

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular and Organizational Meeting of the Board of Education.....May 19, 2021

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by District Administrator Mans at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Mike Dama, Amy Grandaw, Kris Heidewald, Lyle Cherry, Gary Huc, Kayla Ihde, and Mike Frievalt were present. Others present: Patrick Mans – Superintendent, Jeff Baumann – High School Principal, Kelly Robinson – Elementary/Middle School Principal, Sarah Jones – Business Administrative Assistant, Tom White – Buildings, Grounds and Transportation Director, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Barb Brodahl – Teacher, Maggie Dama – Student Council Representative, and Steve and Krista Marvin. Also attending were Shirley Prudhomme – resident/newspaper reporter.
- IV. APPROVAL OF AGENDA: Motion by Dama, seconded by Grandaw to approve agenda as presented. Motion carried 7-0.
- V. BOARD ORGANIZATION – ELECTION OF OFFICERS
  - A. PRESIDENT: Nomination by Ihde to elect Grandaw as president. Nomination by Cherry to elect Dama as president. After votes were tallied, votes were Grandaw, Heidewald, Ihde and Frievalt for Grandaw, and Dama, Cherry and Huc for Dama. Grandaw was elected as president 4-3.
  - B. VICE PRESIDENT: Nomination by Frievalt to elect Ihde as vice president. There were no other nominations, and Ihde was elected as vice president 7-0. Grandaw took over as chairperson of the meeting at this time.
  - C. CLERK: Nomination by Cherry to elect Heidewald as treasurer. There were no other nominations, and Heidewald was elected as clerk 7-0.
  - D. TREASURER: Nomination by Dama to elect Cherry as treasurer. There were no other nominations, and Cherry was elected as treasurer 7-0.
- VI. COMMITTEE APPOINTMENTS: Committee members stayed the same as the previous year. Copy attached.
- VII. DESIGNATION OF BANKS: Motion by Cherry, seconded by Heidewald to approve Associated Bank, Stephenson National Bank, and Local Government Investment Pool (LGIP). Motion carried 7-0.
- VIII. INTERNAL BOARD POLICY: Motion by Heidewald, seconded by Ihde to approve the NEOLA Internal Board Policies as presented. Motion carried 7-0.
- IX. CONSIDER MOTION TO APPROVE CONSENT AGENDA
  - A. MINUTES OF REGULAR MEETING APRIL 21, 2021
  - B. GENERAL FUND VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Huc to approve consent agenda as read, including general fund vouchers 100384-100545 and wire transfers 202000117-202000124 in the amount of \$1,281,405.09, with voids of 98764, 100382, 100393 and 100430 in the amount of \$40,556.62. Motion carried 7-0.
- X. PUBLIC INPUT: Steve Marvin asked if motions could be made clearer and easier to understand.
- XI. CORRESPONDENCE/RECOGNITION: Mr. Mans reported on the recent Teacher Appreciation Week, and he thanked and recognized the entire staff for their efforts on behalf of the students of the District in this challenging year. He also recognized retiring teachers Barb Brodahl, Natalie Worley, and Noreen Shubert, who were presented plaques for their years of service. Barb Brodahl thanked the administration, Board and those in attendance for warmly welcoming her to the District.

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XII. REPORT(S)

A. COMMITTEE REPORT(S)

1. POLICY/CURRICULUM: Heidewald reported that the committee met earlier in the evening to discuss changes to policies. The committee recommended the appropriated changes with no contention, and will be brought forward for the first reading.
2. PERSONNEL/NEGOTIATIONS: Grandaw reported that the committee met earlier in the evening to discuss administration and support staff wage increases. They recommended a 2.5% raise, and will bring it forward for full Board approval later in the meeting.
3. BUILDINGS, GROUNDS, TRANSPORTATION & TECHNOLOGY: Dama reported that the committee met earlier in the evening. They discussed the HS entry door bid, the ES play area resurfacing bid, the technology department assistant wage and summer help, and the storage building needed at the high school.

