

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....August 20, 2008

- I.     **CALL TO ORDER** The regular meeting of the board of education was called to order by President Sikowski at 6:00 p.m. in the board room of the high school.
- II.    **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- III.   **ROLL CALL** The following members were present: Jeannette Sikowski, Peggy Zielinski, David Kwiatkowski, Lyle Cherry, Ginger Deschane, Michael Dama and William Cherry.

Others present: Ronald S. Saari, District Administrator; Gene Chapman, Elementary/Middle School Principal; Andy Trudell, High School Principal; and Kris Heidewald, Administrative Secretary.

- IV.    **APPROVAL OF AGENDA** Motion by Deschane, seconded by Dama to approve the agenda as presented. Motion carried 7-0.
- V.     **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
  - A.     MINUTES OF SPECIAL MEETING JUNE 26, 2008
  - B.     MINUTES OF REGULAR MEETING JULY 16, 2008
  - C.     MINUTES OF SPECIAL MEETING JULY 24, 2008
  - D.     FINANCIAL COMMITTEE REPORT
  - E.     VOUCHERS

Motion by Kwiatkowski, seconded by Dama to approve the consent agenda with approval of vouchers #71763 through 71847 in the amount of \$339,655.68 and Fund 60 vouchers #162902 through 162906 in the amount of \$3,174.49. Motion carried 7-0.

- VI.    **PUBLIC INPUT** Two people in the audience requested to speak when the board got to item X P I in the agenda.

VII. CORRESPONDENCE/RECOGNITION Mr. Saari reported on an anonymous donation which was made for the elementary music department. He thanked the donor and said that Mr. Prusinsky and Mrs. Langer were excited and were planning on ways to spend the money. He also reported on a letter from DPI commending the Crivitz School District on the improved results of children with disabilities.

VIII. REPORTS

A. COMMITTEE REPORT(S)

1. PERSONNEL/NEGOTIATIONS COMMITTEE L Cherry said they met Monday at 5:00 p.m. to discuss the High School After School Supervisor, the Boys and Girls High School Coordinator and went in closed session to discuss support staff layoffs.
2. POLICY COMMITTEE MEETING Sikowski reported that they met last week and discussed the Facility Use Policy. Copies of the policy were run off and distributed to the public in the audience. When they reach the part of agenda where this will be discussed then the public would be able to follow along.

B. ADMINISTRATIVE REPORT(S)

1. RONALD S. SAARI – DISTRICT ADMINISTRATOR
  - a. TRANSPORTATION MEETING The meeting will take place tomorrow. Tom White will be there. We aren't anticipating any issues.
  - b. BOARD MEETING – SEPTEMBER CHANGE The next regular meeting of the board happens during the WASDA Fall Conference date. I would like to have the meeting on September 24<sup>th</sup> instead and will be asking the board to approve this in the action items on the agenda.
  - c. LEGAL CONFERENCE I attended the legal conference in Sturgeon Bay. It was a worthwhile conference.

2. GENE CHAPMAN – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL
  - a. INSERVICE PROGRAM AUGUST 26<sup>TH</sup> AND 27<sup>TH</sup> These area the two designated staff development days. The instructional staff will have the 28<sup>th</sup> as a work day in their rooms. The staff will have department meetings and review of the State testing results. Mrs. Sherman, Mrs. Spalding and Ms. Mannebach will give a presentation to the staff about character education and respect.
  - b. BUILDING CLEANING AND MAINTENANCE Mr. Chapman complimented the building and grounds people. His building looks very nice and are ready for the beginning of school. Building, Grounds and Transportation will be going through the school at their meeting. I would also like to thank Ron Netzel for his tractor and his continued services to the school and the district.
  - c. OPEN HOUSE - Open House this year will be held on August 27, 2008 from 2:00-3:30 p.m. The students can come and fix their lockers and meet their teachers during this open house.
  - d. DATA RETREAT UPDATE The Data Retreat was held August 5 and 6. There were 23 teachers that participated. They reviewed the WKCE State test results.
3. ANDY TRUDELL – HIGH SCHOOL PRINCIPAL
  - a. HIGH SCHOOL LEADERSHIP TEAM: ACCESS PERIOD STATUS I have met with the High School Leadership Team to discuss the access period status. It is a work in progress and this will be the first year. The focus of the meeting was to discuss the access periods. Where the students will be located for the first three weeks has been set. They will be checking the grades during that three week period with the math lab and English lab.
  - b. WOLVERINE SPORTS BOOSTERS I have been attending the boosters meetings. I think the group is off to a pretty good start. They have come up with a logo.
  - c. CRIVITZ FALL ATHLETICS Both football and volleyball have started. The schedules have been set and officials have been contracted for all games. There are 46 students participating in football and 12 freshman, 12 sophomore, 8 junior and 7 seniors out for volleyball.

IX. INFORMATION/DISCUSSION

- A. 1994 8 PASSENGER VAN The 1994 eight passenger van was put out on bids and we did not receive a bid on it. We can rebid it or accept a bid that was received after the deadline. The late bid was under the \$500 that was asked for low bid. The board said to rebid it and then find out how much scrap would be and decide which was the highest.

