

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....October 19, 2011

- I. **CALL TO ORDER** The regular meeting of the board of education was called to order by President Sikowski at 6:00 p.m. in the board room of the high school.

- II. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.

- III. **ROLL CALL** The following members were present: Jeannette Sikowski, Ginger Deschane, Jane Meissner, Lyle Cherry, Thomas Wiedemeier, Michael Dama and Martha Neitzer.

Others present: Patrick Mans, Superintendent; Jeffrey Baumann, High School Principal; Jeffrey Walsh, Elementary/Middle School Principal; Kris Heidewald, Administrative Secretary; Jolene Huc, Community Education Director; and Thomas White, Buildings, Grounds and Transportation Director.

- IV. **APPROVAL OF AGENDA** Motion by Dama, seconded by Meissner to approve the agenda as presented. Motion carried 7-0.

- V. **CONSIDER MOTION TO APPROVE SONSENT AGENDA**
 - A. **MINUTES OF REGULAR MEETING SEPTEMBER 21, 2011**
 - B. **MINUTES OF SPECIAL MEETING SEPTEMBER 26, 2011**
 - C. **MINUTES OF SPECIAL MEETING OCTOBER 10, 2011**
 - D. **VOUCHERS**
 - E. **FINANCIAL REPORT**

Motion by Wiedemeier, seconded by Meissner to approve the minutes and vouchers #79216-79391 in the amount of \$343,644.05 with void of #79273 and Fund 60 vouchers #163457-163477 in the amount of \$4,132.48. Motion carried 7-0.

- VI. **PUBLIC INPUT** There was none.

- VII. **CORRESPONDENCE/RECOGNITION**
 - A. **WASB THANK YOU AND CERTIFICATE OF MEMBERSHIP** Mr. Mans read the letter from WASB.

There will be a meeting October 26, 2011 from 6-8 p.m. on the Highway 141 corridor study project.

VIII. REPORTS

A. ADMINISTRATIVE REPORTS

1. MR. MANS – DISTRICT ADMINISTRATOR
 - a. DISTRICT ACT SCORES Information about the ACT scores was give by Mr. Mans.
 - b. EMPLOYEE HANDBOOK Staff handbooks will be taking place of the current contracts. We will begin working on this soon.
 - c. DISTRICT ENROLLMENT Our total enrollment is 740 on the 3rd Friday count. We had 746 last year. We have 34 students open enrolled out and 27 students open enrolled in. Of the 34 students enrolled out 20 of them have never attended our district.
2. JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL
 - a. STAR TESTING – Elementary/Middle School are all done testing. This is a math and reading test that determines what level the student in at. This is new this year.
 - b. MAP TESTING The 1st round of testing is over This shows the academic progress in the math and reading this is given up to 4 times a year.
 - c. WKCE TESING This will be done in the next few weeks. Students in 3rd and 8th and 10th grade are tested. This is a high stakes test as it shows if we have met requirements for the child left behind act. This is given once a year.
 - d. RTI This program helps students who are struggling in school. It is an intervention program.
 - e. PBIS This program looks at students behavioral problems and helps the school to target these areas.
 - f. MIDDLE SCHOOL ATHLETICS Volley Ball finished last night the 7th grade finished 7-3, 8th grade 5-6; Football finished last week we finished 7-0. We held a pep rally for the team last week.

g. SCHOOL OF RECOGNITION AWARD Mrs. Schroeder, Ms Rickman and Mr. Walsh went to Madison for the award ceremony.

3. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL

a. HOMECOMING The week went really well. We beat Gillett. There was a 5K walk on Saturday in memory of Marissa Grabowski. Thank you Mrs. Diaz for doing a great job organizing the event.

b. PARENT/TEACHER CONFERENCES Were held Oct. 5 from 1:30-6:00 p.m. and Oct. 12 from 4:30-8:30 p.m. They were well attended.

c. FALL SPORTS UPDATE Football ended yesterday with a 4-5 season. Volleyball ended last night with a loss to 2nd seed Bonduel.

d. PSAT TEST Just finished the testing. This is free for high school juniors. We had 13 students take the test.

e. SCHOOL PICTURES We had Lifetouch take the pictures this year. They have just finished taking them.

