

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....August 18, 2010

- I.     **CALL TO ORDER** The regular meeting of the board of education was called to order by President Sikowski at 6:00 p.m. in the board room of the high school.
- II.    **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- III.   **ROLL CALL** The following members were present: Jeannette Sikowski, Ginger Deschane, Jane Meissner, Thomas Wiedemeier, Michael Dama and William Cherry. Lyle Cherry was absent.  
  
Others present: Robert Cavanaugh, Superintendent; Patrick Mans, Elementary/Middle School Principal and Jeffrey Baumann, High School Principal.
- IV.    **APPROVAL OF AGENDA** Motion by Deschane, seconded by Meissner to approve the agenda with the election of IX N. Motion carried 6-0.
- V.     **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
  - A.     **MINUTES OF REGULAR MEETING JULY 21, 2010 – Deleted**
  - B.     **VOUCHERS**
  - C.     **FINANCIAL REPORT**

Motion by Meissner, seconded by Deschane to approve the consent agenda with approval of vouchers #66412-76552 with voids of 76310 and 76406 in the amount of \$371,665.21 also Fund 60 vouchers #163286 -163289 with voids of 163278, 163284 in the amount of 2,877.71. Motion carried 6-0.

- VI.    **PUBLIC INPUT** There was none.
- VII.   **CORRESPONDENCE/RECOGNITION** Letter was received that Tom White had completed step 1 of the Building and Grounds Supervisor position. The Fall WASB Conference will be at the Rock Garden in Green Bay on Oct. 5 from 6 to 9:00 p.m. with a meal and short program. Board members who wish to attend should contact Kris Heidewald. The ACT scores are in and it shows where Crivitz ranks compared to the state average. This test is voluntary. Dr. Cavanaugh contacted Richlen and he is interested in doing the softball field. The Building and Grounds Committee will discuss this later. There was a discussion on doing the softball field and track.

## VIII. REPORTS

### A. COMMITTEE REPORT(S)

1. BUILDINGS, GROUNDS AND TRANSPORTATION We discussed the softball, track, pavers and boilers at our meeting.

### B. ADMINISTRATIVE REPORT(S)

#### 1. ROBERT CAVANAUGH, SUPERINTENDENT

- a. OPENING OF SCHOOL ACTIVITIES An opening agenda was passed out. Thursday Aug. 26<sup>th</sup> will be new teacher inservice. Friday, Aug. 27<sup>th</sup> all staff will be at the high school. A meeting will be held with introductions, welcome message and announcements. Juliet Cole Associate Director for Institute for Learning Partnership UW Green Bay will speak. Monday, Aug. 30<sup>th</sup> will be Smart Board Training and Tuesday Aug. 31<sup>st</sup> will be teacher prep and an Open House will be held from 1 to 3:00 p.m.

#### 2. PATRICK MANS, ELEMENTARY/MIDDLE SCHOOL PRINCIPAL

- a. SMART BOARDS – Are in and up and ready to use, the teachers will be trained on them during inservice.
- b. ELEMENTARY CARPETING – There is new carpeting that has been installed in some of the classrooms and the office.
- c. COUNTERS AND CUPBOARDS ELEMENTARY OFFICE – New counters and cupboards have been installed in the elementary office.
- d. FENCE DAMAGE REPAIRED – Storm damaged fences have been repaired.
- e. ADMINISTRATIVE TEAM MET TO DISCUSS DROP-OFF AND PICK-UP PROCEDURES AT ELEMENTARY/MS DURING ROAD CONSTRUCTION – Mr. Mans laid out the plans for the drop-off and pick-up of students during the road construction.

3. JEFF BAUMANN, HIGH SCHOOL PRINCIPAL
  - a. DATA RETREAT This was held Aug. 12<sup>th</sup> and 13<sup>th</sup>. They discussed and analyzed the WKCE results from 2009-2010.
  - b. NEW SCHOOL YEAR PREPARATIONS:
    1. PACKETS – The packets are put together but the schedules are not ready because of the computer problems.
    2. FRESHMAN ORIENTATION/OPEN HOUSE The Open House and Freshman Orientation will be held Tuesday, Aug. 31<sup>st</sup>.
    3. ATHLETIC CODE MEETING – The meeting will be held Thursday, Sept. 2 at 7:00 p.m.
  - c. FALL SPORTS UPDATE – There are 42 boys out for football, 8 seniors, 7 juniors, 15 sophomores and 12 freshman. There are 35 girls out for volleyball, 5 freshmen.

IX. ITEMS SCHEDULED FOR ACTION

A. RESIGNATION(S)

1. SPECIAL ED AIDE Motion by W Cherry, seconded by Dama to accept Sandy Lakari's resignation due to retirement. Motion carried 6-0.
2. FRESHMAN VOLLEYBALL COACH Motion by Deschane, seconded by W. Cherry to accept the resignation of Junstine Starzer as Freshman Volleyball Coach. Motion carried 6-0.
3. 7<sup>th</sup> GRADE VOLLEYBALL COACH Motion by Dama, seconded by W Cherry to accept the resignation of Lindsey Kamps as 7<sup>th</sup> Grade Volleyball Coach. Motion carried 6-0.

