

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....June 21, 2023

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Amy Grandaw, Kayla Ihde, Kris Heidewald, Lyle Cherry, Gary Huc, and Sonny Graese were present. Mike Frievalt was absent. Others present: Kelly Robinson – District Administrator, Kam Dama – Elementary School Principal, Sarah Jones – Business Administrative Assistant, Tom White – Buildings, Grounds and Transportation Director, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary. Also attending were Shirley Prudhomme – Peshigo Times reporter, Randall Copiskey – Trap Coach, and presenters for the facilities assessment proposals.
- IV. **APPROVAL OF AGENDA:** Motion by Heidewald, seconded by Graese to approve agenda as presented. Motion carried 6-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
  - A. **MINUTES OF REGULAR MEETING MAY 17, 2023**
  - B. **GENERAL FUND VOUCHERS AND FINANCIAL REPORT**Motion by Cherry, seconded by Ihde to approve consent agenda as read, including general fund vouchers 105036-105197 in the amount of \$423,852.28, ACH numbers 222300167-222300176 in the amount of \$9,887.38, wire transfers 202200139-202200145 in the amount of \$206,632.10, and voids of 105019 and 105023 in the amount of \$340.00. Motion carried 6-0.
- VI. **PUBLIC INPUT:** There was none.
- VII. **CORRESPONDENCE/RECOGNITION:** Mrs. Robinson recognized Sarah Jones for completing the 2023 WASBO University accounting certificate program, and passed around thank you notes that were received from the scholarship recipient and the Crivitz Food Pantry.
- VIII. **REPORTS**
  - A. **COMMITTEE REPORT(S)**
    - 1. **PERSONNEL/NEGOTIATIONS:** Mrs. Grandaw reported that the committee met earlier. The committee is recommending adding some administrative and support staff time off changes to those that were approved in October as included in the board packets, and adding a full time food service worker to make up for one that left and one to kick off a two-year grant supported breakfast program at the middle/high school.
  - B. **ADMINISTRATIVE REPORT(S)**
    - 1. **KELLY ROBINSON – SUPERINTENDENT:** Mrs. Robinson reported on the updated state budget, on the 2023 Wisconsin Act 11 signed by Gov. Evers, and on proposed additional funding for schools.

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2. JEFF BAUMANN – MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Baumann was absent, so Mrs. Dama reported for him. His report included summer school and strength and conditioning updates, as well as a recap of graduation.
  3. KAM DAMA – ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama reported on the last day of school for students, with thanks to the Caine family and the WPTO for their help in funding the outdoor field day, and to the parent volunteers. She reported on summer school, and acknowledged our custodial crew's hard work to complete summer cleaning.
  4. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White updated the board on the boiler replacement project, as well as summer remodeling updates at the elementary school. Finally, he reported on summer cleaning and maintenance.
  5. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm updated the board on the new computers and Chromebooks preparation for the new school year, the preparation to the current Chromebook carts, and on flat panel updates to the board room, HS conference room, and ES conference room.
- IX. INFORMATION/DISCUSSION: (The meeting was moved to the auditeria at 6:10 p.m. to accommodate video presentations of the facilities assessment proposals. The meeting was back in session at 6:15 p.m.).
- A. FACILITIES ASSESSMENT PROPOSALS: Video proposals were presented from Somerville Architects and Engineers, Bray Architects, Hoffman Planning Design & Construction, Performance Services, Inc., Groth Design Group, and Excel. After the presentations, it was recommended that a special meeting on Tuesday, June 27 at 5:00 p.m. be held to further discuss the proposals before deciding.
  - B. 2022-2023 BUDGET REVISIONS: Ms. Jones reviewed the summary of the 2022-2023 budget revisions to the end of May.
  - C. ADMINISTRATIVE AND SUPPORT STAFF BENEFITS/TIME OFF: Mrs. Robinson reported that this item went through committee discussion, and the committee recommended the changes that were included in the board packets.
  - D. FULL TIME FOOD SERVICE POSITION: Mrs. Robinson reported that this item went through the committee earlier in the evening, and the committee recommended adding a full time food service person to cover a position created by a two year grant to offer breakfast at the middle/high school building and to cover a person that left at the end of the school year.
  - E. FOOD SERVICE INCREASE TO NON-FREE-AND-REDUCED MEAL PRICING: Mrs. Robinson reported that the DPI has a formula for increasing meal pricing, so the recommendation is to increase the non-free-and-reduced meal pricing by ten cents per meal for the upcoming school year.
  - F. TRAP TEAM NATIONAL TOURNAMENT: Randall Copsiskey asked the board for permission to use school vans to take students to the national trap tournament to Mason, MI for multiple days. Information was included in the board packets.
- X. ITEMS SCHEDULED FOR ACTION
- A. RESIGNATION(S)
    1. STUDENT SUCCESS COORDINATOR: Motion by Heidewald, seconded by Ihde to accept the resignation of Dakota Londo as student success coordinator. Motion carried 6-0.
    2. HIGH SCHOOL STUDENT COUNCIL CO-ADVISOR: Motion by Huc, seconded by Heidewald to accept the resignation of Dakota Londo as HS student council co-advisor. Motion carried 6-0.

