

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....May 17, 2023

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Amy Grandaw, Kayla Ihde, Kris Heidewald, Lyle Cherry, Gary Huc, Mike Frievalt, and Sonny Graese were present. Others present: Kelly Robinson – District Administrator, Kam Dama – Elementary School Principal, Sarah Jones – Business Administrative Assistant, Tom White – Buildings, Grounds and Transportation Director, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Christie Copiskey – Community Education Supervisor, Alexandria Graves – HS Guidance Counselor, Stacey Caine – Special Education Director, Deb Tomaszewski – Teacher, James Kirchberg – Teacher, Stacie Lomax – Teacher, Eunice Kamps – Teacher, Brian Kopfhammer – Teacher, Ruth Poh – Special Education Secretary, and Stephanie Foelske – Teacher. Also attending were Shirley Prudhomme – Peshtigo Times reporter, Jeff Poh, and Steve Marvin, residents.
- IV. APPROVAL OF AGENDA: Motion by Heidewald, seconded by Frievalt to approve agenda as presented. Motion carried 7-0. Motion by Grandaw, seconded by Heidewald to appoint Mrs. Robinson as chair until a president is selected. Motion carried 7-0.
- V. BOARD ORGANIZATION – ELECTION OF OFFICERS
  - A. PRESIDENT: Nomination by Heidewald to elect Grandaw as president. There were no other nominations and Grandaw was elected 7-0.
  - B. VICE PRESIDENT: Nomination by Heidewald to elect Ihde as vice president. There were no other nominations and Ihde was elected 7-0.
  - C. CLERK: Motion by Cherry to elect Heidewald as clerk. There were no other nominations and Heidewald was elected 7-0.
  - D. TREASURER: Motion by Heidewald to elect Cherry as treasurer. There were no other nominations and Cherry was elected 7-0.
- VI. COMMITTEE APPOINTMENTS: After discussion among board members, all members decided to stay on the same committees as the previous year. A copy of last year’s appointments was included in the packet for reference.
- VII. DESIGNATION OF BANKS: Motion by Cherry, seconded by Frievalt to approve Associated Bank, Stephenson National Bank, and Local Government Investment Pool as banks for the district. Motion carried 7-0.
- VIII. INTERNAL BOARD POLICY: Motion by Graese, seconded by Ihde to approve NEOLA internal board policies. Motion carried 7-0.
- IX. CONSIDER MOTION TO APPROVE CONSENT AGENDA
  - A. MINUTES OF REGULAR MEETING APRIL 19, 2023

Minutes of Regular Meeting of the Board of Education

May 17, 2023

Page -2-

B. MINUTES OF SPECIAL MEETING MAY 8, 2023

C. GENERAL FUND VOUCHERS AND FINANCIAL REPORT

Motion by Cherry, seconded by Ihde to approve consent agenda as read, including general fund ACH vouchers 104858 - 105035 in the amount of \$16,614.06, checks 104858-105035 in the amount of \$416,077.15, and wire transfers 222300146 – 222300165 in the amount of \$175,594.12, with no voids for a total of \$608,285.33. Motion carried 7-0.