B. ADMINISTRATIVE REPORTS

1. MAGGIE DAMA – STUDENT COUNCIL REPRESENTATIVE: Miss Dama reported on preparations for graduation, the Student Council picnic on Friday, May 21, National Honor Society members are finishing up community service hours, and the yearbook will be delivered soon.
2. PATRICK MANS – SUPERINTENDENT: Mr. Mans reported on a set of technical corrections to several Board policies, which he reported to the Board. He also reported on an upcoming Prevea Health COVID-19 vaccination clinic for individuals 12 and over in the High School gymnasium on June 5<sup>th</sup> and June 26<sup>th</sup>, with appointments encouraged through Prevea Health. He reported on the high school graduation, the 8<sup>th</sup> grade recognition, and on the last student school day.
3. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL: Mr. Baumann reported that there was only one applicant for filling the high school art position, so Carrie Klitzke will be offered the position. He also reported on plans for moving the 7<sup>th</sup> and 8<sup>th</sup> grades to the high school building.
4. KELLY ROBINSON – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: Mrs. Robinson reported on summer school, with enrichment being in June, and academic summer school in July. She reported on MAPS and state testing, the spring Camp Bird trip, the planned fall Camp Bird trip for the students that missed out on it last spring due to COVID-19 closures, and on 8<sup>th</sup> grade recognition night.
5. TOM WHITE – BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR: Mr. White reported on graduation preparations, the April 30<sup>th</sup> evacuation drill held during teacher in-service, tuckpointing at the ES, and the addition of handrails and steps on the elementary school bleachers.
6. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm reported on Skyward Fee Management to help manage fees district-wide, days for equipment turn-ins, and graduation preparations. He thanked Lyvia Caine for her time in putting it together.
7. JOLENE HUC – COMMUNITY EDUCATION SUPERVISOR: Mrs. Huc reported on the vaccination clinic, the spring craft show, she thanked the choir for their craft show performance, mental health and wellness classes, no movies in the park or weight room this summer, and looking into summer sewing classes. She reported on the upcoming garden party with the Rescue Squad, plans for Art in the Park, sign language classes, soccer, and scholarships. She reported that the broomball rink may be sold, the budget, and the next meeting will be held on June 14, then none until September.

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## XIII. INFORMATION/DISCUSSION

