

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....March 14, 2016

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** The following members were present: Michael Dama, Lyle Cherry, Tim McFadden, Cory Sotka, Travis Mueller and Gary Huc. Kris Heidewald was absent. Others present: Patrick Mans, Superintendent; Linda Tarmann, Business Administrative Assistant; Jannie Marsolek, Administrative Secretary; Thomas White, Building, Grounds and Transportation Director; Jeff Walsh, Elementary Principal; Nick Schramm, Technology Coordinator; Jeff Dorschner, Athletic Director and Jolene Huc, Community Ed Director.
- IV. **APPROVAL OF AGENDA:** Motion by Cherry, seconded by Huc to approve agenda as presented. Motion carried 6-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA:**
 - A. MINUTES OF REGULAR MEETING FEBRUARY 17, 2016
 - B. MINUTES OF SPECIAL MEETING MARCH 7, 2016
 - C. GENERAL FUND VOUCHERS AND FINANCIAL REPORT
 - D. FUND 60 VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Mueller to approve consent agenda and financial report including General Fund vouchers 84942-89104 for a total of \$383,020.38 with no voids and Fund 60 vouchers 164262-164272 for a total of \$3,444.34 with no voids. Motion carried 6-0.
- VI. **PUBLIC INPUT:** There was no public input.
- VII. **CORRESPONDENCE/RECOGNITION:** Mr. Mans thanked the Wence Nowak family for their recent donation in memory of Carol Nowak in the amount of \$500 to the Art and Music departments. He also shared the note Nurse Kubicek wrote thanking Mr. Hoyer and the Lions Club for their recent vision screenings and dedication to the School District of Crivitz.
- VIII. **REPORT(S)**
 - A. **COMMITTEE REPORT(S)**
 1. **PERSONNEL/NEGOTIATIONS:** Mr. Cherry reported that the committee met on March 7 to discuss 2016-17 staffing. The committee recommends adding two full time teaching positions; move the one-year teacher approved last year to a regular full time position, and add another full time position, posting without a contract limit.

2. **BUILDINGS, GROUNDS AND TRANSPORTATION:** Mr. Dama reported that the committee met earlier in the evening. The high school flooring bid was reviewed, with the choice moved to the full Board for selection. They also reviewed the elementary flooring and will move choice of contractor to the full Board for selection. They also heard a presentation on the elementary playground. They are working on grants and will fund a large portion, but would like a monetary commitment from the Board on next month's agenda, and heard a proposal for the prescribed burn of the prairie grass area, which will be moved forward for full Board approval later in the meeting.

B. ADMINISTRATIVE REPORTS

1. **PATRICK MANS – SUPERINTENDENT:** Mr. Mans reported that the AASA School Administrator magazine, a national publication for school district administrators, recently featured our school in an article called “The Productivity of Rural Schools” and the use of student learning outcomes (SLOs) to help teachers set goals to attack data gaps in their classrooms. He also reported on a recent meeting of the CESA 8 Health Insurance Consortium to review renewal rates for the 2016-17 school year. Spring break is scheduled for March 21 – 25, and our 3rd quarter ends March 29. Graduation is scheduled for May 21. Finally, with the mild weather, there should be no need to add time to the school year calendar if weather holds.
2. **JEFFREY WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL:** Mr. Walsh reported on the conclusion of the cookie dough sale to fund PBIS. He also reported that the testing season is upon us with MAP and Forward exams in the near future. Summer school classes and teachers are pretty well set, beginning June 6 – July 1 from 8:30 a.m. – 11:30 a.m. for 4K – 8th grade in reading and math, and 12:00 p.m. – 1:30 p.m. for enrichment. He also reported that he and a couple of teachers traveled to Madison to receive the Wisconsin Title I School of Recognition award. The middle school was chosen because we are achieving higher than expected reading and math results for the number of students on free and reduced lunches. Child Development days were just held, and we have approximately 50+ students coming into 4K next school year. Finally, the WPTO wanted to mention that there were between 250 and 300 people in attendance for Neon Night, where they made \$1,450 in this fundraiser for the organization, benefiting the teachers and students of Crivitz.
3. **JEFF BAUMANN – HIGH SCHOOL PRINCIPAL:** Mr. Dorschner reported for Mr. Baumann that the high school finished ACT and WorkKeys testing for the 2015-16 school year. He also reported that he and a few staff members attended the second ACP workshop at CESA 8 on Monday, March 7 to explore academic and career planning. He also reported on the monthly student awards for March. Finally, he reported that freshmen orientation was held on Monday, February 29, where scheduling for next year's classes occurred.