The M&O Kickoff banquet was held in September at Kelly Lake.

We will be having Bob Lentz, a worldwide speaker at the school speaking on bullying. Trinity Church received a grant and has shared him with the district.

4. TOM WHITE – BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR Mr. White attended a Focus on Energy workshop.

The signs have been purchased to designate our school as drug/alcohol/tobacco/bully/weapon free zone. These will be installed before winter.

The defibrillator has been moved from the high school gym to the commons area. We have also purchased child size pads.

Cork strips have been ordered and will be installed at the elementary so student work can be displayed.

September 19th Mr. Mans, Mr. Walsh, Mr. Baumann and myself met with Eric Burmeister of Marinette County Emergency Management to discuss crisis procedures.

We ordered copy paper in cooperation with Coleman School District again.

5. **JOLENE HUC – COMMUNITY EDUCATION DIRECTOR**
There is a Community Ed meeting scheduled for October 26th. We have 4 spin classes scheduled at this time. We are looking for more students for the 60+ class. There is a free knitting class on Tuesdays. Zumba is off to a great start on Monday and Wednesday evenings. There will be 2 beginning Silk Painting classes one in November and one in December. Flag football is done this Saturday. We have a new prom dress exchange. This would give the opportunity to others to wear the dresses that are just left hanging in a closet. The Back Pack Buddies program is again being provided to the school by the food pantry. Our newsletters are available on the web.

6. **ROBERTO SANTOS – STUDENT COUNCIL REPRESENTATIVE**
National Honor Society will be inducting 12 new members on November 12th.
Peer Leadership - Have accepted 7 applications to become a member. They are working on bullying prevention.
YOADA – Held a carnation sale and made \$35 this will go towards postage Every 15 Minutes.
Rube Goldberg – Their task this year is to inflate and pop a balloon. Still are brainstorming on the idea.
Student Council – Thank you to Sandy Kadrlik, Chris and Rich Starzer and Sherry Kwiatkowski for driving the buses for the homecoming parade.
HI-Q – The first meeting will be held on Friday.

IX. INFORMATION/DISCUSSION ITEMS

- A. “SEAL A SMILE” PROGRAM Kathy Marcy presented the information on the program.

- B. SCIENCE FIELD TRIP – Mr. Matty presented the information of the Science Field Trip.

- C. CELLCOM GRANT – This was a green gift given to our school for the Prairie Project.

- D. CHORUS FIELD TRIP – Heather Langer presented a trip for the chorus for a three day trip to Chicago December 16th.
 - E. WEEKLY NOTES – Discussion was held on having weekly notes sent to the board.
 - F. LUNCH PRICES – Deb Kabacinski gave a report on a letter received from USDA and DPI regarding lunch prices.
 - G. DROP-OFF/PICK-UP PROCEDURE AT ELEMENTAR SCHOOL Mr. Walsh gave information on how the drop-off/pick-up procedures are working.
- X. ITEMS SCHEDULED FOR ACTION
- A. VOLUNTEERS Motion by Deschane, seconded by Dama to approve Stephanie Richlen, Brenda Long, Dawn Strelow, Lisa Hansen, Kathy Olson, Chris Kelly, Tina Bonikowski, Ryan Bemis, Amy Sharkey, Jennifer Cunningham, Tina Baye, Joan Thibodeau and Jolene Baye. Motion carried 7-0.
 - B. SUBSTITUE TEACHER Motion by Wiedemeier, seconded by Dama to approve Sherrie Van Lanen as a substitute teacher. Motion carried 7-0.
 - C. SUBSTITUTE CUSTODIAN Motion by Meissner, seconded by Dama to approve Georgie Ann Kapalczynski as a paraprofessional aide. Motion carried 7-0.
 - D. COMMUNITY ED INSTRUCTOR Motion by Deschane, seconded by Wiedemeier to approve Marlene Manderfield as a community ed instructor. Motion carried 7-0.
 - E. CHORUS FIELD TRIP Motion by Cherry, seconded by Deschane to approve the chorus field trip to Chicago, Ill. And approve the day out of school as an excused absence. Motion carried 7-0.
 - F. SCIENCE FIELD TRIP Motion by Deschane, seconded by Wiedemeier to approve the science field trip to DesMoines, Iowa and the three days as an excused absence. Motion carried 7-0.
 - G. “SEAL A SMILE” PROGRAM Motion by Deschane, seconded by Neitzer to approve the “Seal A Smile” program for the second graders. Motion carried 7-0.

