

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....June 16, 2021

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Amy Grandaw, Kayla Ihde, Kris Heidewald, Lyle Cherry, Mike Dama, Gary Huc, and Mike Frievalt were present. Others present: Patrick Mans – Superintendent, Jeff Baumann – High School Principal, Kelly Robinson – Elementary/Middle School Principal, Sarah Jones – Business Administrative Assistant, Tom White – Buildings, Grounds and Transportation Director, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Alexandria Graves – Guidance Counselor, Toni Spalding – Guidance Counselor, and Tina Bonikowske – Teacher. Also attending were Shirley Prudhomme – resident/newspaper reporter.
- IV. **APPROVAL OF AGENDA:** Motion by Heidewald, seconded by Frievalt to approve agenda as presented. Motion carried 7-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
  - A. **MINUTES OF REGULAR MEETING MAY 19, 2021**
  - B. **GENERAL FUND VOUCHERS AND FINANCIAL REPORT**
  - C. **FUND 60 VOUCHERS AND FINANCIAL REPORT**Motion by Cherry, seconded by Ihde to approve consent agenda as read, including general fund vouchers 100546-100728 and wire transfers 2020000125-202000143 in the amount of \$1,209,333.38 with voids of 100396 and 100598 in the amount of \$447.51. Motion carried 7-0.
- VI. **PUBLIC INPUT:** There was no public input.
- VII. **CORRESPONDENCE/RECOGNITION:** Mr. Mans thanked the students, staff, parents, School Board, and community for a successful school year, and thanked the student services team for their work on securing a mental health grant, to be presented in tonight’s meeting.
- VIII. **REPORTS**
  - A. **ADMINISTRATIVE REPORT**
    - 1. **PATRICK MANS – SUPERINTENDENT:** Mr. Mans reported on the District Wellness Policy review and assessment, and reported that it is in compliance with national standards for nutrition, nutrition education, and physical activity. He reported that, due to an increase in the number so students and level of service needed to meet IEP requirements, the District has increased the Occupational Therapist time by ½ day per week to 3.5 days. The remaining days will be to provide 1.5 days of service to Wausaukee through a 66.0301 agreement, up for approval later in the meeting. He also updated the Board on the continuing debate between the state legislature and the Governor to negotiate the next biennial budget.
    - 2. **JEFF BAUMANN – HIGH SCHOOL PRINCIPAL:** Mr. Baumann reported on the 2 sessions of HS summer school, Strength & Conditioning and open gyms, and on the graduation ceremony.

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3. KELLY ROBINSON – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: Mrs. Robinson reported on the 6<sup>th</sup> – 8<sup>th</sup> grade student picnic. She reported on 8<sup>th</sup> Grade Recognition night, and on summer school classes.
4. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported on his annual pre-summer maintenance/custodial meeting, on the 2 new part time summer helpers, the start of the 7<sup>th</sup> and 8<sup>th</sup> grade move to the HS building, and that work has begun on the replacement of the Douglas lighting panels at the high school building.
5. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm reported that he has begun disassembling and removing technology equipment from computer labs, classrooms, and offices for summer cleaning, the middle school move. He reported that he is about 80% through student Chromebook damage and repair evaluations, and that he's been notified that he Chromebook ordered several months ago have finally shipped.
6. JOLENE HUC – COMMUNITY EDUCATION SUPERVISOR: Mrs. Huc reported on their recent meeting via Zoom. They discussed wellness classes, wrote a letter to the Woman's Club regarding licensing for Movies in the Park for next year, and the CE babysitting class. She thanked the gardeners for donating planters for the Garden Party, Bushman's Ranch for donating potatoes, the Master Gardeners for shared information, music by JP Six String Studio, the crafters participating, the Rescue Squad, and for all that attended. She reported on Art in the Park, a 2<sup>nd</sup> babysitting class being planned, sign language class, soccer, scholarships, and the 2022 budget. She discussed that CE will be working with NEWCAP on some business programs for adults. The next meeting will be September 13.

IX. INFORMATION/DISCUSSION

- A. MENTAL HEALTH GRANT: Mr. Mans introduced the Student Services team of Toni Spalding - Elementary School Guidance Counselor, and Alexandria Graves - High School Guidance Counselor, who presented their information on the \$150,000 2 year grant, applied for and received. It's a mental health grant, and will be looking to add 2 staff members to their student services team, one being a 2 day per week mental health therapist, and a full time student success coordinator.
- B. 2020-2021 MEMBERSHIP AUDIT: Mr. Mans reported that the District was chosen for a 2020-21 membership audit. Ms. Jones reported on the results of one minor finding, since the accountant had to make one adjustment.
- C. STORAGE BUILDING: Mr. Mans reported that the Buildings and Grounds Committee met earlier in the evening to discuss the need for adding a storage building at the high school location. They agreed to recommend spending up to \$100,000 to complete the project.
- D. 2021-2022 SCHOOL YEAR: Mr. Mans reported that, as has been stated at least twice, the 2021-22 school year will be as normal as possible. This item was added to allow the Board to discuss any plans, if needed.
- E. IT SUPPORT SPECIALIST POSITION: This item was not discussed in open session. An item was on the agenda later in closed session.