4. TOM WHITE – BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR: Mr. White reported that he is seeking a part-time summer maintenance worker, typically a student still in school, to work 20 hours per week to assist with lawn mowing and other maintenance during the summer. There has been no interest so far. He also reported that he is gathering information to develop a bid specification for seal-coating and restriping of the athletic field track.
5. JOLENE HUC – COMMUNITY EDUCATION DIRECTOR: Community Ed Advisory Council met recently with the full Board, so there was not much to report. The only other item to report is that Community Ed will be organizing a pre-election candidate forum.
6. BILLY RETZA – STUDENT COUNCIL REPRESENTATIVE: Mr. Dorschner reported for Mr. Retza that the Science Club has the 3-D printers up and running in the Fab Lab and are pursuing other grants in addition to the WEDC grant. They are looking into creating a locking case enclosing the filters and tank. Hi-Q is currently in first place after the recent win on March 1. Student Council will be meeting soon to discuss the annual picnic and National Honor Society collected 36 pints of blood at the Red Cross Blood Drive on March 3.

IX. INFORMATION/DISCUSSION

- A. CHROMEBOOK DEMONSTRATION: Mr. Schramm reported that a couple of staff members would be demonstrating how Chromebooks work in a classroom setting. Mrs. Gruszynski, with the help of her daughter, showed how students log in and create reports, allowing teachers to view their work online. Mr. Dorschner demonstrated how they are used at the high school level.
- B. CHEER TEAM VIDEO AND TRIP REQUEST: Coach Stumbris presented an overview of the cheer season, and a video was shown with highlights of the year. She also asked the Board for permission to go out of state, overnight and excused absence from school on 4/1 and 4/4 for high school and junior high students to compete in JAM-Fest in Alabama.
- C. 2016-2017 ELEMENTARY/MIDDLE SCHOOL STAFFING: Based on projected student count for next year, Mr. Walsh is asking that the one year position that the Board approved last year become a regular contract. In addition, he is asking for approval in hiring of one additional teacher. The Personnel/Negotiations committee met recently to discuss the request and recommended the approval of the one year contract moving to a regular contract and the hiring of one additional teacher for the elementary/middle school. Mr. Cherry noted that the funding of these positions would most likely come from the fund balance. Mr. Huc disagreed with the use of the fund balance to support two full-time positions before going through the administration and

finance committees, and maybe make cuts elsewhere to support the positions. Mr. Cherry agreed that other cuts could be made if possible, as did Mr. Dama and use the fund balance only if necessary.

- D. 2016-2017 TEACHING STAFF LIST: Mr. Mans presented the 2016-2017 teaching staff list as currently projected.
- E. BOARD SCHOLARSHIP: Mr. Mans asked the Board if they would like to discuss funding again this year the two \$250 School Board scholarships. All members present were willing to fund their portion, to be withheld from Board payments.
- F. BOARD MEMBER ATTENDANCE AT ADVISORY COUNCIL MEETINGS: Mr. Mans reported that the Community Ed Advisory Council had met with the Board recently and requested that a member of the Board or administration attend future meetings. It was decided that the administrative secretary would schedule attendance.
- G. DISTRICT EMPLOYEE LIFE INSURANCE BENEFIT: Mr. Mans reported that UNUM, the company that provides the district employee life insurance benefit will have a 0% increase for 2016-2017 renewal rate. It was recommended that the Board approve the continuation with UNUM at the 0% renewal rate.
- H. PRAIRIE GRASS AREA PRESCRIBED BURN: Mr. Mans asked that, as discussed earlier with the Buildings, Grounds and Transportation committee, the Board go ahead with the approval later in the meeting that we allow Mr. Matty, with the help of the local fire department, to perform the prescribed burn of the prairie grass area when it is best suited.
- I. 2016 SUMMER SCHOOL: Mr. Mans asked if there were any questions or discussion regarding the summer school format as listed.
- J. CASH IN LIEU OF HEALTH INSURANCE: Mr. Mans reported that professional staff received \$5,000 in lieu of health insurance if covered by a spouse. This saves the district approximately \$13,000 per employee taking a family plan. He asked the Board to discuss the option of offering cash in lieu of health insurance to administrative staff as well as professional staff.
- K. HIGH SCHOOL FLOORING BID: Mr. White discussed the bids that came in. Two bids were received for porcelain and for VCT tile. He has worked with both vendors, and both are great to work with. He asked for guidance on either porcelain or VCT, and for what vendor the Board would like to approve.
- L. ELEMENTARY SCHOOL FLOORING BID: Mr. White discussed the bids that came in. Two bids were received (the same as the High School flooring bid). Each vendor submitted per portion of carpet, carpet tile or VCT, depending on the area.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATION(S)

