

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....September 16, 2015

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: The following members were present: Michael Dama, Lyle Cherry, Tim McFadden, Cory Sotka, Kris Heidewald and Gary Huc. Travis Mueller was absent. Others present: Patrick Mans, Superintendent; Jannie Marsolek, Administrative Secretary; Thomas White, Building, Grounds and Transportation Director; Linda Tarmann, Business Administrative Assistant; Jeff Baumann, High School Principal; Jeff Walsh, Elementary Principal; Nick Schramm, Technology Director and Jolene Huc, Community Ed Director.
- IV. APPROVAL OF AGENDA: Motion by Sotka, seconded by McFadden to approve agenda as presented. Motion carried 6-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA:

- A. MINUTES OF REGULAR MEETING AUGUST 19, 2015
- B. MINUTES OF SPECIAL MEETING AUGUST 25, 2015
- C. GENERAL FUND VOUCHERS
- D. FUND 60 VOUCHERS
- E. FINANCIAL REPORT

Motion by Cherry, seconded by Heidewald to approve consent agenda and financial report including General Fund vouchers 87690-87868 with a total of \$704,312.95 with no Fund 60 or Fund 39 vouchers. Motion carried 6-0.

- VI. PUBLIC INPUT: There was no public input.
- VII. CORRESPONDENCE/RECOGNITION: There was none.
- VIII. REPORTS:
 - A. COMMITTEE REPORT(S)

- 1. POLICY: Mr. Sotka reported that that committee met on 9/15 to discuss NEOLA updates due to legislative changes approved as part of the recently passed state budget act 55. The committee voted to move the listed policies, including new policy 2605 – Program Accountability and Evaluation forward to the full Board, and recommend approval for the first reading.

2. PERSONNEL/NEGOTIATIONS: Mr. Cherry reported that the committee met earlier in the evening. They recommended moving part-time custodial staff Diane DeKeyser and Daniel Wolff, as well as CESA para-professional Carrie Bright to the full Board for approval.

B. ADMINISTRATIVE REPORT(S):

1. PATRICK MANS – SUPERINTENDENT: I have had conversations with both Representative Jeff Mursau and Senator Tom Tiffany recently in regard to sparsity aid. Both legislators assured me that they would meet and speak with representatives from DPI in an effort to make adjustments to the calculation for determining eligibility for sparsity aid. My suggestions were to do two things: First, lift the student count from 725 students to 750 or even 800 allowing more small rural schools access to this desperately needed categorical aid. Second, do not count summer school FTE's in the calculation for sparsity aid.

A new state testing provider, Data Recognition Corporation, has been identified and is in the process of creating a new state test known as the Wisconsin Forward Exam. Pending contract negotiations with the state, students will begin taking this new state test in the spring of 2016. This state test will replace the Smarter Balanced test which was fraught with implementation issues.

The recently approved state budget known as Act 55 has resulted in a bevy of parent notification changes which school districts must carry out this and future school years. The first, Board adoption of academic standards, was taken care of at the August Board meeting. Others including notifying parents of educational options, state report cards, special education vouchers known as special education scholarships, among others, must be taken care of prior to January 1 of each school year. These legislatively mandated changes also result in districts having to revise a series of Board policies.

Lastly, I would like to remind the Board and community members of our annual Wolverine Sports Boosters/School District tailgate party which will be held this Friday prior to the football game vs Coleman. Food will be served starting at 5:00 p.m. near the concession stand and will be followed by the football game at 7:00 p.m. I invite the Board and our community members to come out and support our athletic programs on Friday evening.

2. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL: The Northwoods Lab partnership between Crivitz, Wausaukee, and Pembine has been moving forward with plans to join with Habitat for Humanity to create a program for those students interested in building and carpentry. Next year, students from the 3 schools will be working on various Habitat for Humanity projects to help those in need, while earning 8 credits through NWTC. Brad Taylor will be teaching the 4 courses, which will include Blueprint reading 1&2, floor systems, and stair systems.

