

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular/Organizational Meeting of the Board of Education.....May 20, 2020

- I. CALL TO ORDER: The regular/organizational meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Mike Dama, Amy Grandaw, Lyle Cherry, Kris Heidewald, Gary Huc, Kayla Ihde, and Mike Frievalt were present. Others present: Patrick Mans – Superintendent, Tom White – Buildings, Grounds and Transportation Director, Jeff Baumann – High School Principal, Kelly Robinson – Elementary/Middle School Principal, Sarah Jones – Bookkeeper, Jannie Marsolek – Administrative Secretary, Nick Schramm – Technology Director, Jeff Dorschner – Athletic Director, Stacey Caine – School Psychologist/Special Ed Director, Alexandria Graves – High School Guidance Counselor, Toni Graves – Elementary/Middle School Guidance Counselor, Cindy Kubicek – School Nurse, Brian Kopfhammer – Band Director. Also in the audience was Peshtigo Times reporter Shirley Prudhomme and Trevor Gauthier.
- IV. APPROVAL OF AGENDA: Motion by Heidewald, seconded by Frievalt to approve agenda as presented. Motion carried 7-0.
- V. BOARD ORGANIZATION – ELECTION OF OFFICERS: Mr. Dama made a motion to appoint Mr. Mans as chairman until a president was elected. Mrs. Grandaw seconded.
  - A. PRESIDENT: Motion by Cherry, seconded by Heidewald to elect Dama as president. There were no other nominations. Motion carried 6-0-1 with Dama abstaining.
  - B. VICE PRESIDENT: Motion by Dama, seconded by Cherry to elect Grandaw as vice president. There were no other nominations. Motion carried 6-0-1 with Grandaw abstaining.
  - C. CLERK: Motion by Grandaw, seconded by Frievalt to elect Heidewald as clerk. There were no other nominations. Motion carried 6-0-1 with Heidewald abstaining.
  - D. TREASURER: Motion by Heidewald, seconded by Ihde to elect Cherry as treasurer. There were no other nominations. Motion carried 6-0-1 with Cherry abstaining.
- VI. COMMITTEE APPOINTMENTS: The Board discussed prior committee appointments. They decided to add Technology to the Buildings, Grounds and Transportation committee, and combine the Policy and Curriculum committees. Personnel/Negotiations Committee will consist of Grandaw, Heidewald and Frievalt. Finance Committee will consist of Cherry, Grandaw and Ihde. Policy/Curriculum Committee will consist of Heidewald, Ihde and Huc. Buildings, Grounds, Transportation and Technology Committee will consist of Dama, Frievalt and Huc. All members approved by consensus.
- VII. DESIGNATION OF BANKS: Motion by Dama, seconded by Heidewald to approve Associated Bank, Stephenson National Bank, Farmers & Merchants Bank, Local Government Investment Pool, and Nicolet National Bank for use by the District. Motion carried 7-0.
- VIII. INTERNAL BOARD POLICY: Motion by Grandaw, seconded by Huc to approve NEOLA Board Policies for use by the District. Motion carried 7-0.

IX. CONSIDER MOTION TO APPROVE CONSENT AGENDA:

- A. MINUTES OF REGULAR MEETING APRIL 15, 2020
- B. GENERAL FUND VOUCHERS AND FINANCIAL REPORT
- C. FUND 60 VOUCHERS AND FINANCIAL REPORT

Motion by Cherry, seconded by Grandaw to approve consent agenda with items listed, including general fund vouchers 98519-98646 and wire transfers 201900127-201900139 in the amount of \$1,065,495.01 with void of 98625 and fund 60 vouchers 164774-164778 in the amount of \$4,527.74. Motion carried 7-0.

X. PUBLIC INPUT: There was no public input.

XI. CORRESPONDENCE/RECOGNITION: May 4-8 was teacher appreciation week, and Mr. Mans thanked the teaching staff for their efforts on behalf of our students during this challenging time.

