Class Syllabus

Personal Finance SYLLABUS

INSTRUCTOR INFORMATION

lnstructor: Mr. Sommerfeldt

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CLASS INFORMATION:

Course Description: This course provides the opportunity for the learner to develop the

knowledge, skills, process, and understanding of Personal Finance.

Supplies: Notebook, pencils and erasers.

COURSE COMPETENCIES: You have the opportunity to learn the following skills in this

course:

* How to put together a personal business plan for your entrepreneur ideas
* Buying your first home process and paperwork
* Researching various investments
* What insurance needs do you have?
* The importance of checking and savings accounts
* Starting to save for retirement
* What career choices do you have?
* Putting together a personal budget

**Core Abilities**: This class addresses the following core abilities:

* + Communicate effectively
	+ Work cooperatively
	+ Set and achieve goals
	+ Model responsible behavior
	+ Learn effectively
	+ Apply relevant technologies
	+ Think critically and creatively
	+ Access and use appropriate information resources

**RESPONSIBILITIES and Policies:**

**Attendance:** You are expected to attend all classes to maximize your ability to learn. Your attendance infers that you have completed all preparation prior to the start of class.

**Class participation:** Much learning takes placewhen students verbalize their questions and experiences relating to classroom topics. You are expected to participate in this manner.

**Use of Electronic Devices:** Please turn offall electronic devicessuch as cell phones, ipods, and pagers. No text messaging during class. Keep electronics in pocket or purse.

**Instructor Responsibilities:** As your instructor, I commit to communicating openly and frequently with you about this class. I will maintain a professional, safe learning environment adhering to the policies of the school. You can expect a reply to communication, be it via e-mail, voicemail or in person, within 24-48 business hours.

**Syllabus Changes:** As your instructor, I retain the right to make changes based on the timeline of the class, feedback from learners, logistical issues and will inform you as soon as a change is made.

**Grading Scale:**

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| --- | --- |
| **Percentage Attained** | **Grade** |
| 90-100 | A |
| 80-89 | B |
| 70-79 | C |
| 60-69 | D |

 Below 60 F