X. ITEMS SCHEDULED FOR ACTION

- A. RESIGNATION(S)

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1. HALF TIME PRE-K TEACHER: Motion by Heidewald, seconded by Frievall to approve the resignation of Carrie Messenger as half time pre-K teacher. Motion carried 7-0.
  2. GRADE 3 TEACHER: Motion by Cherry, seconded by Ihde to approve the resignation of Vanessa Lecy as Grade 3 teacher. Motion carried 7-0.
  3. PART TIME FOOD SERVICE EMPLOYEE: Motion by Cherry, seconded by Heidewald to approve the resignation of Mary Kay Kwiatkowski as part time food service employee. Motion carried 7-0.
  4. HIGH SCHOOL STUDENT COUNCIL ADVISOR: Motion by Heidewald, seconded by Ihde to approve the resignation of Alexandria Graves as HS Student Council advisor. Motion carried 7-0.
- B. APPOINTMENT(S)
1. ELEMENTARY ART TEACHER: Motion by Frievall, seconded by Huc to approve Marne Watson as elementary art teacher. Motion carried 7-0.
  2. GRADE 1 TEACHER: Motion by Heidewald, seconded by Dama to approve Tina Bonikowske as Grade 1 teacher. Motion carried 7-0.
  3. PART TIME CUSTODIAL EMPLOYEE: Motion by Cherry, seconded by Frievall to approve Jonathan Koon as part time custodial employee. Motion carried 7-0.
  4. SUBSTITUTE CUSTODIAL EMPLOYEE: Motion by Frievall, seconded by Ihde to approve Joe Hansen as substitute custodial employee. Motion carried 7-0.
  5. VOLUNTEERS/CHAPERONES: Motion by Heidewald, seconded by Cherry to approve the list of volunteers/chaperones as presented. Motion carried 7-0.
- C. 2020-2021 MEMBERSHIP AUDIT: Motion by Huc, seconded by Ihde to approve the 2020-2021 membership audit as presented. Motion carried 7-0.
- D. NEOLA POLICY UPDATES – SECOND READING
1. 0100 – DEFINITIONS
  2. 0131.1 – BYLAWS AND POLICIES
  3. 0143.2 – BOARD MEMBER INFORMATION REQUESTS
  4. 0144.4 – INDEMNIFICATION
  5. 0144.5 – BOARD MEMBER BEHAVIOR AND CODE OF CONDUCT (NEW)
  6. 0145 – SEXUAL AND OTHER FORMS OF HARASSMENT
  7. 1211 – WHISTLEBLOWER PROTECTION (NEW)
  8. 1213 – STUDENT SUPERVISION AND WELFARE
  9. 2411 – SCHOOL COUNSELING AND ACADEMIC AND CAREER PLANNING
  10. 2416 – STUDENT PRIVACY AND PARENTAL ACCESS TO INFORMATION
  11. 2416.01 – PARENTAL/POLICE ACCESS TO LIBRARY/INSTRUCTIONAL MATERIAL CENTER INFORMATION (DELETE)
  12. 2430 – DISTRICT-SPONSORED CLUBS AND ACTIVITIES
  13. 2522 – LIBRARY MEDIA CENTERS (NEW)
  14. 3112 – BOARD-STAFF COMMUNICATIONS
  15. 3213 – STUDENT SUPERVISION AND WELFARE
  16. 3220 – STAFF EVALUATION AND EDUCATOR EFFECTIVENESS
  17. 3340 – GRIEVANCE PROCEDURE
  18. 3531 – UNAUTHORIZED WORK STOPPAGE