XII. REPORT(S)

A. COMMITTEE REPORT(S)

- 1. PERSONNEL/NEGOTIATIONS: Mrs. Grandaw reported that the Personnel/Negotiations committee met prior to the meeting tonight. They decided to bring staff compensation to the full Board. After closed session, no action was taken.

B. ADMINISTRATIVE REPORTS

- 1. PATRICK MANS – SUPERINTENDENT: Mr. Mans reported on the high ranking of the Crivitz High School at 100 of over 500 Wisconsin high schools, which is in the top 20 percent, and was the highest ranked in the Marinette County area. He thanked the entire District staff, students, parents, community and Board for our consistent success. He reported on student learning during school closure, the discussions with public health guidance regarding reopening of schools, and his weekly meetings with state officials from the DPI and state health department to get updates regarding the pandemic and its impact on the educational process. Much of what the start of the next school year looks like have yet to be determined by state guidelines.
- 2. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL: Mr. Baumann reported on a parent letter sent out regarding the process for Chromebook/textbook turn-in, finalization of student grades, which, other than dual credit and youth options classes, will be administered on a pass/fail basis. The classes the students took this semester will count as earned credits, but will not count on the students' overall GPAs. Finally, he reported that the graduation ceremony will be held on July 25 at noon. There is uncertainty as to the type of ceremony at this time, and will develop plans according to the DPI and Marinette County Health Department guidelines.
- 3. KELLY ROBINSON – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: Mrs. Robinson reported that summer school is very uncertain at this time, with a possibility of offering classes July 20 – August 7. She reported that the teachers have continued reaching out to students through many platforms to stay connected. She reported that learning materials took students through May 22, with Chromebooks and school materials being turned in May 26, 27 and 28. Staff will be working in the coming weeks to plan for curriculum adjustments for the next school year to adjust for class time missed this year. They are also working on plans in case we are not able to meet in person in the fall.

4. TOM WHITE – BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR: Mr. White reported on the summer lawn maintenance position, HVAC controls update, the building access system, the Clock/PA/Bell system update, and custodial/maintenance staff routines.
5. JOLENE HUC – COMMUNITY EDUCATION SUPERVISOR: Mrs. Huc was absent, and included her report in the Board folders.

### XIII. INFORMATION/DISCUSSION

- A. 2020 SUMMER COMPUTER BID: Mr. Schramm reported that two bids came in, both late. That being said, he recommended SHI's bid in the amount of \$39,281.
- B. 2020 SUMMER CHROMEBOOK BID: Mr. Schramm reported that two bids came in, both late. That being said, he recommended Adorama's bid without cases, since the cases they quoted were incorrect per specs. Cases will be purchased separately.
- C. NASHVILLE TRIP FOR BAND/CHORUS: Mr. Kopfhammer updated the Board on the Nashville trip options for band and chorus, which was supposed to take place last April. The Board asked that no decision should be made at this time, except that students will not be allowed to go in July due to unknown circumstances. They asked that it be revisited again in June.
- D. STATE ORDERED FACILITIES CLOSURE: Mr. Huc asked that this item be on the agenda to discuss issues related to the state ordered facilities closure. Various issues were brought up, and Mr. Huc asked for various contingency plans as things come up. Mr. Mans and the administrative staff have been working on plans on a daily basis throughout the closure, and will keep the Board updated at the June meeting.
- E. 2020-2021 STAFF COMPENSATION: Mr. Mans presented the Board with options on 2020-2021 staff compensation and any salary increases. The Board discussed options as allowed within budget parameters.
- F. OPEN GUIDANCE COUNSELOR POSITION: Mr. Mans brought this item before the Board as discussion to continue this position, due to budget parameters, and the Board recommended keeping the position active.