Our last foreign exchange student arrived 2 weeks ago. The three students are Zarli from Australia, Clemens from Germany, and Chiara from Switzerland. They seem to be acclimating quite well to their new surroundings and all three have been very pleasant. Zarli and Clemens have joined sports teams and all 3 have said American students get much more homework than they are used to. The math and English departments started their first round of MAPS testing on last week. The freshmen and sophomores will be tested twice more before the end of the school year to gauge the progress they have made in math and English concepts. I have now had the opportunity to meet with all 3 committees to start the school year: the leadership committee, the PBIS committee, and the media relations committee. We have appointed officers and set our goals for the 2015-16 school year. I am excited at the direction all 3 of the committees are going.

3. JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: Crivitz Junior High will again be working on the State Personnel Development Grant. This is a grant we received to build Professional Learning Communities. We began this grant two years ago and have 3 years remaining in the grant funding. We have goals that were set in the spring that we will be working on as the year goes on. We officially received confirmation that we were renewed for the grant this year by email, last week.

We started off the school year very well. The students and teachers started off by reviewing and learning about the rules of PBIS in the hallways, cafeteria, playground and classrooms. Students will work toward incentives throughout the school year and will have the opportunity to have fun times beginning with our Haunted Hallways at the end of October.

This Friday is the third Friday count day for enrollment purposes. The WPTO has set up an ice cream party for the 4K-8 students. They will be rewarded if they are in school this Friday with an ice cream party for each student is here.

MAP testing began yesterday for grades 3-8 and PALS testing opened up this week for 4k-2nd grades. Teachers will be working on their learning plans and Educator Effectiveness plans based upon their test results and their goals set for the year.

Both the Junior High football and volleyball teams are in full swing. We are winning some and losing some, but the kids are working hard and having a great time at it in the process.

4. TOM WHITE – BUILDINGS, GROUNDS & TRANS DIRECTOR:
Elementary Sidewalks: The elementary sidewalk project is complete, with the exception of a texture being applied to the new retaining wall near the west entry. The areas around the sidewalk have been filled with topsoil, then seeded and mulched with straw. I want to commend Richlen Concrete for the job they did, the new sidewalks look great. *Bus Cameras:* Bus #5 was the first to receive a new camera system. After reviewing selected segments video, we are satisfied with the picture quality and the storage capacity of the system. Each system has

two cameras and a server that will hold approximately 38 days' worth of data for an average bus route. The other seven systems have been ordered and will be installed as soon as they arrive. *Departing Employees:* Carrie Guarisco, one of our part time custodians, has tendered her resignation. I want to thank Carrie for her 3 plus years of custodial service and the outstanding job she did in that capacity. Joe Hansen, who has been working as a part time custodian since June, is also leaving. Joe also did a great job, and his willingness to take on any type of work will be missed. On Friday, September 4th we interviewed five applicants to fill their positions. Of these the interview committee selected two candidates to move forward for approval.

5. JOLENE HUC – COMMUNITY EDUCATION DIRECTOR: The committee met on 9/10/15. They would like to help with resurfacing the Elementary playground and will be contacting Mr. Walsh and Mr. White for direction. They revisited the Community Ed Scholarship and will bring back wordage and qualifications to the committee at the next meeting. They would like to offer two scholarships of \$500 for community service hours, beginning with the graduating class of 2020. They will be starting some new classes. Community Ed would like to have Luke LaCroix approved as a weight room supervisor, but his paperwork just came in. They are working on another babysitting class with CPR. Moving to the second Wednesday of the month, the next meeting will be October 7.
6. STUDENT COUNCIL REPRESENTATIVE – BILLY RETZA: Rube-Goldberg and Science Club are beginning organizational meetings. Student Council has begun Homecoming preparations and scheduling for events to take place. NHS has had 9 responses to invitations to members. Hi-Q is still waiting on material to get ready for the upcoming school year competition.

