

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....June 19, 2024

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Amy Grandaw, Kris Heidewald, Lyle Cherry, Sonny Graese, Mike Frievalt, and Kim Hanson were present. Kayla Ihde was absent. Others present: Kelly Robinson – District Administrator, Jeff Baumann – Middle/High School Principal, Kam Dama – Elementary Principal, Sarah Jones – Business Administrative Assistant, Tom White – Buildings, Grounds, & Transportation Director, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Stacey Cooper – Food Service Director, Dana Stillings – Teacher, Val LaCourt – Teacher, Randall Copiskey – Trap Coach, and Shirley Prudhomme – Peshtigo Times writer.
- IV. APPROVAL OF AGENDA: Motion by Heidewald, seconded by Frievalt to approve agenda as presented. Motion carried 6-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
  - A. MINUTES OF REGULAR MEETING MAY 15, 2024
  - B. GENERAL FUND VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Hanson to approve consent agenda as read, including general fund vouchers 107095-107268 in the amount of \$401,592.20, ACH numbers 232400206-232400235 in the amount of \$27,412.46, wire transfers 202300074-202300077 in the amount of \$185,455.80, and no voids. Motion carried 6-0.
- VI. PUBLIC INPUT: There was none.
- VII. CORRESPONDENCE/RECOGNITION: Mrs. Robinson recognized the entire staff of the School District of Crivitz, and thanked them for another successful school year.
- VIII. REPORTS
  - A. COMMITTEE REPORT(S)
    - 1. POLICY/CURRICULUM: Mrs. Heidewald reported that the committee met earlier and will recommend moving forward with the new ES K5 math curriculum resource.
    - 2. BUILDINGS, GROUNDS, TRANSPORTATION & TECHNOLOGY: Mr. Graese reported that the committee met earlier to discuss the ES boiler replacement proposals. The recommendation is to rebid due to an exhaust change.
  - B. ADMINISTRATIVE REPORT(S)
    - 1. KELLY ROBINSON – SUPERINTENDENT: Mrs. Robinson thanked the board members that attended the HS graduation and 8<sup>th</sup> grade recognition ceremonies, reported on summer staff trainings, and the preparations in the business office for the end of the fiscal year and annual audit.
    - 2. JEFF BAUMANN – MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Baumann reported on summer strength and conditioning classes and on open gyms for boys and girls basketball. He also mentioned the custodial staff, who have begun preparing the school for next school year. Finally, he reported on the graduation ceremony.

3. KAM DAMA – ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama congratulated Ms. Natalie Schroeder for being chosen May Elementary Staff Member of the Month, on the second week of summer school, and on the May 30<sup>th</sup> Field Day.
4. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported on the elementary boiler replacement RFP, asbestos abatement in the 5K room to prepare for new flooring, pneumatic HVAC control replacement at the high school, and on the progression of summer cleaning and maintenance.
5. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm updated the board members on numerous technology needs for year end activities and ceremonies, as well as beginning work on summer school preparation for Chromebook use. Finally, he reported that the new computers ordered after the May meeting have arrived, so work will begin soon to deploy them for use.

IX. INFORMATION/DISCUSSION

- A. ELEMENTARY K5 MATH CURRICULUM RESOURCE: Mrs. Robinson and Mrs. Dama discussed the price quote from Kendall Hunt for the K5 math curriculum quote, which does not include \$10,000 training fees. The item was discussed during the Policy/Curriculum committee meeting earlier in the evening, and they recommended the purchase.
- B. 2024-2025 DISTRICT WORKERS COMPENSATION AND GENERAL LIABILITY & PROPERTY INSURANCE RENEWAL: Mrs. Robinson noted the updated version of the workers compensation and general liability & property insurance renewal summary from M3/EMC in the amount of \$135,641.
- C. 2023-2024 BUDGET REVISIONS: Sarah Jones updated the board on 2023-2024 budget revisions, with a net change in the amount of \$770,350 to the negative, mostly due to originally not adding the open enrollment transfer amount into the numbers.
- D. 2024-2025 BOARD MEETING CALENDAR: Mrs. Robinson presented a copy of the calendar for the 2024-25 school year with only one proposed board meeting date change at this time. October 2025 board meeting is usually changed to the 4<sup>th</sup> week of the month due to the state tax levy information not released to districts until mid-October, so she is recommending changing the date to Monday, October 21, 2025 to allow Ms. Jones time to prepare information for the board.
- E. FOODSERVICE PRICING OPTIONS: Mrs. Robinson presented some food service pricing options for the 2024-25 school year, since this will be the first year that we will qualify to offer free meals for all students, but with a lower reimbursement rate for those that we provide free meals to that do not qualify for free or reduced meals, meaning the district will have to pay the difference. The board must decide if they want to offer free meals to all students, even if it is may be a hit to the budget.
- F. TRAP TEAM NATIONAL TOURNAMENT TRIP: Randall Copiskey is asking for out of state and overnight permission to allow the trap team to attend the national tournament from July 10-14, 2024 in Mason, MI.
- G. MEXICO TRIP SUMMER 2025: Ms. Lacourt and Ms. Stillings are asking permission to allow a trip to Mexico in the summer of 2025 for students enrolled in Spanish classes. A copy of the proposed itinerary was included in the packet, with a small change to day 3 of the proposal. The tour company and director have been used in the past and are highly recommended. The board asked, if approved, for updated information in the fall.
- H. 2024-25 AMENDED CESA 8 SERVICE PROPOSAL: Mrs. Robinson reported that we were hoping to have updated information to amend the CESA 8 service proposal, but no additional information was received yet.

