

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....September 17, 2014

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: The following members were present: Michael Dama, Tim McFadden, Jane Meissner, Martha Neitzer, Lyle Cherry, Travis Mueller and Cory Sotka. Others present: Patrick Mans, Superintendent; Jannie Marsolek, Administrative Secretary; Thomas White, Building, Grounds and Transportation Director; Linda Tarmann, Business Administrative Assistant; Jeff Baumann, High School Principal; Jeff Walsh, Elementary Principal and Jolene Huc, Community Ed Director.
- IV. APPROVAL OF AGENDA: Motion by Meissner, seconded by Cherry to approve agenda as presented. Motion carried 7-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
 - A. MINUTES OF REGULAR MEETING AUGUST 20, 2014
 - B. MINUTES OF SPECIAL MEETING AUGUST 26, 2014
 - B. VOUCHERS
 - C. FINANCIAL REPORTMotion by Neitzer, seconded by Mueller to approve consent agenda with general vouchers 85090 – 85256 for a total of \$706,122.54 with voids of 84914, 84923, 84954, 85020, 85088, 84936, 84942, 84949, 84951, 84955, 85112, 85113, 85120, 85125, 85127, 85128, 85135, 85139, 85141, 85144 and 85146. Fund 60 vouchers 163996 – 164001 for a total of \$1,848.90. Motion carried 7-0.
- VI. PUBLIC INPUT: None
- VII. CORRESPONDENCE/RECOGNITION: Mr. Mans reported that the WASB sent a certificate of membership and a thank you letter for being a 2014-15 WASB member.
- VIII. REPORTS
 - A. COMMITTEE REPORT(S): None
 - B. ADMINISTRATIVE REPORT(S)
 1. PATRICK MANS – SUPERINTENDENT: The 2013-2014 state district and school accountability report cards were released on Monday for public

viewing. The report cards are based on four outcomes in four priority areas:

- a) Student Achievement (knowledge and skills in reading and math)
- b) Student Growth (increases in school wide reading and math achievement over time)
- c) Closing Gaps (compares achievement data among various student groups such special education, regular education, students of poverty)
- d) On-Track to Graduation and Postsecondary Readiness (includes graduation rate for high schools, attendance rates for elementary/middle schools, it also includes measures of 3rd grade reading and 8th grade mathematics achievement as well as ACT participation and performance).

I am happy to report that the District as a whole is classified as meeting expectations. The Elementary and Middle Schools both met expectations while the High School was classed as exceeding expectations. It is important to note that the entire District should be given credit and praise for the success of our students. Just as the whole PreK – 12 grade teaching staff should be given credit for the High School's exceeding expectations; the staff, students, parents and community should be given credit and appreciation for the success of our school system. The old adage that it takes a village to raise a child is as true today as it ever was. As Superintendent, I would like to take this opportunity to thank the entire School District of Crivitz staff, students, parents, volunteers and community members for their hard work and support of the School District. The students' academic success would not be possible without the support and engagement of everyone involved in the educational process.

District staff will not rest on its laurels; there are always areas which can be improved upon. This school year we have implemented the state's Educator Effectiveness teacher evaluation model. This evaluation system is designed to look very closely at the teachers' professional practice and student achievement. The goal of the system is to improve teacher practice and thereby increase student achievement. One very important component of the new teacher evaluation model is the use of student achievement data to drive day to day instruction. Teachers are required to create student learning outcome goals which require the use of individual, grade level and district wide student achievement data. This allows for targeted interventions leading to increases in student achievement.

2. **JEFF BAUMANN – HIGH SCHOOL PRINCIPAL:** The first two and a half weeks of the 2014-15 school year have gone very well and we are very pleased with the format of our new resource hour. We have

implemented an RTI math class and an RTI English class during resource hour and the students have been focused and energetic. I think our refined efforts at remediation in math and English using a combination of software and reduced class sizes is going to pay dividends by the time our students take the Aspire test. I am excited at the direction we are going in our RTI efforts.

Jaquelyn Mitchard – a very well-known and popular author – visited the high school on Tuesday, September 9. The entire student body, along with 50 students from Wausaukee, gathered in the gymnasium and listened to her speak. She really did a great job keeping the students interested and she answered many questions that the students had for her. It was an excellent presentation.

Mr. Mans, Mr. Johnson, Mr. Trombley, and I met with two representatives from Lamers Bus Lines on Friday to discuss a school-to-work opportunity the company would like to offer one of our students for the 2014-15 school year. They would like one student to work at their Wausaukee branch to get hands-on knowledge about diesel mechanics. It was a productive meeting and is a great example of the types of partnerships we are trying to form with businesses from our area.