IX. INFORMATION/DISCUSSION:

- A. CRIVITZ SCHOOL DISTRICT ROAD SIGN: Mr. Sotka would like to see a sign go up to acknowledge our school academic accomplishments. It was discussed that we should check with the state and local authorities to see what could be accomplished.
- B. EDWARD JONES AS 403B PROVIDER: Mr. Mans discussed that some staff members would like Edward Jones added as another 403B provider. This would be at no cost to the district.
- C. SCHOOL BOARD ROLE IN DISTRICT CRISIS: The Board discussed what the School Board role would be if there were a crisis in the district. Two members are volunteer firefighters, and would be called anyway, but Mr. Sotka suggested that the Board could offer their services in any way needed. Nothing needs to be added to policy, since there is already a crisis management protocol in place.

- D. YOUTH OPTIONS CLASSES: The Board was asked to approve a late addition to the Fall Youth Options list. The classes to be approved are Auto Service Fundamentals and Electrical Services.
- E. TRANSPORTATION HANDBOOK ABSENT RIDER PROCEDURE: Mr. White updated the Board on the requested addition to the current year handbook regarding the absent rider procedures. The bus drivers have been notified of the changes and the feedback has been positive. The drivers will now have written lists of who should be riding the bus, instead of keeping mental notes. There will still be last-minute instances of a child not riding, but the drivers will now be calling the school office first. The little extra time it will take to verify riders will be beneficial in many instances.
- F. DISTRICT MEDICAL ADVISOR MEMORANDUM OF UNDERSTANDING: The Board is asked to approve the Medical Advisor Memorandum of Understanding as signed by Dr. Singh, allowing the school nurse to stock and administer certain medications. Dr. Singh has acted in this capacity last year as well, and will provide this service at no cost to the District.
- G. BAND/CHOIR WASHINGTON D.C. TRIP: Mr. Kopfhammer presented a preliminary itinerary and asked the Board for permission to plan a band/choir trip to Washington D.C. for the Spring of 2016. The cost would be covered entirely by student fund-raising or parent contributions, at no cost to the District. They would like to leave on Thursday, April 7th and will return on Monday, April 11th. There is an approximated number of 50 students and 5 adults. While on the trip, students will have the opportunity of seeing many attractions, including Arlington Cemetery, Ford Theatre, the Memorial tour, JFK Center for the Performing Arts, and many others. Musical inclusions include one Master Class at a recognized college or university and possibly a performance opportunity at a national memorial (upon acceptance).
- H. TRAP SHOOTING TEAM: Mr. Mueller brought up the idea of a non-WIAA sanctioned trap shooting team. The idea was discussed, and the idea was thought by some members to be a great opportunity to reinforce gun safety. The possibilities of spring and fall leagues were discussed, and, although there were no other schools at the moment interested in joining, the school could compete and have their scores submitted statewide. This would possibly gain further interest from surrounding communities once we had established. This was just an initial discussion to see if there would be any Board interest in researching this idea further.
- I. NATIVE PRAIRIE GRASS AREA: Mr. Mueller wanted the idea brought back up. He thought that it was beautiful when it bloomed and should be left alone. It was also discussed that Community Education was interested in a community garden, and a portion could be utilized for this use in the future.
- J. FIRST READING NEOLA BOARD POLICY UPDATES
 - 1. POLICY 2370 – EDUCATIONAL OPTIONS

2. POLICY 2605 – PROGRAM ACCOUNTABILITY AND EVALUATION
3. POLICY 5113.01 – COURSE OPTIONS
4. POLICY 5460 – GRADUATION REQUIREMENTS
5. POLICY 9270 – HOME-BASED, PRIVATE, OR TRIBAL SCHOOLING

These policies were brought forward based on Act 55, which was the budget act, with new notification requirements. 2605 is a new policy, even though we have an administrative guideline for that. The Policy Committee recommended moving all forward all changes with the inclusion of new policy 2605 as a new Board policy.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATION(S)

1. PART-TIME CUSTODIANS: Motion by Cherry, seconded by Heidewald to approve the resignations of Carrie Guarisco and Joe Hansen as part-time custodians. Motion carried 6-0.

