

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....May 15, 2024

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Amy Grandaw, Kayla Ihde, Kris Heidewald, Lyle Cherry, Sonny Graese, and Kim Hanson were present. Mike Frievault was absent. Others present: Kelly Robinson – District Administrator, Jeff Baumann – Middle/High School Principal, Kam Dama – Elementary Principal, Sarah Jones – Business Administrative Assistant, Tom White – Buildings, Grounds, & Transportation Director, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Kyra Beier – Student Council Representative, Alexandria Graves – HS Counselor, Toni Spalding – ES Counselor, Joel Pagel – MS Counselor, Hayley Abler – Student Success Coordinator, Stacey Caine – Special Education Director, Elke Kobs – Teacher, Maria Knepel – Occupational Therapist, Dawn Golla – Paraprofessional, Missy Gruszynski – Teacher, Ocean Lukas – Teacher, Victoria Chapman – Paraprofessional, Lexie Allen – Teacher, Scott and Heather Russell – Teachers, Clint from Bray Architects, Daren Sievers from School Perceptions, Shirley Prudhomme – Peshtigo Times writer, and various parents and students of 7<sup>th</sup> grade Civics class.
- IV. APPROVAL OF AGENDA: Motion by Heidewald, seconded by Ihde to approve agenda as presented. Motion carried 6-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
  - A. MINUTES OF REGULAR MEETING APRIL 17, 2024
  - B. MINUTES OF SPECIAL MEETING MAY 6, 2024
  - C. GENERAL FUND VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Ihde to approve consent agenda as read, including general fund vouchers 106934-107094 in the amount of \$365,344.60, ACH numbers 232400188-232400205 in the amount of \$23,379.62, wire transfers 202300069-202300073 in the amount of \$182,062.89, and voids of 106245,106637, and 107018 in the amount of \$5,222.78. Motion carried 6-0.
- VI. PUBLIC INPUT: There was none.
- VII. CORRESPONDENCE/RECOGNITION: Mrs. Robinson recognized the seniors who will be graduating on Saturday, May 18, as well as retiring staff members Rhonda Schramm with 28 years of service, and Daren Sommerfeldt with 11 years of service.
- VIII. REPORT(S)
  - A. COMMITTEE REPORT(S)
    1. PERSONNEL/NEGOTIATIONS: Mrs. Grandaw reported that the committee met earlier in the evening. They are recommending that we hire the occupational therapist as a Crivitz employee (currently a CESA employee) at a full time rate, posting a full time Speech and Language Pathologist position as a Crivitz employee, and approving a 3% salary increase for administrative and support staff for the 2024-2025 school year.
    2. BUILDINGS, GROUNDS, TRANSPORTATION & TECHNOLOGY: Mr. Graese reported that the committee met earlier in the evening. They are recommending that Mr. White can do what he and administration think is best with the 5 trees in the front of the MS/HS building, and that he gets bids on new elementary school boilers. They are recommending PDS for desktop proposals in the amount of \$27,392, and Y & S for Chromebooks in the amount of \$53,995.20.