- I. FACILITIES SURVEY RESULTS/PLANNING: Clint from Bray Architects provided a video conference to review the survey information to allow the board members to begin conversation on what direction they may want to head in terms of potential referenda.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATION(S)

- 1. MIDDLE SCHOOL TRACK COACH: Motion by Grease, seconded by Frievalt to approve the resignation of Dana Stillings as middle school track coach. Motion carried 6-0.

B. APPOINTMENT(S)

- 1. ELEMENTARY TEACHER(S): Motion by Heidewald, seconded by Frievalt to approve Sarah Smith and Kennedy Nelsen as elementary teachers. Motion carried 6-0.
- 2. MIDDLE SCHOOL MATH TEACHER: This item was tabled at this time.
- 3. SUBSTITUTE CUSTODIAN: Motion by Cherry, seconded by Hanson to approve Judy Oleck as substitute custodian. Motion carried 6-0.
- 4. VOLUNTEERS/CHAPERONES: Motion by Cherry, seconded by Graese to approve the list of volunteers/chaperones as presented. Motion carried 6-0.

- C. RESOLUTION FOR USE OF CASH BALANCE FOR 2023-2024: Motion by Heidewald, seconded by Graese to approve the resolution for use of cash balance for 2023-24 as read. Roll call vote was taken: Grandaw-Yes, Ihde-Absent, Cherry-Yes, Heidewald-Yes, Graese-Yes, Frievalt-Yes, and Hanson-Yes.

- D. RESOLUTION AUTHORIZING PAYMENT OF OBLIGATIONS: Motion by Graese, seconded by Cherry to approve the resolution authorizing payment of obligations as read. Roll call vote was taken: Grandaw-Yes, Ihde-Absent, Cherry-Yes, Heidewald-Yes, Graese-Yes, Frievalt-Yes, and Hanson-Yes.

- E. ELEMENTARY K5 MATH CURRICULUM RESOURCE: Motion by Hanson, seconded by Graese to approve the elementary K5 math curriculum resource as presented, including \$10,000 additional training fees. Motion carried 6-0.

- F. 2024-2025 DISTRICT WORKERS COMPENSATION AND GENERAL LIABILITY & PROPERTY INSURANCE RENEWAL: Motion by Frievalt, seconded by Heidewald to approve the insurance renewal as presented. Motion carried 6-0.

- G. 2023-2024 BUDGET REVISIONS: Motion by Cherry, seconded by Graese to approve the 2023-24 budget revisions as presented earlier in the meeting. Motion carried 6-0.

- H. 2024-2025 BOARD MEETING CALENDAR: Motion by Heidewald, seconded by Hanson to change the October 2024 board meeting date to Monday, October 21, 2024 as discussed. Motion carried 6-0.

- I. 2024-2025 FOODSERVICE PRICING OPTIONS: Motion by Heidewald, seconded by Frievalt to offer free meals to all students for 1 year (to be revisited next year) as discussed earlier. Motion carried 6-0.

- J. 2024-2025 WIAA MEMBERSHIP: Motion by Hanson, seconded by Frievalt to approve the 2024-2025 WIAA membership at no cost. Motion carried 6-0.

- K. TRAP TEAM NATIONAL TOURNAMENT TRIP: Motion by Frievalt, seconded by Graese to approve the trap team national tournament trip as presented earlier. Motion carried 6-0.

- L. MEXICO TRIP SUMMER 2025: Motion by Heidewald, seconded by Cherry to approve the Mexico trip in the summer of 2025 as presented earlier. Motion carried 6-0.

- M. 2024-25 AMENDED CESA 8 SERVICE PROPOSAL: There was no action on this item.
- N. FACILITIES SURVEY RESULTS/PLANNING: There was no action on this item.
- O. 2024-2025 ELEMENTARY AND MIDDLE/HIGH SCHOOL TEACHING STAFF LISTS: Motion by Graese, seconded by Frievalt to approve the 2024-2025 elementary, middle and high school teaching staff listing as presented. Motion carried 6-0.
- XI. FUTURE AGENDA ITEMS: It was recommended that this item be removed from the agenda in the future, and add discussion regarding the prairie area at the middle/high school.
- XII. ADJOURNMENT: Motion by Hanson, seconded by Frievalt to adjourn at 7:40 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek  
Recording Secretary

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Kris Heidewald  
Clerk

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Amy Grandaw  
President