- A. HIGH SCHOOL FRONT ENTRY DOORS BID: Mr. Mans reported that the high school front entry door bids were returned, and that LaForce was recommended by the BGT&T Committee as bid winner at \$39,895 for all front entry doors.
- B. ELEMENTARY SCHOOL OUTDOOR PLAY AREA RESURFACING BID: Mr. Mans reported that the resurfacing bids were returned, and the BGT&T Committee recommended Kwiatkowski Construction's bid for concrete due to longevity in the amount of \$59,400.
- C. STORAGE BUILDING: Mr. Mans reported on the need for a storage building, especially now with the move of the 7<sup>th</sup> and 8<sup>th</sup> grades to the high school building. The empty classrooms are currently being used for storage. This was discussed at committee level, and they recommended a location.
- D. 2021-2022 ADMINISTRATIVE AND SUPPORT STAFF COMPENSATION: Mr. Mans reported that a 2.5% increase for the 2021-2022 administrative and support staff compensation was recommended by the Personnel/Negotiations Committee earlier in the meeting.
- E. STUDENT SUMMER HELP FOR BUILDING & GROUNDS: Mr. White asked for the hiring of two students to help with summer maintenance needs, with additional discussion of adding student help for the technology department.
- F. TECHNOLOGY DEPARTMENT ASSISTANT WAGE AND SUMMER HELP: Mr. Schramm has had no applications for the IT assistant position. The Personnel/Negotiations Committee recommended raising the wage to increase the job applicants.
- G. NEOLA BOARD POLICY UPDATES – FIRST READING
  - 1. 0100 – DEFINITIONS
  - 2. 0131.1 – BYLAWS AND POLICIES
  - 3. 0143.2 – BOARD MEMBER INFORMATION REQUESTS
  - 4. 0144.4 – INDEMNIFICATION
  - 5. 0144.5 – BOARD MEMBER BEHAVIOR AND CODE OF CONDUCT (NEW)
  - 6. 0145 – SEXUAL AND OTHER FORMS OF HARASSMENT
  - 7. 1211 – WHISTLEBLOWER PROTECTION (NEW)
  - 8. 1213 – STUDENT SUPERVISION AND WELFARE
  - 9. 2411 – SCHOOL COUNSELING AND ACADEMIC AND CAREER PLANNING
  - 10. 2416 – STUDENT PRIVACY AND PARENTAL ACCESS TO INFORMATION
  - 11. 2416.01 – PARENTAL/POLICE ACCESS TO LIBRARY/INSTRUCTIONAL MATERIAL CENTER INFORMATION (DELETE)
  - 12. 2430 – DISTRICT-SPONSORED CLUBS AND ACTIVITIES
  - 13. 2522 – LIBRARY MEDIA CENTERS (NEW)
  - 14. 3112 – BOARD-STAFF COMMUNICATIONS
  - 15. 3213 – STUDENT SUPERVISION AND WELFARE
  - 16. 3220 – STAFF EVALUATION AND EDUCATOR EFFECTIVENESS
  - 17. 3340 – GRIEVANCE PROCEDURE
  - 18. 3531 – UNAUTHORIZED WORK STOPPAGE
  - 19. 4112 – BOARD-STAFF COMMUNICATIONS
  - 20. 4213 – STUDENT SUPERVISION AND WELFARE
  - 21. 4340 – GRIEVANCE PROCEDURE
  - 22. 4531 – UNAUTHORIZED WORK STOPPAGE
  - 23. 5113 – OPEN ENROLLMENT PROGRAM (INTER-DISTRICT)
  - 24. 5511 – DRESS AND GROOMING
  - 25. 5517.01 – BULLYING
  - 26. 5540.01 – INVESTIGATIONS INVOLVING SUSPECTED CHILD ABUSE
  - 27. 5830 – STUDENT FUND-RAISING
  - 28. 5895 – STUDENT EMPLOYMENT
  - 29. 6114 – COST PRINCIPLES – SPENDING FEDERAL FUNDS
  - 30. 6325 – PROCUREMENT – FEDERAL GRANTS/FUNDS

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31. 6605 – CROWDFUNDING
32. 6610 – STUDENT ACTIVITY FUND
33. 7230 – GIFTS, GRANTS, AND BEQUESTS
34. 7550 – COOPERATION WITH LOCAL GOVERNMENTS
35. 8451 – PEDICULOSIS (HEAD LICE)
36. 9130 – PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS
37. 9700 – RELATIONS WITH NON-SCHOOL AFFILIATED GROUPS
38. 9700.01 – ADVERTISING AND COMMERCIAL ACTIVITIES

Mr. Mans reported that the Policy Committee met earlier in the evening to discuss the changes to the policies listed. The committee recommended all changes as discussed.

XIV. ITEMS SCHEDULED FOR ACTION

A. RESIGNATION(S)

1. 4K TEACHER: Motion by Heidewald, seconded by Ihde to approve the resignation of Quinn Sieben as 4K teacher. Motion carried 7-0.
2. PART TIME CUSTODIAL EMPLOYEE: Motion by Cherry, seconded by Huc to approve the resignation of Brenda McIntyre as part time custodial employee. Motion carried 7-0.