**B. ADMINISTRATIVE REPORTS**

1. **HADLEY SCHEUERMAN – STUDENT COUNCIL REPRESENTATIVE:** Kyra Beier presented the report for Student Council. She reported on the Art Club field trip, yearbooks will be handed out on Friday, May 17 during the picnic, and on new student council members have been elected and will be holding their first meeting soon.
2. **KELLY ROBINSON – SUPERINTENDENT:** Mrs. Robinson gave a quick Community Education update, with information on the spring craft show, soccer, tumbling, and summer swim lessons. She has begun working on the fall craft show information, with information going out soon, and updated the board that, while the CE Supervisor position has been posted, there has not been any applicants. She then reminded the board that high school graduation is on Saturday, May 18 beginning at noon in the MS/HS gym. The last day of school is Tuesday, June 4. She reported on summer events and trainings planned, including the planning that has begun on the August staff in-service.
3. **JEFF BAUMANN – MIDDLE/HIGH SCHOOL PRINCIPAL:** Mr. Baumann reported on prom, and on the busiest, most fun, and most stressful week of the school year, with senior exams, graduation practice, seniors travel to the elementary school for graduation parade, Senior Awards Ceremony, the End of Year Picnic, and on high school graduation taking place. He finally reported on 8<sup>th</sup> Grade Recognition that will be held on Thursday, May 30<sup>th</sup>.
4. **KAM DAMA – ELEMENTARY SCHOOL PRINCIPAL:** Mrs. Dama reported on Hayley Abler, who was awarded April's Elementary Staff Member of the Month, on the Drop Everything and Read celebration to finish off the readathon this year, on the arrival of the brand new Little Library, donated by the WPTO and the Bonikowske family, located in front of the school on Louisa Street. Finally, she reported on Camp Bird week for our 6<sup>th</sup> grade students.
5. **TOM WHITE – BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR:** Mr. White reported that, after having a study done by an engineer, our HVAC contractor was able to make some programming changes to solve an ongoing problem of maintaining temperatures during gold days when outside air temperatures drop below zero. He also reported that he and his staff assisted with the setup for the Junior Prom held in the MS/HS gym. He stated that WPS performed a scheduled outage as they replaced several power poles near the elementary school. He and the electrical contractor, Travis Mueller, were on site to turn off the power at 2:00 am, and returned at 5:00 am to make sure everything was back to normal. He also thanked Mr. Mueller of Mueller Electric for taking his time to do this. Finally, he reported on graduation setup.
6. **NICK SCHRAMM – TECHNOLOGY COORDINATOR:** Mr. Schramm reported on the Chromebook and desktop computer proposals, on senior Chromebook turn-ins, and finally, on the four applicants for the summer IT helper position, all of which would be great fits for his department. Unfortunately, he can only hire two of them.

**IX. INFORMATION/DISCUSSION**

- A. **COMMUNITY SURVEY SUMMARY:** Daren from School Perceptions and Clint from Bray Architects were present to update the board on the community survey results.
- B. **STUDENT SERVICES TEAM GRANT UPDATE:** Student Services team members Alexandria Graves, Toni Spalding, Joel Pagel, and Hayley Abler were present to update the board on the Stronger Connections grant they submitted and were awarded, allowing us to continue the Student Success Coordinator position through 2026. They discussed the grant received and their roles they play in service to our students.
- C. **ELEMENTARY SCHOOL BOILERS:** Mrs. Robinson reported that one of the boilers at the elementary school experienced a leak in its heat exchanger that was not repairable. Mr. White presented a proposed

scope of work from Energy Control & Design as a potential solution. This scope of work could be used to solicit bids from contractors to do the work during summer break. The information was presented to the Buildings, Grounds, Transportation & Technology Committee, and they recommended allowing Mr. White to submit proposals.

- D. DESKTOP COMPUTER AND CHROMEBOOKS PROPOSALS: The desktop computer and Chromebooks proposals were reviewed through the Buildings, Grounds, Transportation & Technology Committee earlier in the evening. The committee recommended PDS for desktop computers, and Y & S for the Chromebooks.
- E. OCCUPATIONAL THERAPIST POSITION: Mrs. Robinson is asking the board to consider changing our 70% FTE CESA 8 employee to a full time Crivitz employee. The idea was presented to the Personnel/Negotiations Committee earlier, and the committee is recommending we approve as requested.
- F. SPEECH/LANGUAGE THERAPIST POSITION: Mrs. Robinson is asking the board to consider allowing the hiring of a full time speech/language therapist, since our prior therapist, a CESA 8 employee, retired in February due to health reasons. This item was presented to the Personnel/Negotiations Committee earlier, and they are recommending that we approve as requested.
- G. ADMINISTRATIVE AND SUPPORT STAFF COMPENSATION: Mrs. Robinson reported that the Personnel/Negotiations Committee reviewed this item, and they are recommending a 3% increase for administrative and support staff for the 2024-25 school year.
- H. SUMMER SCHOOL STAFF LIST: The board was presented a summer school staff list for approval later in the meeting.
- I. STUDENT ACCIDENT INSURANCE: Mrs. Robinson reported that there was no rate increase in student accident insurance for the 2024-25 school year at \$8,580, but is recommending adding extra coverage for catastrophic claims at \$0.75 per student.
- J. MEXICO TRIP: This item was tabled at this time.

