORGANIZATIONAL MEETING MAY 2, 2012**

C. **VOUCHERS**

D. **FINANCIAL REPORT**

Motion by Neitzer, seconded by Wiedemeier to approve the consent agenda with approval of vouchers #80523-80527 and 80528-80634 in the amount of \$292,950.54 with voids of 80536 and 80540 and Fund 60 vouchers #163578-163585 in the amount of \$10,569.84 with voids of 163593 and 163594. Motion carried 7-0.

VI. **PUBLIC INPUT** Barb Mladenik and Jim Kirchberg spoke regarding the custodial staff.

VII. **REPORTS**

A **COMMITTEE REPORTS**

1. **BUILDING, GROUNDS AND TRANSPORTATION** Dama gave a report on the meeting held on May 7th. Discussion was held regarding lawn mower purchase, maintenance contract with M&M Irrigation, night cleaning options, high school sign, motor air handler system, and quotes for sidewalk.

2. AD HOC SUPPORT STAFF HANDBOOK Discussed the sick leave and benefits.
3. POLICY COMMITTEE Looked at the policies in regard to the new handbook.

B. ADMINISTRATIVE REPORTS

1. PATRICK MANS – SUPERINTENDENT
 - a. DISTRICT INSURANCE – PROPERTY, LIABILITY, STUDENT, ETC. Will be getting quotes.
 - b. STATE TRANSITION TO NEW ACCOUNTABILITY SYSTEM
Report was given on the State Transition to New Accountability System.
2. JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL
 - a. 8TH GRADE RECOGNITION Eighth grade recognition will be held May 31st in the elementary gymnasium at 6:00 p.m.
 - b. LEARNING FAIR The first annual Learning Fair for grades PK-5 was held on May 10th. This was the idea of Mrs. Gruszynski, Mrs. Tracy, Mrs. Jen Sellen, Mrs. Paulsen and Miss Moln. An awards presentation was held and all are encouraged to do the learning fair again next year.
 - c. PENNIES FOR PATIENTS Grand total for the pennies was \$902. We didn't beat last year's total but a great job was done by all.
 - d. CAMP BIRD Camp Bird was held last week. The class had a great bonding experience. Thank you to Keith Thoreson for his work as director and to the Senior and Junior Counselors who helped.
 - e. SPRING SPORTS Track is coming to a close and they have done a great job this year. Thank you to Rick Kamps and Kelly Ducaine for coaching our students.

3. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL

- a. CITIZENSHIP CLASS VISIT MADISON Mr. Dorschner and Mr. Kirchberg took a group of students from citizenship classes down to Madison to watch a trial at our state capital. They had a tour of the Senate chambers and met with Senator Holperin.
- b. ERIC SZATKOWSKI – INTERNET SAFETY PROGRAM The program was presented to the entire student body on Wednesday, May 25th. He also presented to the public in the auditoria later than night. Wausaukee High School also attended with our students.
- c. JUNIOR CLASS PROM Prom was held on Saturday, April 28th at the Woods at 8:00 p.m. Students were well behaved and looked great. Thank you to the Woods for hosting the event and thank you to the junior class advisors for chaperoning the event along with Mrs. Beattie.
- d. M-O CONFERENCE BAND FESTIVAL The high school band won 1st place honors at the M-O Conference Band Festival that was held at Gillett High School on Tuesday, May 1st.
- e. EVERY FIFTEEN MINUTES The program was held at the high school on Wednesday, May 2nd and Thursday, May 3rd. It is sponsored by the YAODA. The sheriff's department, the Crivitz police department, the Crivitz Rescue Squad, and numerous other agencies also participate.
- f. SPORTS PHYSICAL NIGHT Bay Area Medical Center hosed its spring Sports Physical Night at the Northreach Clinic in Crivitz on Wednesday, May 9th. The students pay \$20.00 for the physical and then BAMC donated the entire \$20.00 for each student back to the district as a fundraiser. Brian Cleven did a great job organizing the event.

There was an all school cookout last Friday and there was a dunk tank where several staff people were dunked.

4. **TOM WHITE – BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR** The Department of Public Instruction has made it mandatory for all schools to adopt an “Indoor Environmental Quality Management Plan”. MacNeil Environmental has drawn up a plan for our district under our existing contract at no additional charge.

Mr. Walsh and I have finished working on the tornado emergency routes. We met with the elementary staff on April 18th and distributed new route maps. On the 19th, we put them into action with a tornado drill the same day as the statewide tornado emergency alert. The high school also did a tornado drill that afternoon.

Thank you to Mr. Dorschner and the baseball team for their excellent work on the baseball field. They held their 4th annual workday on March 31st.

5. **JOLENE HUC – COMMUNITY EDUCATION DIRECTOR** The advisory board met and we will be addressing the fitness center repairs. Due to liability there is an old piece of equipment that should be removed.

I included in your packets the summer school flier for both the high school and the elementary/middle school. The board will need to approve the Back Yard Sports as this was added to the flier after the last meeting. The class will be done by Chad Behnke.

The board would like the sign to read Community School or something related to the fact that the Community owns the school.

Community Ed would like the board to increase the director’s hours to 1 additional hour daily which would be a total of 5 hours a week.

Community Ed would like to order a boom box to replace the dance teams boom box and for usage in the spin room. Also would like to order volleyballs for the community ed programs.

Martial Arts have given Community Ed a free class day for advanced students on Tuesday at no additional charge. There are 14 student in this class.