- X. PUBLIC INPUT: Randall Copiskey updated the board on the trap team. Steve Marvin commented on the snow fence, concession stand, storage, and security, and problems with a teacher.
- XI. CORRESPONDENCE/RECOGNITION: Since May 8-12 was teacher/staff appreciation week, Mrs. Robinson recognized and thanked all staff for their hard work. She then acknowledged retiring staff, and presented them with plaques of recognition for their years of service. Those presented were: Doug Kuchinski – 4 years, Ruth Poh – 9 years, James Kirchberg – 28 years, and Debra Tomaszewski – 30 Years.
- XII. REPORT(S)
- A. COMMITTEE REPORT(S)
1. PERSONNEL/NEGOTIATIONS: Mrs. Grandaw reported that the committee met earlier in the evening and are recommending that administrative and support staff compensation be increased by 4% for the coming year, with at \$1,200 stipend for all staff, based on FTE, some time during the upcoming school year. They also are recommending the increase to a 7.5 hour/day, including benefits, for a special education paraprofessional from 5 hours/day.
  2. BUILDINGS, GROUNDS, TRANSPORTATION & TECHNOLOGY: Mr. Graese reported that the committee met earlier in the evening. They are recommending Streich as dishwasher bid winner of \$52,343, and Tim Witt Chevrolet's bid of \$31,218 with the option of adding a second vehicle of up to \$35,000 without coming back to the board for reapproval. They also recommended Y&S Technologies bid of \$39,480 for desktop computers, Y&S Technologies bid of \$58,115.60 for student Chromebooks, and CDWG bid of \$34,261.00 for staff Chromebooks.
- B. ADMINISTRATIVE REPORTS
1. GRACE DAMA – STUDENT COUNCIL REPRESENTATIVE - Absent
  2. KELLY ROBINSON – SUPERINTENDENT: Mrs. Robinson reminded the board of graduation on Saturday, May 20 at noon, and on the last school day for school year staff and students. Finally, she reported that the admin team has been working on the inservice schedule and plans.
  3. JEFF BAUMANN – MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Baumann was absent, so Mrs. Robinson reported for him. She reported on a successful prom that was held here on April 29, and thanked Mrs. Meyers and the class officers for organizing the event. He reported on the busiest week of the school year, listing the events. Finally, he reported on 8<sup>th</sup> grade recognition moving again to the evening. It will be held on Wednesday, May 31 at 6:00 pm, with those students not needing to come to school for the last 2 days.

4. KAM DAMA – ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama reported on Camp Bird for 6<sup>th</sup> grade students that was held from May 1-5, Staff Appreciation week, the upcoming WPTO raffle, and on multiple field trips planned for May.
5. TOM WHITE – BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR: Mr. White gave a boiler replacement project update, summer projects, and on a tornado drill held on April 21 at each building.
6. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm reported that the RFPs have been released for the annual Chromebook and computer rotation, and will be up for discussion and approval tonight. He update them on the interactive flat panel project, on Chromebook collection and evaluation for graduating seniors, and will be collection the 7<sup>th</sup> – 11<sup>th</sup> grade Chromebooks on May 23 & 24. Finally, he updated them on preparations of audio and video equipment for graduation.
7. CHRISTIE COPISKEY – COMMUNITY EDUCATION SUPERVISOR: Mrs. Copiskey reported that a soccer skills program kicked off the first week of May, on the spring craft show, and on the Advisory Council meeting held on May 8. Children's Theater held a production of Matilda, which was very well attended. She reported that there were 16 students that attended a babysitting course and pediatric CPR class on May 13. Finally, she is currently collecting registration information for summer swim classes at the Bond Center in Oconto.

### XIII. INFORMATION/DISCUSSION

- A. MS/HS DISHWASHER BID: Mrs. Robinson reported that there was only one bid from Streich Equipment, and the funds MUST be spent down in the food service (per WI DPI), and the bid of \$52,343 was recommended by the BGTT committee earlier in the evening.
- B. PASSENGER VEHICLE BID: Mrs. Robinson reported that there was only one bid from Tim Witt Chevrolet. It was recommended by the BGTT committee earlier to accept the bid in the amount of \$31,218, while allowing a second vehicle be purchased up to the amount of \$35,000 without having to have it reapproved.
- C. DESKTOP COMPUTER AND CHROMEBOOKS BIDS: The computer and Chromebooks proposals were reviewed earlier by the BGTT committee, and Y&S bids for desktop computers and student Chromebooks was recommended. CDWG was recommended for the staff Chromebook purchase.
- D. ADMINISTRATIVE AND SUPPORT STAFF COMPENSATION: Mrs. Robinson reported that the Personnel/Negotiations committee met earlier in the evening and recommended a 4% salary increase for administrative and support staff, with a \$1,200 stipend offered at some time in the next school year, based on FTE, for all staff.
- E. SPECIAL EDUCATION PARAPROFESSIONAL HOURS: Mrs. Robinson reported that, as recommended by the Personnel/Negotiations committee due to rising special education needs, a paraprofessional's daily hours be increased from 5 hours per day to 7.5, which will also include benefits.
- F. SUMMER SCHOOL STAFF LIST: Mrs. Robinson presented an updated summer school staff.

