

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....August 19, 2009

- I. **CALL TO ORDER** The regular meeting of the board of education was called to order by President Sikowski at 6:00 p.m. in the board room of the high school.
- II. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- III. **ROLL CALL** The following members were present: Jeannette Sikowski, Ginger Deschane, David Kwiatkowski, Lyle Cherry, Jane Meissner, Michael Dama, and William Cherry.
- IV. **APPROVAL OF AGENDA** Motion by Dama, seconded by Meissner to approve the agenda as presented. Motion carried 7-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. MINUTES OF SPECIAL MEETING JULY 7, 2009
 - B. MINUTES OF REGULAR MEETING JULY 15, 2009
 - C. MINUTES OF SPECIAL MEETING JULY 20, 2009
 - D. VOUCHERS
 - E. FINANCIAL REPORT

Motion by Kwiatkowski, seconded by Dama to approve the consent agenda with approval of vouchers #74003-74184 with voids of 73981, 73985, 74030-74034 and 74089 in the amount of \$385,788.18, Fund 60 vouchers #163091-163093 in the amount of \$2,787.34 and Debt Service Fund 39 voucher #1004 in the amount of \$104,350.00. Motion carried 7-0.

- VI. **PUBLIC INPUT** There was none.
- VII. **CORRESPONDENCE/RECOGNITION**
 - A. **THANK YOU NOTE** A thank you note was read from Piggly Wiggly and True Value thanking the School District for our business.
- VIII. **REPORTS**
 - A. **COMMITTEE REPORT(S)**
 - 1. **PERSONNEL/NEGOTIATIONS COMMITTEE** The Food Service Director's contract was discussed.

2. POLICY COMMITTEE MEETING The Big Idea Meeting was discussed. This would be a way to communicate with the public. Open Campus is still in the discussion stages. Fundraising was discussed we will get together on that again after school starts.

B. ADMINISTRATIVE REPORT(S)

1. RONALD SAARI – DISTRICT ADMINISTRATOR

- a. TEACHER INSERVICE SCHEDULE – Mr. Saari reported on the Inservice Schedule.
- b. SCHOOL FOREST ED PLAN – Mr. Saari reported on a School Forest Ed Plan that was attended by Mr. Mans, Mr. Baumann and Mr. Saari.
- c. WASDA LEGAL SEMINAR - Mr. Saari attended the legal seminar which included a lot of great information.

2. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL

- a. DATA RETREAT – Was held August 12 and 13 with 21 teachers participating. We evaluated the WKCE Tests for grades 3-10 and will use the information gathered for inservice days this school year.
- b. ENGLISH TEACHER – A team of three high school teachers and both building principals interviewed four candidates for the English position. Dana Stillings Prange of Porterfield will be recommended for hiring later in this meeting.
- c. COMMITTEE TO REVISE ATHLETIC CODE – A nine person committee has been set up to review the current athletic code. The first meeting will be Sunday, August 23rd.
- d. FRESHMAN MENTORING PROGRAM – We had 24 students who attended a Peer Leadership program will participate in a freshman orientation program during the open house on August 31, 2009. Mrs. Spalding made a list of freshman who may be at risk and there are currently 5 staff members who will volunteer to serve as mentors to meet with them on a weekly basis.

3. PATRICK MANS – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL
 - a. CLEANING – Mr. Mans reports on the cleaning of the school for the new year.
 - b. DAILY SCHEDULE – Mr. Mans reported on the daily schedule for the upcoming year.
 - c. NEW STAFF – Mr. Mans talked about the new staff in his building.

IX. INFORMATION/DISCUSSION

- A. NUMBERS FOR 5K – There are 51 total which means a 17-1 ration in three sections. We might not need a waiver if we do we will just have to apply. Will know more after the Third Friday count.

X. ITEMS SCHEDULED FOR ACTION

- A. APPOINTMENT(S)
 1. HIGH SCHOOL ENGLISH TEACHER Motion by Dama, seconded by Kwiatkowski to approve Dana Stillings/Prange as the High School English Teacher. Motion carried 7-0.
 2. ELEMENTARY TEACHER Motion by W Cherry, seconded by L Cherry to approve Rhandi Brand as an Elementary Teacher. Motion carried 6-0-1 with Dama abstaining.
 3. SUBSTITUTE TEACHER(S) Motion by Kwiatkowski, seconded by Dama to approve Carol Doberstein as a substitute teacher. Motion carried 7-0.
 4. SUBSTITUTE CLERICAL Motion by Deschane, seconded by Dama to approve Nikki Marlatt as a Substitute Clerical for the district. Motion carried 7-0.
 5. ASSISTANT FOOTBALL COACH Motion by L Cherry, seconded by Kwiatkowski to approve Jeff Dorschner as Assistant Football Coach. Motion carried 7-0.