3. **JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL:** Crivitz Junior High will again be working on the State Personnel Development Grant. This is a grant we received to build Professional Learning Communities. We began this grant last year and have 4 years remaining in the grant funding. We have goals that were set in the spring that we will be working on as the year goes on. We officially received confirmation that we were renewed for the grant this year by mail, last week.

We started off the school year very well. The students and teachers started off by reviewing and learning about the rules of PBIS in the hallways, cafeteria, playground and classrooms. Students will work toward incentives throughout the school year and will have the opportunity to have fun times beginning with our Haunted Hallways at the end of October.

This Friday is the third Friday count day for enrollment purposes. The WPTO has set up an ice cream party for the 4K-8 students. They will be rewarded if they are in school this Friday with an ice cream party for each student is here.

Student Council had their speeches today and the Junior High election of Officers will take place this Friday.

Both the Junior High football and volleyball teams are in full swing. We are winning some and losing some, but the kids are working hard and having a great time at it in the process.

4. TOM WHITE – BUILDING, GROUNDS & TRANS DIRECTOR: *Drug Testing Training*: The drug testing training I developed has been presented to most of the district's drivers. This training is required by board policy and educates drivers about why drug testing is necessary, our testing procedures, and what their rights and responsibilities are. During our first in-service day in October, I plan to train the remaining drivers. *Special Education Transportation*: After some late changes in staffing and some recent changes in student transportation needs, we have finally established our drivers and routes for the special education vans. I want to welcome Kelly Blum, who was hired through CESA; she is now our regular morning route driver. *Softball Field / Goal Post*: The new practice field goal post has been installed. The irrigation system installation is complete. The outfield grass seed has been planted and is being watered daily. *Power Outage / Safety Committee*: The Safety Committee will meet on Friday of this week to discuss the power outage that took place during the first week of school. The principals and I have been listening to input from the staff and will share their ideas and concerns with the committee.
5. JOLENE HUC – COMMUNITY EDUCATION DIRECTOR: Mrs. Huc reported on the 9/15/14 Community Ed Advisory Council meeting. They spoke about the audit and the importance of Community Ed to the District. They also discussed changes to the weight room, moving some equipment to an old classroom for use. They are also looking for new community members to join the Advisory Council. There was discussion of purchasing a video camera with Fund 80 money to provide surveillance of the new equipment location. It was also recommended to ask the Board to approve a \$10.00 per hour supervisory salary, since it was hard to find anyone to supervise the weight room and equipment room at this time, and there are many students wanting to use the fitness room. Finally, the Council is looking to move the meetings from Monday to Thursday, to accommodate more members.
6. STUDENT COUNCIL REPRESENTATIVE – TREVOR GAUTHIER: *YAODA*: Fundraising for Every 15 Minutes, to be held in spring. Elections will be held next week. *Science Club*: The club is losing their advisor, Mrs. Rauterkus. They are considering a community garden, branching some of this into the classroom. *NHS*: There are 13 eligible members, with induction being held on October 28th at Rene's Dining

Room. *Rube Goldberg*: Fundraising for their project. The object of the contest this year will be to “Shine a Shoe”. *Student Council*: Homecoming week will be from September 29th through October 4th. Homecoming theme is “Red Carpet Event” and the theme song is “I Don’t Dance” by Lee Brice. Homecoming Court Representatives: Freshmen – Taylor Bemis and Jake Voss; Sophomores – Krystal Hughes and Mitchell Banaszak; Juniors – Payton Kaldenberg and Ethan Littleton; Seniors – Michelle Whalen and Cameron Fisher; and Homecoming King and Queen are Colton Lange and Autumn Maye. Lastly, the GPA incentive initiated in the last few years has been a very good idea, motivating students to keep up their GPAs, and would like to thank those who had a hand in implementing it.

IX. INFORMATION/DISCUSSION

- A. EMPLOYEE LIFE INSURANCE BENEFIT: Mary Basel from M3 reported on the benefits of the change in Life Insurance from WEA Insurance to UNUM. UNUM would offer a portable policy, where the WEA policy was not.
- B. EMPLOYEE VOLUNTARY VISION BENEFIT PLAN: Mary Basel from M3 discussed the new voluntary vision benefit plan proposed for employees.
- C. CHANGE DATE OF OCTOBER BOARD MEETING: Mr. Mans asked that the next Board Meeting be moved from October 15th to the 22nd to allow certification of the Tax Levy, which doesn’t happen until October 15th, therefore not allowing enough time to get information prepared for the Board.
- D. PERFORMANCE CONTRACT BIDS: Mr. Mans reported that the ESG workshop adjusted the scope of work, but asked that the Board approve letting of bids, to be posted and noticed, and then accept (if any) bids at the October Board meeting.
- E. NEW EMPLOYEE BREACH OF CONTRACT FEES: Mr. Mans asked the Board to allow payment of the new Elementary Art Teacher’s breach of contract fees of \$1500 since she terminated her contract with Coleman School District.

