

SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....September 22, 2025

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 pm.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Amy Grandaw, Kris Heidewald, Lyle Cherry, and Cory Siebert were present. Sonny Graese, Kim Hanson, and Kaitlin Deschane was absent. Others present: Kelly Robinson – District Administrator, Jeff Baumann – Middle/High School Principal, Kam Dama – Elementary Principal, Sarah Jones – Finance Manager, Tom White – Director of Buildings, Grounds and Transportation, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Julie Patefield – Community Ed Supervisor, Jeff Ott – HS Teacher, and Kellie Stumbris – Cheer coach. Also attending were Lynelle Caine from Cousins Subs/Figaro's, Paul Weidner from Tim Witt Chevrolet, Rebecca Zillges from Witt's Piggly Wiggly/Ace Hardware/Little Caesars, and Dan Witt from Witt Ford, as well as various other community members.
- IV. APPROVAL OF AGENDA: Motion by Heidewald, seconded by Cherry to approve agenda as presented. Motion carried 4-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
 - A. MINUTES OF REGULAR MEETING AUGUST 20, 2025
 - B. GENERAL FUND VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Siebert to approve consent agenda as read, including general fund vouchers 109567 - 109734 in the amount of \$1,137,916.14, ACH numbers 252600019 – 252600043 in the amount of \$79,129.04, wire transfers 202500014-202500031 in the amount of \$145,364.23, and void 109550 in the amount of \$6,094.15 for a total of \$1,356,315.26. Motion carried 4-0.
- VI. PUBLIC INPUT: There was no public input.
- VII. CORRESPONDENCE/RECOGNITION: Mrs. Robinson presented 4 local businesses with the Wisconsin Association of School Board's Business Honor Roll, nominated by board member Kim Hanson. They were Witt's Piggly Wiggly- represented by Rebecca Zillges, Tim Witt Chevrolet – represented by Paul Weidner, Cousins/Figaro's – represented by Lynelle Caine, and Witt Ford – represented by Dan Witt.
- VIII. REPORTS
 - A. ADMINISTRATIVE REPORTS
 1. KELLY ROBINSON – SUPERINTENDENT: Mrs. Robinson reported that she and Mr. White have participated in bid openings for the elementary and middle/high school referendum project, which seem to be at or slightly below budget projections. Our contacts with CD Smith, the project management company will review the bids before bringing them to the full board for approval. She also reminded the board that the October school board meeting will be rescheduled to Monday, October 20, since extra time is needed to gather tax levy information, which aren't released by the state until October 15. She also updated the board on the upcoming timber sale bids, due Friday, October 10, and will be brought to the board for approval on October 20.
 2. JEFF BAUMANN – MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Baumann reported on the upcoming Homecoming week activities leading up to the Homecoming game on Friday, October 3, with the dance on Saturday, October 4 from 7-10. He also reported on the new Progress Learning testing for the math, science, and English departments, replacing the MAPS testing. It will be used for the rest of the school year, and will decide if it will be continued, or move back to MAPS or try the STAR testing software. Finally, he reported that Mrs. Boivin and Mrs. Emler took eight student council members to a retreat held

at Camp U-Na-Li-Ya to participate in a variety of team building activities, focusing on effective communication in leadership.

3. KAM DAMA – ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama reported that the new process for drop off and pick up has been working great, with several parent compliments on the new system. She also thanked the Crivitz Police Department and the Marinette County Sheriff's department for showing up the first week to make sure things ran smoothly. She thanked Mr. Allard for taking the time to create videos of his music classes singing special Grandparents' Day songs, which were posted to social media. She reported on the American Heart Assoc Kids Heart Challenge, and that 10 students have already completed Finn's Mission, an hands-only CPR course. She reported on the completion of the fall math and reading assessments, and finally, on the BFit assembly held on 9/16, sponsored by the WPTO.
4. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported that the roofing project at the elementary school has finally been completed, on the completion of the paving and line painting at the elementary school, including the new bus parking area, but an adjustment still needs to be done to better accommodate for the size of our buses. If a new configuration is needed, the area will be restriped. Finally, he reported that transportation contract negotiations will be coming up soon, and he and Mrs. Robinson are preparing. The contracts are set to expire at the end of the school year.
5. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm reported that he recently met with the project consultant to discuss the development of the new district website. Over the next few weeks, he will be completing the self-paced training to begin construction of the site, tentatively planned for an early December launch date. He met with a Spectrum Business representative this week for a site validation walkthrough to determine what options we have to get the coax connection back in place after a contractor severed the line during construction last summer. Finally, he reported that the eRate funding reimbursement claim that he submitted was approved at the maximum 70% of the requested \$46,000 expense, and \$32,000 has been deposited into our account.
6. JULIE PATEFIELD – COMMUNITY ED SUPERVISOR: Mrs. Patefield reported on the many happenings in the CE department, including youth tackle and flag football, piano lessons, the fall craft show, and children's theater. She also updated the board members on collaborations with the community and about growing the community education department.

IX. ITEMS FOR DISCUSSION

- A. SPRING 2026 CHEER TRIP: Mrs. Stumbris is asking permission for a cheer trip in the spring of 2026. She is asking permission to travel out of state and overnights, with excused absences on February 5, 9 & 10, with the return home on February 10. Friday, February 6 is an in-service day, so there is no school that day. The majority of the funds for the trip are from fundraising, and the remainder of the cost is out-of-pocket.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATION(S)

1. IT SUPPORT SPECIALIST: Motion by Heidewald, seconded by Cherry to approve the resignation of Lindsey Schramm as IT Support Specialist. Motion carried 4-0.

B. APPOINTMENTS

1. SHORT TERM SUBSTITUTE EMPLOYEE: Motion by Cherry, seconded by Siebert to approve Aaron Patefield as short term substitute employee, qualified for short-term teacher, paraprofessional, custodial, and maintenance. Motion carried 4-0.
2. VOLUNTEERS/CHAPERONES: Motion by Siebert, seconded by Cherry to approve the list of volunteers/chaperones as presented. Motion carried 4-0.

- C. SPRING 2026 CHEER TRIP: Motion by Heidewald, seconded by Cherry to approve the 2026 spring cheer trip from February 5 through February 10, 2026 as presented earlier. Motion carried 4-0.
- XI. RECESS TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(g):
CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED.
A. DISCRIMINATION COMPLAINT
Motion by Heidewald, seconded by Siebert to recess to closed session as read. Roll call vote was taken: Grandaw-Yes, Graese-Absent, Cherry-Yes, Heidewald-Yes, Hanson-Absent, Deschane-Absent, and Siebert-Yes. Motion carried and closed session began at 6:21 pm.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATE STATUTE 19.85(2): Motion by Heidewald, seconded by Siebert to reconvene into open session at 7:02 pm. Motion carried 4-0. There was no action taken in open session.
- XIII. ADJOURNMENT: Motion by Cherry, seconded by Siebert to adjourn at 7:02 pm. Motion carried 4-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Amy Grandaw
President