6. BOYS SPORTS COORDINATOR Motion by W Cherry, seconded by Deschane to table this until a future meeting. Motion carried 7-0.
 7. GIRLS SPORTS COORDINATOR Motion by Deschane, seconded by Meissner to approve Kris Heidewald as Girls Sports Coordinator. Motion carried 7-0.
 8. 7TH GRADE VOLLEYBALL COACH Motion by Kwiatkowski, seconded by Dama to approve Lindsey Kamps as the 7th Grade Volleyball Coach contingent on numbers. Motion carried 7-0.
 9. 8TH GRADE VOLLEYBALL COACH Motion by Deschane, seconded by W Cherry to approve Rhandi Brand as the 8th Grade Volleyball Coach contingent on numbers. Motion carried 7-0.
 10. H.S. JV VOLLEYBALL COACH Motion by Dama, seconded by Meissner to approve Irene Bauer as the H.S. JV Volleyball Coach. Motion carried 7-0.
 11. FRESHMAN VOLLEYBALL COACH Motion by Deschane, seconded by Kwiatkowski to approve Justine Starzer as the Freshman Volleyball Coach contingent on 10 members. Motion carried 7-0.
- B. RESIGNATION(S) Motion by Kwiatkowski, seconded by Dama to accept the resignation of Mr. Saari. Motion carried 7-0.
- C. ADMINISTRATIVE STRUCTURE Motion by Deschane, seconded by Meissner to advertise for an interim superintendent. Motion carried 7-0.
- D. TEACHER TRANSFER REQUEST Motion by L Cherry, seconded by Dama to approve the transfer request of Jenny Sellen. Motion carried 7-0.
- E. REVISED FOOD SERVICE DIRECTOR CONTRACT Motion by L Cherry, seconded by Meissner to approve the revised Food Service Director's contract. Motion carried 7-0.
- F. VEHICLE MAINTENANCE BID Motion by Dama, seconded by W Cherry to accept the bid of Witt Auto. Motion carried 7-0...
- G. WASTE REMOVAL BID Motion by W Cherry, seconded by L Cherry to approve the waste removal bid of Waste Management. Motion carried 7-0.

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- H. SNOW REMOVAL BID Motion by Dama, seconded by Deschane to accept the bid for snow removal of United Construction. Motion carried 7-0.
- I. MILK BID Motion by Deschane, seconded by L Cherry to accept the milk bid of Morning Glory. Motion carried 7-0.
- J. BREAD AND BUN BID Motion by Dama, seconded by Deschane to accept the bread and bun bid of Sara Lee. Motion carried 7-0.
- K. BUS CONTRACTS
 - 1. REGULAR BUS ROUTE Motion by Dama, seconded by W Cherry to approve the bus contract for a regular bus route of Pat Swick with the understanding that from this point forward no more transfers all routes will have to be bid. Motion carried 7-0.
- L. ACTIVITY ACCOUNTS Motion by Kwiatkowski, seconded by Dama to approve the activity accounts. Motion carried 7-0.
- M. SUBSTITUTE TEACHER LIST Motion by Kwiatkowski, seconded by Meissner to approve the substitute teacher list as presented. Motion carried 7-0.
- N. SUBSTITUTE SUPPORT STAFF LIST Motion by Dama, seconded by Meissner to approve the substitute support staff list as presented. Motion carried 7-0.
- O. TRANSPORTATION HANDBOOK Motion by Dama, seconded by Meissner to approve the Transportation Handbook as presented. Motion carried 7-0.
- P. HIGH SCHOOL HANDBOOKS Motion by Dama, seconded by Meissner to approve the High School Handbooks as presented. Motion carried 7-0.
- Q. ELEMENTARY/MIDDLE SCHOOL HANDBOOKS Motion by W Cherry, seconded by Dama to approve the Elementary/Middle School Handbooks as presented. Motion carried 7-0.
- R. FIRST READING BOARD POLICIES/BYLAWS
 - 1. "THE BIG IDEA MEETING" POLICY Motion by Dama, seconded by Deschane to approve the first reading as amended. Motion carried 7-0.

- S. ASSISTANT-ATHLETIC EVENTS AND SPECIAL COMMUNITY FUNCTIONS ADVISOR Motion by Kwiatkowski, seconded by Dama to refer this to the Personnel Committee. Motion carried 7-0.
 - T. TUITION WAIVER AGREEMENT Motion by Dama, seconded by W Cherry to approve the Tuition Waiver Agreement with Marinette. Motion carried 7-0.
 - U. DEBT PAYMENT Motion by Dama, seconded by W Cherry to approve the Debt Payment. Roll call vote was taken: Dama, yes; W Cherry, yes; Sikowski, yes; Kwiatkowski, yes; L Cherry, yes; Meissner, yes; and Deschane, yes. Motion carried 7-0.
 - V. CUSTODIAL JOB DESCRIPTION Motion by W Cherry, seconded by Dama to approve the custodial job description as presented. Motion carried 7-0.
 - W. H.S. AFTERSCHOOL SUPERVISION/TUTOR Motion by L Cherry, seconded by W Cherry to approve the H.S. Afterschool Supervision/Tutor to be filled with a staff person. Motion carried 7-0.
- XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(c) FOR THE PURPOSE OF CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF A PUBLIC EMPLOYEE
- A. COACHING
 - B. ADMINISTRATIVE CONTRACT REQUEST
- Motion by Kwiatkowski, seconded by Dama to Recess to Executive Closed Session as Per Wisconsin Statute 19.85(1)(c) for the Purpose of Considering Employment, Promotion, Compensation or Performance Evaluation Data of a Public Employee at 7:54 p.m.. Roll call vote was taken: Dama, yes; W Cherry, yes; Sikowski, yes; Kwiatkowski, yes; L Cherry, yes; Meissner, yes and Deschane, yes. Motion carried 7-0.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN 19.85(2) Motion by Kwiatkowski, seconded by Dama to reconvene into open session at 8:16 p.m. Motion carried 7-0.

Motion by W Cherry, seconded by Dama to pay Mr. Saari for 25 ½ vacation days, and his sick days to be converted to vacation days at a 3-1 ratio (3 sick days to 1 vacation day) and that his liquidated damages be waived. Motion carried 7-0.

XII. ADJOURNMENT Motion by L Cherry, seconded by Meissner to adjourn at 8:17 p.m. Motion carried 7-0.

Prepared by:

Kris Heidewald
Recording Secretary

Ginger Deschane
Clerk

Jeannette Sikowski
President