5. ROBERTO SANTOS – STUDENT COUNCIL REPRESENTATIVE
Student Council had a cookout on the eleventh and it was a huge success.
Elections will be held this next week for officers for next year.

National Honor Society – Seniors are completing their hours and next Tuesday will have elections to replace those who have graduated.

Science Club – Had elections for next year's officers.

Rube Goldberg – The task for next year is hammering a nail.

Forensics – Competed at State this past month and all 17 people placed.
While in Madison they did some sightseeing on State Street.

Band – Lacey Kroll went to State and took first for a piano solo and duet.

Track – The boys finished 3rd in the conference and

Baseball – The boys are currently in 5th place in the conference.

Softball – The girls took second place in conference.

Golf – Took 7th place in the conference.

Yearbook – All pages are submitted to the publisher and awaiting summer delivery. Getting ready to start on next year's yearbook.

Every 15 minutes was completed this past month. The DVDs are for sale for \$8.00 each.

IX. INFORMATION/DISCUSSION

- A. CAMP BIRD PRESENTATION Postponed to next month.
- B. FORENSIC PRESENTATIONS Katie Deschane did a Poetry presentation.
- C. COMPUTER ROTATION/REPLACEMENT Nick Schramm gave a report on the rotation and replacement of computers.
- D. 2012-2013 CUSTODIAL SERVICES Tom White gave a report on 2012-2013 custodial services.

- E. HIGH SCHOOL SIGN Tom White gave a report on the progress for the school sign.

X. ITEMS SCHEDULED FOR ACTION

A. APPOINTMENT(S)

- 1. ELEMENTARY VOLUNTEERS/CHAPERONES Motion by Deschane, seconded by Meissner to approve the list of elementary volunteers/chaperones as presented. Motion carried 5-0-2 with Dama and Wiedemeier abstaining.

- B. JUNE BOARD MEETING CHANGE Motion by Wiedemeier, seconded by Meissner to change the June meeting to June 27, 2012. Motion carried 7-0.

- C. RESOLUTION TO APPROVE TAX ANTICIPATION NOTE FOR CASH FLOW PURPOSES Motion by Deschane, seconded by Neitzer to approve the resolution to approve tax anticipation note for cash blow purposes. Roll call vote was taken: Sikowski, yes; Meissner, yes; Neitzer, yes; Cherry, yes; Dama, abstain; Wiedemeier, yes; and Deschane, yes. Motion carried 6-0-1.

D. SECOND READING OF NEOLA POLICY UPDATES/CHANGES

- 1. POLICY 2260 – NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY Motion by Cherry, seconded by Wiedemeier to approve the second reading of NEOLA Policy updates/changes. Motion carried 7-0.

E. FIRST READING OF NEOLA POLICY UPDATES

- 1. POLICY 4131 – REDUCATION IN STAFF
- 2. POLICY 4139 – STAFF DISCIPLINE
- 3. POLICY 4140 – TERMINATION AND RESIGNATION
- 4. POLICY 4420 – HEALTH INSURANCE BENEFIT
- 5. POLICY 4425 – BENEFITS
- 6. POLICY 4430 – LEAVES OF ABSENCE
- 7. POLICY 4431 – EMPLOYEE LEAVES
- 8. POLICY 4432 – EMPLOYEE SICK LEAVE
- 9. POLICY 8452 – AUTOMATED EXTERNAL DEFIBRILLATORS

Motion by Neitzer, seconded by Deschane to approve the first reading of the NEOLA Policy updates. Motion carried 7-0.

- F. SUMMER SCHOOL ENRICHMENT CLASS/INSTRUCTOR Motion by Deschane, seconded by Meissner to approve Chad Behnke as a summer school enrichment class/instructor. Motion carried 7-0.
- G. FEDERALLY MANDATED SCHOOL LUNCH INCREASE Motion by Wiedemeier, seconded by Neitzer to increase the cost of school lunch by 10 cents this year and 10 cents a year for three years until we reach the federal subsidiary amount. Motion carried 7-0.
- H. 2012 SUMMER HELP AND PAY RATE Motion by Dama, seconded by Meissner to approve Randy Martin as summer help for 12 weeks for 32 hours a week. Motion by Sikowski, seconded by Cherry to amend the motion to include 32 hours a week for 14 weeks at \$8.50 an hour. Motion carried 7-0.
- I. APPROVE EXTENDED CONTRACT FOR GUIDANCE COUNSELORS Motion by Cherry, seconded by Dama to approve the extended contract for guidance counselors for 10 days. Motion carried 7-0.
- J. COMPUTER ROTATION/REPLACEMENT Motion by Dama, seconded by White to approve the computer rotation/replacement at \$18,000 for 2011-2012 and \$33,000 for 2012-2013. Motion carried 7-0.
- K. 2012-2013 CUSTODIAL SERVICE Motion by Cherry, seconded by Deschane to put the custodial services out for bid. Motion carried 7-0.
- L. HIGH SCHOOL SIGN Motion by Neitzer, seconded by Meissner to approve the high school sign. Motion carried 7-0.
- M. 2011-2012 MEMBERSHIP AUDIT Motion by Meissner, seconded by Deschane to approve the 2011-2012 membership audit report. Motion carried 7-0.
- N. YOUTH OPTIONS REQUEST Motion by Deschane, seconded by Dama to approve the Youth Options request. Motion carried 7-0.

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XI. ADJOURMENT Motion by Meissner, seconded by Neitzer to adjourn at 7:25 p.m.
Motion carried 7-0.

Prepared by:

Kris Heidewald

Ginger Deschane,
Clerk

Jeannette Sikowski
President