B. APPOINTMENT(S)

1. VOLUNTEERS/CHAPERONES: Motion by McFadden, seconded by Huc to approve page 1 of volunteers/chaperones list. Dama and Heidewald abstained. Motion carried 4-0-2. Motion by Cherry, seconded by Sotka to approve page 2 of list. McFadden abstained. Motion carried 5-0-1. Motion by McFadden, seconded by Sotka to approve page 3 & 4 of list. Motion carried 6-0.
2. SUBSTITUTE TEACHERS: Motion by Dama, seconded by Heidewald to approve Chad Francour, Christa Reed, Sue Treado and Lauren Ebbecke as substitute teachers. Motion carried 6-0.
3. PART-TIME CUSTODIANS: Motion by Cherry, seconded by Heidewald to approve Diane DeKeyser and Daniel Wolff as part-time custodians. Motion carried 6-0.
4. SUBSTITUTE CUSTODIAN(S): Motion by Sotka, seconded by Huc to approve Carrie Bright as substitute custodian. Motion carried 6-0.
5. JUNIOR HIGH VOLLEYBALL COACH: Motion by McFadden, seconded by Heidewald to approve Sarah Zielinski as Junior High volleyball coach. Motion carried 6-0.
6. J.V. GIRLS' BASKETBALL COACH: Motion by McFadden, seconded by Sotka to approve Charlie Johnsen as J.V girls' basketball coach. Motion carried 6-0.

7. ASSISTANT VARSITY WRESTLING COACH: Motion by McFadden, seconded by Cherry to approve Matt Robinson as assistant varsity wrestling coach. Motion carried 6-0.
 8. SUBSTITUTE CLERICAL: Motion by Cherry, seconded by McFadden to approve Jean Jicha as substitute clerical employee. Motion carried 6-0.
 9. PART-TIME CESA 8 PARAPROFESSIONAL: Motion by Cherry, seconded by Sotka to approve Carrie Bright as part-time CESA 8 para-professional. Motion carried 6-0.
- C. POLICY 3432 – EMPLOYEE SICK LEAVE - PROFESSIONAL STAFF MEDICAL APPOINTMENT LANGUAGE (SECOND READING): Motion by Heidewald, seconded by Sotka to approve the second reading of Policy 3432. Motion carried 6-0.
- D. FIRST READING NEOLA BOARD POLICY UPDATES
1. POLICY 2370 – EDUCATIONAL OPTIONS
 2. POLICY 2605 – PROGRAM ACCOUNTABILITY AND EVALUATION
 3. POLICY 5113.01 – COURSE OPTIONS
 4. POLICY 5460 – GRADUATION REQUIREMENTS
 5. POLICY 9270 – HOME-BASED, PRIVATE, OR TRIBAL SCHOOLING
- Motion by Heidewald, seconded by Sotka to approve the first reading of Policy 2370. Motion carried 6-0. Motion by Heidewald, seconded by Sotka to approve the second reading of the remaining policies as one. McFadden abstained. Motion carried 5-0-1.
- E. BAND/CHOIR WASHINGTON D.C. TRIP: Motion by Cherry, seconded by Sotka to approve the band/choir Washington, D.C. trip as presented. Motion carried 6-0.
- F. EDWARD JONES AS 403B PROVIDER: Motion by Sotka, seconded by Cherry to approve Edward Jones as 403B provider. Motion carried 6-0.
- G. YOUTH OPTIONS CLASSES: Motion by Sotka, seconded by Heidewald to approve the 2 added Youth Options class as presented. Motion carried 6-0.
- H. TRANSPORTATION HANDBOOK ABSENT RIDER PROCEDURE: Motion by Heidewald, seconded by Huc to approve the transportation handbook absent rider procedure as presented. Motion carried 6-0.
- I. DISTRICT MEDICAL ADVISOR MEMORANDUM OF UNDERSTANDING: Motion by Cherry, seconded by McFadden to approve the District Medical Advisor memorandum of understanding as presented. Dama abstained. Motion carried 5-0-1.
- J. NATIVE PRAIRIE GRASS AREA: No action was taken at this time.

- XI. ADJOURNMENT: Motion by McFadden, seconded by Sotka to adjourn at 6:51 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Tim McFadden
Clerk

Michael Dama
President