- G. SPRING 2024 BAND/CHOIR TRIP: Mr. Allard and Mr. Kopfhammer are asking for approval for a spring 2024 band/choir trip to Chicago. Details were included in the board packet.
- H. MOU FOR COPS GRANT-SCHOOL RESOURCE OFFICER: Mrs. Robinson explained that the Village of Crivitz has volunteered to apply for a COPS grant to cover the cost of a school resource officer. The grant is through the DOJ and would cover part of the cost of the officer. This MOU is only to allow the Village to apply for the grant. If the grant is awarded, the Village and the board could decide whether to accept the funds and employ a school recourse officer or decline the funds.
- I. DISTRICT BUILDINGS PLANNING: Mrs. Robinson asked the board to discuss this item, and give administration direction on steps they would like us to take. Some options are seeking bids on roof replacement, looking into a building/facility assessment/audit, or other thoughts the board has.

XIV. ITEMS SCHEDULED FOR ACTION

- A. RESIGNATION(S)
  - 1. PART TIME FOOD SERVICE EMPLOYEE: Motion by Ihde, seconded by Frievalt to approve the resignation of Tammy Krychowiak as part time food service employee. Motion carried 7-0.
- B. APPOINTMENT(S)
  - 1. HIGH SCHOOL SPECIAL EDUCATION TEACHER: Motion by Heidewald, seconded by Cherry to approve Stephanie Foelske as HS special education teacher. Motion carried 7-0.
  - 2. VOLUNTEERS/CHAPERONES: Motion by Cherry, seconded by Frievalt to approve the list of volunteers/chaperones as presented. Motion carried 7-0.
- C. MS/HS DISHWASHER BIDS: Motion by Huc, seconded by Heidewald to approve Striech Equipment bid in the amount of \$52,343 as presented earlier. Motion carried 7-0.
- D. PASSENGER VEHICLE BIDS: Motion by Huc, seconded by Frievalt to approve the Tim Witt Chevrolet bid for an new 2023 Chev Traverse LS FWD in the amount of \$31,218, with approval to purchase a second vehicle (if a 2024) up to the amount of \$35,000 without having to have reapproved by the board. Motion carried 7-0.
- E. DESKTOP COMPUTER AND CHROMEBOOKS BIDS: Motion by Huc, seconded by Ihde to approve the Y&S bid in the amount of \$39,480 for desktop computers, Y&S bid in the amount of \$58,115.60 for student Chromebooks, and CDWD bid in the amount of \$34,261 for staff Chromebooks. Motion carried 7-0.
- F. ADMINISTRATIVE AND SUPPORT STAFF COMPENSATION: Motion by Frievalt, seconded by Graese to approve a 4% compensation increase for administrative and support staff in 2023-24, with a one-time \$1,200 stipend for all staff in 2023, based on FTE. Motion carried 7-0.
- G. SPECIAL EDUCATION PARAPROFESSIONAL HOURS: Motion by Heidewald, seconded by Frievalt to increase one SpEd paraprofessional from 5 hours per day to 7.5 hours per day, with benefits offered in 2023-24. Motion carried 7-0.

Minutes of Regular Meeting of the Board of Education

May 17, 2023

Page -5-

- H. SUMMER SCHOOL STAFF LISTS: Motion by Cherry, seconded by Ihde to approve the updated summer school staff lists as presented earlier. Motion carried 7-0.
  - I. SPRING 2024 BAND/CHOIR TRIP: Motion by Heidewald, seconded by Frievallt to approve the spring 2024 band/choir trip as presented earlier. Motion carried 7-0.
  - J. 2023 FALL EARLY COLLEGE CREDIT PROGRAM/START COLLEGE NOW APPLICATIONS: Motion by Huc, seconded by Frievallt to approve the applications as presented. Motion carried 7-0.
  - K. FUTURE AGENDA ITEMS: Items listed for upcoming agendas are security of concession and sports storage area, Trap Team as a lettered sport, possible elementary building tour, and hold a separate reorganizational meeting in early May instead of waiting until just before graduation.
- XV. ADJOURNMENT: Motion by Ihde, seconded by Heidewald to adjourn at 7:15 p.m. Motion carried 7-0.

Prepared by:

Jannie Marsolek  
Recording Secretary

---

Kris Heidewald  
Clerk

---

Amy Grandaw  
President