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- B. APPOINTMENT(S)
1. KINDERGARTEN TEACHER(S): Motion by Graese, seconded by Heidewald to approve Crystal Dorschner as kindergarten teacher. Motion carried 6-0.
  2. PART TIME SPECIAL EDUCATION SECRETARY: Motion by Ihde, seconded by Graese to approve Carrie Wineburner as part time special education secretary. Motion carried 6-0.
  3. SUMMER IT HELP: Motion by Heidewald, seconded by Graese to approve Tegan Werner as summer IT help. Motion carried 6-0.
  4. SUMMER SCHOOL PARAPROFESSIONAL: Motion by Ihde, seconded by Graese to approve Hannah Busick as summer school paraprofessional. Motion carried 6-0.
  5. VOLUNTEERS/CHAPERONES: Motion by Heidewald, seconded by Cherry to approve the list of volunteers/chaperones as presented. Motion carried 6-0.
- C. RESOLUTION FOR USE OF CASH BALANCE FOR 2022-2023: Motion by Huc, seconded by Cherry to approve the resolution for use of cash balance for 2022-2023 as read. Roll call vote was taken: Grandaw-Yes, Ihde-Yes, Heidewald-Yes, Cherry-Yes, Huc-Yes, Graese-Yes, and Frievalt-Absent. Motion carried.
- D. RESOLUTION AUTHORIZING PAYMENT OF OBLIGATIONS: Motion by Heidewald, seconded by Ihde to approve the resolution authorizing payment of obligations as read. Roll call vote was taken: Grandaw-Yes, Ihde-Yes, Heidewald-Yes, Cherry-Yes, Huc-Yes, Graese-Yes, and Frievalt-Absent. Motion carried.
- E. 2023-2024 DISTRICT WORKERS COMPENSATION AND GENERAL LIABILITY & PROPERTY INSURANCE RENEWAL: Motion by Cherry, seconded by Graese to approve the district workers compensation and general liability & property insurance renewal with a \$35,479 increase due to current workers compensation claims and rising property values. Motion carried 6-0.
- F. FACILITIES ASSESSMENT PROPOSAL(S): Motion by Heidewald, seconded by Ihde to table this item until a special meeting can be held to discuss further. Special meeting will be held on Tuesday, June 27, 2023 beginning at 5:00 p.m. Motion carried 6-0.
- G. ADMINISTRATIVE AND SUPPORT STAFF BENEFITS/TIME OFF: Motion by Grandaw, seconded by Huc to adopt changes as presented, with the change in handbook language regarding sub pay for teachers and school year support staff to “current sub pay rate” rather than listing a dollar amount. Motion carried 6-0.
- H. FULL TIME FOOD SERVICE POSITION: Motion by Ihde, seconded by Heidewald to approve adding a full time food service person as discussed earlier. Motion carried 6-0.
- I. 2023-2024 STATUTORILY REQUIRED LUNCH INCREASE TO NON-FREE-AND-REDUCED MEAL PRICING: Motion by Cherry, seconded by Ihde to approve a .10 increase to non-free-and-reduced meal pricing as discussed earlier. Motion carried 6-0.
- J. 2023-2024 WIAA MEMBERSHIP: Motion by Huc, seconded by Graese to approve the 2023-2024 WIAA membership as presented with no cost to the district. Motion carried 6-0.
- K. TRAP TEAM NATIONAL TOURNAMENT: Motion by Heidewald, seconded by Ihde to approve the trap team national tournament out of state and overnight as presented by Randall Copsiskey, with use of school vans. Motion carried 6-0.

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- L. 2023-2024 ELEMENTARY AND MIDDLE/HIGH SCHOOL TEACHING STAFF LISTS: Motion by Ihde, seconded by Cherry to approve the 2023-2024 teaching staff lists as presented. Motion carried 6-0.
- XI. FUTURE AGENDA ITEMS: There were none at this time.
- XII. ADJOURNMENT: Motion by Ihde, seconded by Grandaw to adjourn at 8:44 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek  
Recording Secretary

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Kris Heidewald  
Clerk

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Amy Grandaw  
President