- H. JANUARY SCHOOL BOARD MEETING DATE CHANGE Motion by Meissner, seconded by Dama to change the January board meeting to the last Wednesday of January. Motion carried 7-0.
- I. APPOINT DELEGATE AND ALTERNATE DELEGATE TO WASB CONVENTION Motion by Cherry, seconded by Deschane to appoint Jeannette Sikowski as the delegate and Lyle Cherry as the alternate. Motion carried 7-0.
- J. TAX LEVY Motion by Wiedemeier, seconded by Dama to approve the mill rate of 7.75 for the 2011-2012 school year. Motion carried 7-0.
- K. CHANGE TO DISTRICT 403(B) PLAN Motion by Dama, seconded by Meissner to approve the change to the district 403(B) Plan. Roll call vote was taken: Sikowski, yes; Meissner, yes, Wiedemeier, yes; Cherry, yes; Neitzer, yes; Dama, yes; and Deschane, yes. Motion carried 7-0.
- L. HOME SCHOOL STUDENT PARTICIPATION IN EXTRA-CURRICULAR ACTIVITIES Motion by Deschane, seconded by Neitzer to approve a request by Diana Leslie to have her daughter participate in extra-curricular activities at the middle school. Motion carried 7-0.
- M. BOARD POLICY ADOPTION, 2ND READING
 - 1. 7217 POLICY – WEAPONS Motion by Wiedemeier, seconded by Cherry to approve the 2nd reading of board policy 7217 – Weapons. Motion carried 5-2 with Deschane and Meissner voting no.
- N. SOUND SYSTEM FOR HIGH SCHOOL GYMNASIUM Motion by Cherry, seconded by Dama to approve the sound system for the high school gymnasium. Motion carried 7-0.
- O. POLICY 6320 – PURCHASING Motion by Wiedemeier, seconded by Dama to keep the policy the way it is without any changes. Motion carried 5-2 with Deschane and Meissner voting no.

- XI. ADJOURN TO CLOSED SESSION AS PROVIDED BY SS 19.85(1)(g) CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED Motion by Cherry, seconded by Dama to Adjourn to Closed Session as Provided by SS 19.85(1)(g) Conferring With Legal Counsel for the Governmental Body Who Is Rendering Oral or Written Advice Concerning Strategy to be Adopted by the Body with Respect to Litigation in Which it is or is Likely to Become Involved at 7:26 p.m. Roll call vote was taken: Dama, yes; Meissner, yes; Sikowski, yes; Wiedemeier, yes; Cherry, yes; Neitzer, yes; Deschane, yes. Motion carried 7-0.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION Motion by Dama, seconded by Meissner to reconvene into open action at 7:57 p.m. Motion carried 7-0.
- XIII. ADJOURNMENT Motion by Dama, seconded by Meissner to adjourn at 7:58 p.m. Motion carried 7-0.

Prepared by:

Kris Heidewald
Recording Secretary

Ginger Deschane
Clerk

Jeannette Sikowski
President