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19. 4112 – BOARD-STAFF COMMUNICATIONS
20. 4213 – STUDENT SUPERVISION AND WELFARE
21. 4340 – GRIEVANCE PROCEDURE
22. 4531 – UNAUTHORIZED WORK STOPPAGE
23. 5113 – OPEN ENROLLMENT PROGRAM (INTER-DISTRICT)
24. 5511 – DRESS AND GROOMING
25. 5517.01 – BULLYING
26. 5540.01 – INVESTIGATIONS INVOLVING SUSPECTED CHILD ABUSE
27. 5830 – STUDENT FUND-RAISING
28. 5895 – STUDENT EMPLOYMENT
29. 6114 – COST PRINCIPLES – SPENDING FEDERAL FUNDS
30. 6325 – PROCUREMENT – FEDERAL GRANTS/FUNDS
31. 6605 – CROWDFUNDING
32. 6610 – STUDENT ACTIVITY FUND
33. 7230 – GIFTS, GRANTS, AND BEQUESTS
34. 7550 – COOPERATION WITH LOCAL GOVERNMENTS
35. 8451 – PEDICULOSIS (HEAD LICE)
36. 9130 – PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS
37. 9700 – RELATIONS WITH NON-SCHOOL AFFILIATED GROUPS
38. 9700.01 – ADVERTISING AND COMMERCIAL ACTIVITIES

Motion by Ihde, seconded by Huc to approve the second reading of the NEOLA policy updates as presented. Motion carried 7-0.

- E. MENTAL HEALTH GRANT POSITIONS: Motion by Cherry, seconded by Frievalt to approve accepting the mental health grant funds, and to hire the part time mental health therapist and the full time student success coordinator grant funded positions as discussed. Motion carried 7-0.
- F. HIGH SCHOOL SUMMER SCHOOL TEACHERS: Motion by Heidewald, seconded by Ihde to approve Jim Kirchberg and Dana Stillings as high school summer school teachers. Motion carried 7-0.
- G. RESOLUTION FOR USE OF CASH BALANCE FOR 2020-2021: Motion by Ihde, seconded by Huc to approve the resolution for use of cash balance for 2020-2021 as read. Roll call vote was taken: Grandaw-Yes, Ihde-Yes, Heidewald-Yes, Cherry-Yes, Dama-Yes, Huc-Yes, and Frievalt-Yes. Motion carried.
- H. RESOLUTION AUTHORIZING PAYMENT OF OBLIGATIONS: Motion by Heidewald, seconded by Ihde to approve the resolution authorizing payment of obligations as read. Roll call vote was taken: Grandaw-Yes, Ihde-Yes, Heidewald-Yes, Cherry-Yes, Dama-Yes, Huc-Yes, and Frievalt-Yes. Motion carried.
- I. RESOLUTION TO APPROVE 66.0301 AGREEMENT WITH WAUSAUKEE SCHOOL DISTRICT FOR OCCUPATIONAL THERAPIST: Motion by Frievalt, seconded by Ihde to approve the resolution to approve the 66.0301 agreement with Wausaukee School District for Occupational Therapist. Roll call vote was taken: Grandaw-Yes, Ihde-Yes, Heidewald-Yes, Cherry-Yes, Dama-Yes, Huc-Yes, and Frievalt-Yes. Motion carried.
- J. 2021-2022 WIAA MEMBERSHIP: Motion by Huc, seconded by Frievalt to approve the 2021-2022 WIAA membership at no cost as presented. Motion carried 7-0.
- K. STORAGE BUILDING: Motion by Huc to move forward with the storage building, amended by Dama, to add any necessary infrastructure needed to go along with it, such as driveway, sprinkler system, etc., up to a cost of \$100,000. Amendment was accepted, and seconded by Frievalt. Motion carried 7-0.

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- L. IT SUPPORT SPECIALIST POSITION: There was no action at this time.
- M. FALL START COLLEGE NOW APPLICATIONS: Motion by Heidewald, seconded by Cherry to approve the 3 additional applications and classes included on them. Motion carried 7-0.
- N. FUTURE AGENDA ITEMS: There were no items to add at this time.
- XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(1)(c)
  - A. CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY
    - 1. IT SUPPORT SPECIALIST
    - 2. ADMINISTRATIVE STAFF EVALUATIONSMotion by Ihde, seconded by Huc to recess to closed session as read. Roll call vote was taken: Grandaw-Yes, Ihde-Yes, Heidewald-Yes, Cherry-Yes, Dama-Yes, Huc-Yes, and Frievall-Yes. Motion carried and Board recessed into closed session at 6:55 p.m.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATUTE 19.85(2): Motion by Heidewald, seconded by Frievall to reconvene into open session at 7:00 p.m. Motion carried 7-0.
- XIII. ADJOURNMENT: Motion by Dama, seconded by Ihde to adjourn at 7:01 p.m. Motion carried 7-0.

Prepared by:

Jannie Marsolek  
Recording Secretary

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Kris Heidewald  
Clerk

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Amy Grandaw  
President