X. ITEMS SCHEDULED FOR ACTION

- A. RESIGNATION(S)
 - 1. HIGH SCHOOL SCIENCE TEACHER: Motion by Cherry, seconded by Mueller to approve the resignation of Connie Rauterkus, High School Science Teacher, with liquidation damages fee. Motion carried 7-0.

- B. APPOINTMENT(S)
1. VOLUNTEER/CHAPERONES: Motion by McFadden, seconded by Meissner to approve the list of volunteers/chaperones as presented (see attached). Motion carried 7-0.
 2. SUBSTITUTE TEACHERS: Motion by Sotka, seconded by Neitzer to approve Amy McClellan and Nancy Sharkey as substitute teachers. Motion carried 7-0.
 3. SUBSTITUTE TEACHER'S AIDE: Motion by Meissner, seconded by Mueller to approve Rebecca Whitton as substitute teacher's aide. Motion carried 7-0.
 4. SUBSTITUTE CLERICAL: Motion by Neitzer, seconded by Meissner to approve Nancy Held as substitute clerical employee. Motion carried 7-0.
 5. MIDDLE SCHOOL LANGUAGE ARTS/ELEMENTARY MATH INTERVENTIONIST TEACHER: Motion by Cherry, seconded by Meissner to approve Kimberly Frye as MS Language Arts/Elementary Math Interventionist teacher. Motion carried 7-0.
- B. APPROVE 2014-2015 ACTIVITY ACCOUNTS (FUND 60): Motion by Neitzer, seconded by Meissner to approve the 2014-2015 Activity Accounts (Fund 60) as presented. Motion carried 7-0.
- C. EMPLOYEE LIFE INSURANCE BENEFIT: Motion by Cherry, seconded by McFadden to approve the switch from WEA Insurance to UNUM effective November 1, 2014. Motion carried 7-0.
- D. EMPLOYEE VOLUNTARY VISION BENEFIT PLAN: Motion by McFadden, seconded by Meissner to approve the voluntary vision benefit plan as presented. Motion carried 7-0.
- E. CHANGE DATE OF OCTOBER BOARD MEETING: Motion by Mueller, seconded by McFadden to change the date of the October Board Meeting from October 15th to October 22nd. Motion carried 7-0.
- F. PERFORMANCE CONTRACT BIDS: Motion by Mueller, seconded by McFadden to part ways with Energy Services Group and not allow any letting of bids. Motion carried 5-2.

G. SECOND READING NEOLA BOARD POLICY UPDATES

1. POLICY 2270 – RELIGION IN THE CURRICULUM
2. POLICY 3120 – EMPLOYMENT OF PROFESSIONAL STAFF
3. POLICY 3236 – RECEIPT OF LEGAL DOCUMENTS BY DISTRICT EMPLOYEES
4. POLICY 3340 – GRIEVANCE PROCEDURE
5. POLICY 4120 – EMPLOYMENT OF SUPPORT STAFF
6. POLICY 4236 – RECEIPT OF LEGAL DOCUMENTS BY DISTRICT STAFF
7. POLICY 5113 – OPEN ENROLLMENT
8. POLICY 5113.01 – COURSE OPTIONS
9. POLICY 5320 – IMMUNIZATIONS
10. POLICY 5330 – ADMINISTRATION OF MEDICATION/EMERGENCY CARE
11. POLICY 5335 – CARE OF STUDENTS WITH CHRONIC HEALTH CONDITIONS
12. POLICY 6800 – SYSTEM OF ACCOUNTING
13. POLICY 7540.01 – TECHNOLOGY PRIVACY
14. POLICY 8210 – SCHOOL CALENDAR
15. POLICY 8325 – RECEIPT OF LEGAL DOCUMENTS BY DISTRICT STAFF
16. POLICY 2131.01 – READING INSTRUCTIONAL GOALS AND KINDERGARTEN ASSESSMENT

Motion by McFadden, seconded by Neitzer to approve the second reading of NEOLA Board Policy Updates as presented. Motion carried 7-0.

- XI. RECESS TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(g) CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED: Motion by Mueller, seconded by Meissner to recess to closed session as read at 7:07 p.m. Roll call vote was taken: Dama-Y; Meissner-Y; McFadden-Y; Neitzer-Y; Cherry-Y; Mueller-Y; and Sotka-Y. Motion carried 7-0.

- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATE STATUTE 19.85(2): Motion by McFadden, seconded by Mueller to reconvene into open session at 7:46 p.m. No action was taken. Motion carried 7-0.

XIII. ADJOURNMENT: Motion by Meissner, seconded by McFadden to adjourn at 7:47.
Motion carried 7-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Tim McFadden
Clerk

Michael Dama
President