X. ITEMS SCHEDULED FOR ACTION

A. APPOINTMENT(S)

1. SUBSTITUTE TEACHER(S) Motion by Kwiatkowski, seconded by Zielinski to approve Mary Salesky and Nancy LaBorde as substitute teachers. Motion carried 7-0.
2. SUBSTITUTE CLERICAL Motion by Dama, seconded by L Cherry to approve Jamie Johnson as substitute clerical. Motion carried 7-0.
3. ASSISTANT FOOTBALL COACH Motion by W Cherry, seconded by Kwiatkowski to approve Jeff Baumann as assistant football coach. Motion carried 7-0.
4. HIGH SCHOOL BASKETBALL COACH Motion by W Cherry, seconded by Dama to approve Jeff Baumann as high school basketball coach. Motion carried 7-0.
5. ASSISTANT DANCE TEAM COACH Motion by Deschane, seconded by Zielinski to approve Stephanie Oberleitner as a volunteer dance team coach. Motion carried 7-0.

B. RESIGNATION(S)

1. MIDDLE SCHOOL FORENSICS COACH Motion by L Cherry, seconded by Dama to accept Sue Morrison's resignation as middle school forensics coach. Motion carried 7-0.
2. MIDDLE SCHOOL AIDE Motion by W Cherry, seconded by Zielinski to accept the resignation due to retirement of Nancy Rost and to thank her for her years of service. Motion carried 7-0.

- C. APPROVAL OF VEHICLE MAINTENANCE BID Motion by W Cherry, seconded by Kwiatkowski to approve the vehicle maintenance bid from Witt Auto Sales. Motion carried 7-0.
- D. APPROVAL OF MILK BID Motion by Kwiatkowski, seconded by W Cherry to approve the mile bid from Foremost Farms. Motion carried 7-0.
- E. APPROVAL OF GARBAGE BID Motion by W Cherry, seconded by Kwiatkowski to approve the garbage bid from Waste Management. Motion carried 7-0.
- F. APPROVAL OF BREAD/BUNS BID Motion by Deschane, seconded by Dama to approve the bread/buns bid from Witts Piggly Wiggly. Motion carried 7-0.
- G. APPROVAL OF VEHICLE SALE BID Motion by L Cherry, seconded by Zielinski to approve the vehicle sale bid of Michelle Thompson of \$755.00. Motion carried 7-0.
- H. APPROVAL OF ACTIVITY ACCOUNTS Motion by Kwiatkowski, seconded by W Cherry to approve the activity accounts as presented. Motion carried 7-0.
- I. APPROVAL OF SUBSTITUTE TEACHER LIST Motion by Dama, seconded by W Cherry to approve the substitute teacher list as presented. Motion carried 7-0.
- J. APPROVAL OF SUPPORT STAFF SUBSTITUTES Motion by W Cherry, seconded by Dama to approve the support staff substitutes as presented. Motion carried 7-0.
- K. APPROVAL TRANSPORTATION HANDBOOK Motion by Dama, seconded by L Cherry to approve the Transportation Handbook as presented. Motion carried 7-0.
- L. APPROVAL HIGH SCHOOL HANDBOOKS Motion by Deschane, seconded by Kwiatkowski to approve the changes to the High School Handbooks. Motion carried 7-0.
- M. APPROVAL OF HIGH SCHOOL AFTER SCHOOL SUPERVISOR POSITION Motion by W Cherry, seconded by Kwiatkowski to approve advertising for a High School After School Supervisor position that would be M-F and will be temporary for a 6 month basis for \$12.50 per hour. Mr. Saari and Mr. Trudell will give the board feedback. Motion carried 7-0.

- N. APPROVAL OF BOYS AND GIRLS HIGH SCHOOL SPORTS COORDINATORS POSITIONS Motion by Kwiatkowski, seconded by W Cherry to approve the boys and girls high school sports coordinators as presented. Motion carried 7-0.
- O. APPROVAL OF PART-TIME INFORMATION TECHNOLOGY AIDE Motion by W Cherry, seconded by Dama to approve the part-time Information Technology Aide as presented. Motion carried 7-0.
- P. FIRST READING BOARD POLICIES/BYLAWS
  - 1. FACILITIES USE PERSONAL – CHANGES Dorothy Franzen and Paul Dyer spoke regarding this subject. Motion by W Cherry, seconded by L Cherry to table for further review. Motion carried 7-0.
- Q. SECOND READING BOARD POLICIES/BYLAWS
  - 1. FUNDRAISING POLICY Motion by W Cherry, seconded by Dama to approve the second reading of the fundraising policy. Motion carried 6-1-0 with Zielinski voting no.
- R. APPROVE CHANGE OF DATE FOR SEPTEMBER REGULAR BOARD MEETING Motion by Dama, seconded by Zielinski to approve the change of the September regular board meeting to September 24, 2008 at 6:00 p.m. Motion carried 7-0.
- XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(1)(c) for the purpose of
  - A. UPDATE CEA NEGOTIATIONS
  - B. PERSONNEL ISSUES

Motion by Zielinski, seconded by L Cherry to Recess to Executive Closed Session as Per Wisconsin Statute 19.85(1)(c) at 7:30 p.m. Roll call vote was taken: Kwiatkowski, yes; L Cherry, yes; Dama, yes; W Cherry, yes; Sikowski, yes; Zielinski, yes. Motion carried 6-0.

Deschane left before closed session at 7:29 p.m.

- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION Motion by L Cherry, seconded by Dama to reconvene into open session at 8:35 p.m. Motion carried 6-0.
- XIII. ADJOURNMENT Motion by Kwiatkowski, seconded by Dama to adjourn at 8:36 p.m. Motion carried 6-0.

Prepared by:

Kris Heidewald  
Recording Secretary

Peggy Zielinski  
Clerk

Jeannette Sikowski  
President