B. APPOINTMENT(S)

1. SAGE KDG TEACHER Motion by Meissner, seconded by Wiedemeier to approve Pamela Rickman as the SAGE Kdg Teacher. Motion carried 6-0.

2. JV GIRLS VOLLEYBALL COACH Motion by Deschane, seconded by Meissner to approve Justine Starzer as the JV Volleyball Coach. Motion carried 6-0.
  3. 7<sup>TH</sup> GRADE GIRLS VOLLEYBALL COACH Motion by Meissner, seconded by Deschane to approve Amanda Kempka as the 7<sup>th</sup> Grade Volleyball Coach. Motion carried 6-0.
  4. GIRLS SPORTS COORDINATOR Motion by Dama, seconded by Wiedemeier to approve Kris Heidewald as the Girls Sports Coordinator. Motion carried 6-0.
  5. BOYS SPORTS COORDINATOR Motion by Deschane, seconded by Meissner to approve Jolene Huc as the Boys Sports Coordinator. Motion carried 6-0.
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- C. STUDENT TEACHER SECOND SEMESTER Motion by Meissner, seconded by Wiedemeier to approve Tim Marzu as a student teacher for the second semester. Motion carried 6-0.
  - D. ACTIVITY ACCOUNTS Motion by Deschane, seconded by Meissner to approve the Activity Accounts. Motion carried 6-0.
  - E. SUBSTITUTE TEACHER LIST Motion by Deschane, seconded by Wiedemeier to approve the Substitute Teacher list as presented. Motion carried 6-0.
  - F. SUBSTITUTE SUPPORT STAFF LIST Motion by Dama, seconded by W Cherry to approve the Substitute Support Staff list as presented. Motion carried 6-0.
  - G. TRANSPORTATION HANDBOOK Motion by W Cherry, seconded by Deschane to approve the Transportation Handbook as presented. Motion carried 6-0.
  - H. HIGH SCHOOL HANDBOOK Motion by Meissner, seconded by Deschane to approve the High School Handbook as presented. Motion carried 6-0.
  - I. ELEMENTARY/MIDDLE SCHOOL HANDBOOKS Motion by Meissner, seconded by Wiedemeier to approve the Elementary/Middle School Handbooks as presented. Motion carried 6-0.

- J. ACT ON ACTUARY STUDY OF PEB Motion by W Cherry, seconded by Dama to approve the Actuary Study of PEB. Motion carried 6-0.
- K. FUND BALANCE EXPENDITURE Motion by Deschane, seconded by W Cherry to approve the Fund Balance Expenditure of \$150,000.00. Motion carried 5-1-0 with Meissner voting no.
- L. SECOND READING NEOLA POLICIES UPDATES
  - 1. 2260 – NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY
  - 2. 2411 – GUIDANCE AND COUNSELING
  - 3. 2510 – ADOPTION OF TEXTBOOKS
  - 4. 2521 – SELECTION OF INSTRUCTIONAL MATERIALS AND EQUIPMENT
  - 5. 3122 – NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY
  - 6. 3161 – UNREQUESTED MEDICAL LEAVES OF ABSENCE
  - 7. 3362 – EMPLOYEE ANTI-HARASSMENT
  - 8. 3430 – LEAVES OF ABSENCE
  - 9. 3430.01 – FAMILY & MEDICAL LEAVE OF ABSENCE (“FMLA”)
  - 10. 4122 – NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY
  - 11. 4161 – UNREQUESTED MEDICAL LEAVES OF ABSENCE
  - 12. 4362 – EMPLOYEE ANTI-HARASSMENT
  - 13. 4430 – LEAVES OF ABSENCE
  - 14. 4430.01 – FAMILY & MEDICAL LEAVE OF ABSENCE (“FMLA”)
  - 15. 5500 – STUDENT CODE OF CLASSROOM CONDUCT
  - 16. 5516 – STUDENT HAZING
  - 17. 5517 – STUDENT ANTI-HARASSMENT
  - 18. 5710 – STUDENT COMPLAINTS
  - 19. 5730 – EQUAL ACCESS FOR NONDISTRICT-SPONSORED, STUDENT CLUBS AND ACTIVITIES
  - 20. 5751 – PARENTAL-MARRIED STATUS OF STUDENTS
  - 21. 7230 – GIFTS, GRANTS AND BEQUESTS
  - 22. 7540.05 – ASSISTIVE TECHNOLOGY AND SERVICES
  - 23. 9130 – PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS
  - 24. 9700 – RELATIONS WITH SPECIAL INTEREST GROUPS

Motion by W Cherry, seconded by Deschane to approve the Second Reading NEOLA Policies Updates as presented. Motion carried 6-0.

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- M. DEBT PAYMENT Motion by Dama, seconded by Meissner to approve the debt payment as presented. Motion carried 6-0.
- N. PRINCIPAL CONTRACT LENGTH – Deleted
- O. BLEACHER CLEANUP Motion by W Cherry, seconded by Dama to approve the bleacher cleanup. Motion carried 6-0.
- X. ADJOURNMENT Motion by Dama, seconded by Meissner to adjourn at 7:17 p.m. Motion carried 6-0.

Prepared by:

Kris Heidewald  
Recording Secretary

Ginger Deschane  
Clerk

Jeannette Sikowski  
President