X. ITEMS SCHEDULED FOR ACTION

A. APPOINTMENT(S)

- 1. SUMMER CUSTODIAL HELPERS: Motion by Ihde, seconded by Hanson to approve Adler Wilson as summer custodial helper. Motion carried 6-0.
- 2. SUMMER LAWN MAINTENANCE HELPER: Motion by Ihde, seconded by Heidewald to approve Steven Allard as summer lawn maintenance helper. Motion carried 6-0.
- 3. IT SUMMER HELPERS: Motion by Cherry, seconded by Graese to approve Isaac Gerner and Brock Banaszak as IT summer helpers. Motion carried 6-0.
- 4. SUBSTITUTE TEACHER(S): Motion by Hanson, seconded by Ihde to approve Breyana Krause as substitute teacher. Motion carried 6-0.
- 5. FOOD SERVICE SUBSTITUTE: Motion by Heidewald, seconded by Graese to approve Brianna Bevier as food service substitute. Motion carried 6-0.
- 6. SUBSTITUTE PARAPROFESSIONAL: Motion by Ihde, seconded by Cherry to approve Marie Schwartz as substitute paraprofessional. Motion carried 6-0.
- 7. SUBSTITUTE CLERICAL: Motion by Ihde, seconded by Heidewald to approve Marie Schwartz as substitute clerical. Motion carried 6-0.

8. VOLUNTEERS/CHAPERONES: Motion by Cherry, seconded by Graese to approve the list of volunteers/chaperones as presented. Motion carried 6-0.
- B. ELEMENTARY SCHOOL BOILERS: Motion by Graese, seconded by Hanson to allow Mr. White to send out proposals as discussed earlier in the meeting. Motion carried 6-0.
- C. DESKTOP COMPUTER AND CHROMEBOOKS PROPOSALS: Motion by Heidewald, seconded by Ihde to accept proposals from PDS for desktop computers in the amount of \$27,392 and from Y&S for Chromebooks in the amount of \$53,995.20 as presented. Motion carried 6-0.
- D. OCCUPATIONAL THERAPIST POSITION: Motion by Cherry, seconded by Heidewald to change the occupational therapist position to a full time Crivitz employee as discussed earlier. Motion carried 6-0.
- E. SPEECH/LANGUAGE THERAPIST POSITION: Motion by Graese, seconded by Ihde to post the speech and language therapist position to a full time Crivitz employee as discussed earlier. Motion carried 6-0.
- F. ADMINISTRATIVE AND SUPPORT STAFF COMPENSATION: Motion by Heidewald, seconded by Ihde to raise administrative and support staff compensation by 3% as discussed. Motion carried 6-0.
- G. SUMMER SCHOOL STAFF LISTS: Motion by Hanson, seconded by Graese to approve the list of summer school staff as presented. Motion carried 6-0.
- H. STUDENT ACCIDENT INSURANCE: Motion by Cherry, seconded by Heidewald to approve the student accident insurance with no increase, and add \$0.75/student catastrophic coverage as discussed. Motion carried 6-0.
- I. MEXICO TRIP: This item was tabled at this time.
- J. 2024 FALL START COLLEGE NOW/EARLY COLLEGE CREDIT PROGRAM CLASSES: Motion by Graese, seconded by Ihde to approve the list of 2024 fall Start College Now/Early College Credit Program classes as presented. Motion carried 6-0.
- K. FUTURE AGENDA ITEMS: Elementary school repairs should be added to a future agenda.
- XI. ADJOURNMENT: Motion by Ihde, seconded by Heidewald to adjourn at 7:10 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek  
Recording Secretary

---

Kris Heidewald  
Clerk

---

Amy Grandaw  
President