1. KINDERGARTEN TEACHER: Motion by Cherry, seconded by Sotka to approve the resignation of Carly Lopas as kindergarten teacher. Motion carried 6-0.
2. 4K CLASSROOM PARAPROFESSIONAL: Motion by Dama, seconded by Cherry to approve the resignation of Jean Hill as 4K classroom paraprofessional. Mr. Dama asked that a plaque be ordered for her years of service. Motion carried 6-0.

B. APPOINTMENT(S)

1. ELEMENTARY TEACHER: Motion by Cherry, seconded by Sotka to approve Sidney Rietveld as a regular teaching contract rather than a one-year contract. Motion carried 6-0.
2. SOLO AND ENSEMBLE ACCOMPANISTS: Motion by Cherry, seconded by Sotka to approve Vicky Oldham, Candy Deschane, Emily Milquet and Susan Thornton as accompanists. Motion carried 6-0.
3. VOLUNTEERS/CHAPERONES: Motion by Huc, seconded by Cherry to approve the list of volunteers/chaperones as presented. Motion carried 6-0.

C. SUMMER SCHOOL TEACHERS, FORMAT AND DATES: Motion by Sotka, second by Cherry to approve the list of summer school teachers, format and dates as presented. Mueller asked for a friendly amendment to amend the motion to approve the change in the 4K enrichment to end at 11:30 a.m. for enrichment classes. Sotka accepted the amendment. Motion carried 6-0.

D. ECLIPSE ANNUAL SERVICE HOURS: Motion by Cherry, seconded by Mueller to approve the Eclipse annual service hours up to 150 hours. Motion carried 6-0.

E. 1st SEMESTER 2016-2017 YOUTH OPTIONS CLASSES: Motion by McFadden, seconded by Mueller to approve the 2016-2017 1st semester classes as presented. Motion carried 6-0.

F. 2016-2017 ELEMENTARY/MIDDLE SCHOOL STAFFING: Motion by Huc to table this item until financial review of potential options failed to get a second. Motion by Cherry, seconded by McFadden to approve the staffing list and advertise for two full-time teaching positions in the elementary school. Motion carried 5-1 with Huc voting no.

- G. 2016-2017 TEACHER LIST: Motion by McFadden, seconded by Sotka to approve the 2016-2017 teacher list as presented. Motion carried 6-0.
- H. ONE YEAR EXTENSION OF COPIER LEASE AGREEMENT: Motion by Sotka, seconded by Mueller to approve the one year extension as presented. Motion carried 6-0.
- I. CASH IN LIEU OF HEALTH INSURANCE: Motion by Mueller, seconded by Sotka to approve the offering of cash in lieu of health insurance as presented. Motion carried 6-0.
- J. DISTRICT EMPLOYEE LIFE INSURANCE BENEFIT: Motion by Cherry, seconded by Huc to approve the no cost renewal of UNUM as presented. Motion carried 6-0.
- K. PRAIRIE GRASS AREA PRESCRIBED BURN: Motion by McFadden, seconded by Mueller to approve the prairie grass area prescribed burn as presented. Dama offered a friendly amendment to send a thank you to Mr. Matty for his time and guidance. McFadden accepted the amendment, and motion carried 6-0.
- L. HIGH SCHOOL FLOORING BID: Motion by Huc, seconded by Cherry to approve the bid from JW Flooring for VCT and materials with square footage pricing to an amount that he budgeted for this year. Motion failed 2-4 with Dama, Sotka, McFadden and Mueller opposing. Motion by Mueller, seconded by McFadden to approve JW Flooring bid for porcelain tile. Motion carried 4-2 with Huc and Cherry opposing.
- M. ELEMENTARY SCHOOL FLOORING BID: Motion by Huc, seconded by Mueller to approve JW Flooring bid for carpet/ carpet tile and VCT at \$20,080. Motion carried 6-0.
- N. CHEER TEAM TRIP REQUEST: Motion by McFadden, seconded by Sotka to approve the cheer team trip request as presented. Motion carried 6-0.
- XI. ADJOURNMENT: Motion by McFadden, seconded by Mueller to adjourn at 7:50 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Tim McFadden
Clerk

Michael Dama
President