### XIV. ITEMS SCHEDULED FOR ACTION

- A. RESIGNATION(S)
  1. ELEMENTARY MUSIC/MIDDLE AND HIGH SCHOOL CHOIR TEACHER: Motion by Heidewald, seconded by Frievalt to approve the resignation of Staci Suennen as presented. Motion carried 7-0.
  2. GUIDANCE COUNSELOR: Motion by Grandaw, seconded by Huc to approve the resignation of Angie Kime as presented. Motion carried 7-0.
- B. APPOINTMENT(S)
  1. HALF TIME DEVELOPMENTAL KINDERGARTEN (4K) TEACHER: Motion by Heidewald, seconded by Frievalt to approve Carrie Messenger as presented. Motion carried 7-0.

2. FULL TIME KINDERGARTEN TEACHER: Motion by Grandaw, seconded by Heidewald to approve Amanda Chapman as presented. Motion carried 7-0.
3. ELEMENTARY MUSIC/MIDDLE AND HIGH SCHOOL CHOIR TEACHER: No action was taken.
4. GRADE 5 TEACHER: No action was taken.
5. PART TIME SUMMER LAWN MAINTENANCE EMPLOYEE: Motion by Dama, seconded by Frievall to approve Chad Schroeder as presented. Motion carried 7-0.
- C. 2020 SUMMER COMPUTER BID: Motion by Grandaw, seconded by Cherry to approve the SHI bid of \$39,281 as presented earlier by Mr. Schramm. Motion carried 7-0.
- D. 2020 SUMMER CHROMEBOOK BID: Motion by Grandaw, seconded by Ihde to approve the Adorama bid, not including Chromebook cases, in the amount of \$34,742 as discussed earlier by Mr. Schramm. Motion carried 7-0.
- E. NASHVILLE TRIP FOR BAND/CHORUS: Motion by Huc, seconded by Heidewald to move item to June agenda for further discussion. Motion carried 7-0.
- F. MOVE JUNE BOARD MEETING DATE: No action was taken.
- G. 2020-2021 TRITON AGREEMENT: Motion by Grandaw, seconded by Heidewald to approve the 2020-2021 TRITON agreement as presented. Motion carried 7-0.
- H. 2019-2020 SPRING COACHING COMPENSATION: Motion by Huc, seconded by Frievall to approve moving forward with paying spring coaches. Motion carried 6-0-1 with Grandaw abstaining.
- I. 2020-2021 STAFF COMPENSATION: Motion by Grandaw, seconded by Ihde to approve a 2.5% staff increase as discussed. Motion carried 7-0.
- J. FUTURE AGENDA ITEMS: Items asked to be on June agenda include the band/chorus trip to Nashville and reports on contingency plans.
- XV. RECESS TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(c)(f)  
CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE  
EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY  
HAS JURISDICTION OR EXERCISES RESPONSIBILITY. CONSIDERING FINANCIAL, MEDICAL,  
SOCIAL OR PERSONAL HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS...
  - A. LEAVE OF ABSENCE REQUEST
  - B. NURSING CONTRACT

Motion by Heidewald, seconded by Ihde to recess to closed session at 7:20 p.m. as read. Roll call vote was taken: Dama-Yes, Grandaw-Yes, Cherry-Yes, Heidewald-Yes, Huc-Yes, Frievall-Yes, and Ihde-Yes. Motion carried.

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XVI. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATE STATUTE 19.85(2)

Motion by Grandaw, seconded by Heidewald to reconvene into open session at 8:10 p.m. Motion carried 7-0.

- A. LEAVE OF ABSENCE REQUEST: Motion by Huc, seconded by Frievall to approve Bobbi Tracy's leave of absence request, with Mr. Mans drafting an agreement for her to sign. Motion carried 7-0.
- B. NURSING CONTRACT: Motion by Ihde, seconded by Heidewald to approve full time salary with benefits for the nursing contract. Motion carried 7-0.

XVII. ADJOURNMENT: Motion by Ihde, seconded by Heidewald to adjourn at 8:12 p.m. Motion carried 7-0.

Prepared by:

Jannie Marsolek  
Recording Secretary

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Kris Heidewald  
Clerk

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Michael Dama  
President