B. APPOINTMENT(S)

1. PART TIME CUSTODIAL EMPLOYEE: Motion by Ihde, seconded by Frievalt to approve Anthony Schabel as part time custodial employee. Motion carried 7-0.
2. HIGH SCHOOL SECRETARY: Motion by Heidewald, seconded by Ihde to approve Valerie Staidl-Borkovec as high school secretary. Motion carried 7-0.
3. MIDDLE SCHOOL MATH TEACHER BEGINNING 2021-2022: Motion by Cherry, seconded by Frievalt to approve Kathryn (KT) Henry as middle school math teacher. Motion carried 6-0-1 with Dama opposing.
4. GRADE 6 TEACHER BEGINNING 2021-2022: Motion by Heidewald, seconded by Dama to approve Troy Gruszynski as grade 6 teacher. Motion carried 7-0.
5. SPECIAL EDUCATION TEACHER BEGINNING 2021-2022: Motion by Ihde, seconded by Frievalt to approve Bethany Emler (high school) and Jennifer Elfering (elementary) special education teachers. Motion carried 7-0.
6. JUNIOR HIGH VOLLEYBALL COACHES: Motion by Frievalt, seconded by Ihde to approve Vanessa Lecy and Bobbi Jo Tracy as junior high volleyball coaches. Motion carried 7-0.
7. SPORTS VOLUNTEERS: Motion by Heidewald, seconded by Ihde to approve Stacey Olson and Ezekial Lawrence as sports volunteers. Motion carried 7-0.

C. HIGH SCHOOL FRONT ENTRY DOORS BID: Motion by Heidewald, seconded by Frievalt to approve LaForce's bid in the amount of \$39,895 for all entry doors in the main entrance of the high school. The motion was amended to clarify the MAIN SOUTH entry doors only. Motion carried 7-0.

D. ELEMENTARY SCHOOL OUTDOOR PLAY AREA RESURFACING BID: Motion by Dama, seconded by Frievalt to approve the Kwiatkowski Construction bid for the elementary outdoor play area in the amount of \$59,400 for concrete removal and replacement. Motion carried 7-0.

E. DISTRICT WORKERS COMPENSATION AND GENERAL LIABILITY & PROPERTY INSURANCE RENEWAL: Motion by Huc, seconded by Ihde to approve M3 with an increase of \$6,826 from the prior year as discussed. Motion carried 7-0.

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- F. STORAGE BUILDING: Motion by Dama, seconded by Huc to put the storage building out for bids as discussed earlier. There was a friendly amendment by Huc to include a gravel driveway in the bid. Amendment was accepted, and motion carried 7-0.
  - G. 2021 SUMMER EARLY COLLEGE CREDIT PROGRAM APPLICATION: Motion by Cherry, seconded by Huc to approve the 2021 summer ECCP applications as presented. Motion carried 7-0.
  - H. 2021 FALL START COLLEGE NOW APPLICATION: Motion by Heidewald, seconded by Frievall to approve the 2021 fall SCN applications as presented. Motion carried 7-0.
  - I. 2021-2022 ADMINISTRATIVE AND SUPPORT STAFF COMPENSATION: Motion by Huc, seconded by Dama to approve a 2.5% increase in salary for the 2021-2022 administrative and support staff compensation as discussed. Motion carried 7-0.
  - J. STUDENT SUMMER HELP FOR BUILDINGS & GROUNDS: Motion by Dama, seconded by Frievall to allow administration to hire up to 6 part time summer helpers for the buildings & grounds and technology departments as discussed. Motion carried 7-0.
  - K. TECHNOLOGY DEPARTMENT ASSISTANT WAGE AND SUMMER HELP: Motion by Cherry, seconded by Heidewald to approve a starting wage of \$18.50 per hour for the IT Support Specialist vacancy. Motion carried 7-0.
  - L. NEOLA BOARD POLICY UPDATES – FIRST READING: Motion by Heidewald, seconded by Ihde to approve the first reading of the NEOLA Board policy updates as discussed. Motion carried 7-0.
  - M. FUTURE AGENDA ITEMS: There was nothing to add at this time.
- XV. ADJOURNMENT: Motion by Dama, seconded by Heidewald to adjourn at 7:05 p.m. Motion carried 7-0.

Prepared by:

Jannie Marsolek  
Recording Secretary

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Kris Heidewald  
Clerk

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Amy Grandaw  
President