

SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....March 19, 2025

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 pm.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Amy Grandaw, Kayla Ihde, Kris Heidewald, Sonny Graese, Kim Hanson, and Sara Roman were present. Lyle Cherry was absent. Others present: Kelly Robinson – District Administrator, Jeff Baumann – Middle/High School Principal, Kam Dama – Elementary School Principal, Sarah Jones – Business Administrative Assistant, Tom White – Buildings, Grounds, & Transportation Director, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Jeff Dorschner – High School Teacher/Athletic Director, Brett & Molly Meyers – High School Teachers/Coaches, Victoria Chapman – Elementary Paraprofessionals, Jodie Rennie – Elementary Paraprofessional, Justin Pusick – Elementary Teacher, Laurie Nelsen – Elementary Teacher, and Mark Allard – Music Teacher. There were also many other residents in attendance.
- IV. APPROVAL OF AGENDA: Motion by Heidewald, seconded by Roman to approve agenda as presented. Motion carried 6-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
 - A. MINUTES OF REGULAR MEETING FEBRUARY 19, 2025
 - B. MINUTES OF SPECIAL MEETING FEBRUARY 25, 2025
 - C. GENERAL FUND VOUCHERS AND FINANCIAL REPORTMotion by Ihde, seconded by Hanson to approve consent agenda as read, including general fund vouchers 108650 - 108847 in the amount of \$470,420.83, ACH numbers 242500151-242500172 in the amount of \$35,357.40, wire transfers 202400051-202400062 in the amount of \$12,024,173.86, and no voids for a total of \$12,529,952.09. Motion carried 6-0.
- VI. PUBLIC INPUT: There were multiple comments regarding a few years of missing agendas on the website, the AD salary and athletic programs in the district.
- VII. CORRESPONDENCE/RECOGNITION: Mrs. Robinson thanked multiple staff members in their preparation of upcoming testing.
- VIII. REPORTS
 - A. COMMITTEE REPORT(S)
 1. PERSONNEL/NEGOTIATIONS: Mrs. Grandaw reported that the committee met earlier in the evening to discuss moving a ½ time teaching position, which will be vacant at the end of the school year, to a full-time position next year. The committee recommended making that change.
 2. BUILDINGS, GROUNDS, TRANSPORTATION & TECHNOLOGY: Mr. Graese reported that the committee met earlier in the evening to review the wireless network infrastructure license renewal, and will be recommending Data Center Warehouse’s bid.
 - B. ADMINISTRATIVE REPORTS
 1. STUDENT COUNCIL REPRESENTATIVE: None
 2. KELLY ROBINSON – SUPERINTENDENT: Mrs. Robinson reported on current inclement weather closures, early releases, and delayed starts, the ongoing meetings with the Bray team for referendum construction updates, and that the elementary school roof bids will be coming due soon.

3. JEFF BAUMANN – MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Baumann reported on the annual ACT/ACP day, with freshmen and sophomores taking the Pre-ACT tests, juniors taking the ACT tests, and seniors will report for ACP presentations and mock interviews. Middle school students will be taking the Forward exams most of the same day. He also congratulated the Student of the Month winners, and the Lunch Bunch recipients. Finally, he reported on the M&O Honors Banquet, held on Monday, March 17 at Romy's Holiday Inn, congratulated the top 10% students, and thanked Mrs. Robinson and the staff advisors that attended.
4. KAM DAMA – ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama reported on Mrs. Brand being selected as the February Staff Member of the Month, and she thanked the Crivitz Library Bord for their generous donation of books for the 4th, 5th, and 6th grade students. She also reported on the upcoming crazy sock day to recognize World Down Syndrome Day on Friday, March 21. Finally, she thanked Crivitz Police Chief Shawn Veriha and his canine partner Gitch for visiting the elementary school during Pizza with the Police event to recognize students with perfect attendance each semester.
5. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported that CD Smith, the construction management firm, released roofing bids for the elementary school project on Monday, 2/24. Bids are due March 25th and will be brought forward for board approval. He also reported that walkthroughs for the upcoming renovations for HVAC, electrical, and plumbing engineers. He also reported on the completion of the fire system inspections at each building and were found to be in good working order.
6. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm reported on preparation for the Forward testing at the elementary school, as well as being on site and in the classrooms to ensure there weren't technology issues. This will be happening for the next two months for various assessments. He also reported that he met with the electrical engineering company working on the renovation project and was provided with a packet of homework. He also reported that the annual desktop and Chromebook RFP documents were released last week, and should be ready for selection and approval in April.
7. STEPHANIE LEHNER – COMMUNITY EDUCATION SUPERVISOR: None

IX. INFORMATION/DISCUSSION

- A. FOOD SERVICE SURVEY INFORMATION: Mrs. Robinson provided a copy of the proposed food service survey in the board packet, and a couple items were suggested to be added before sending to parents.
- B. HALF-TIME TEACHING POSITION: Mrs. Robinson reported that this item was presented at the committee level earlier in the evening. It was recommended to move the ½ time teaching position that will be vacant at the end of the school year to a full-time position in 2025-26.
- C. 2025-2026 STAFF INSURANCE RENEWALS: Mrs. Robinson reported on staff insurance renewal rates, with health, Superior Vision, short-term disability, life, and accidental death & dismemberment rates having 0% increase. Dental, if kept the same, would increase 4%, but she is asking for a new coverage, with an additional .17 per single rate to allow an increase in orthodontics benefit.
- D. WIRELESS NETWORK INFRASTRUCTURE LICENSE RENEWAL: This item was discussed earlier at the committee level, and the Data Center Warehouse bid in the amount of \$46,190.36 was recommended.
- E. SUMMER LAWN MAINTENANCE HELP: Mr. White is asking for one summer lawn maintenance helper, same as last year.
- F. SUMMER CUSTODIAL HELP: Mr. White is asking for 2 summer custodial helpers, same as last year.
- G. SUMMER IT HELP: Mr. Schramm is asking for 2 summer IT helpers, same as last year.

- H. QUIZ BOWL OUT OF STATE AND OVERNIGHT TRIPS: Mrs. Retza is requesting an April 5 out of state trip to Northern MI University in Marquette, MI, and an overnight trip on 3/29 to Onalaska to compete in Quiz Bowl tournaments.
- I. SKILLS USA OVERNIGHT TRIP: Mr. Russell is requesting permission for an overnight trip on 4/1 for the SkillsUSA state competition with 2 days out of school for students participating.
- J. SPRING 2026 BAND/CHOIR TRIP: Mr. Allard was present to review the spring 2026 band and choir trip to Nashville, and is asking to include the art teacher and her students in the request. The trip proposal was included in the board packet.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATIONS

- 1. ELEMENTARY SPECIAL EDUCATION TEACHER: Motion by Ihde, seconded by Graese to approve the resignation of Kim Carmody at the end of the current school year. Motion carried 6-0.
- 2. ELEMENTARY SPECIAL EDUCATION PARAPROFESSIONAL: Motion by Heidewald, seconded by Graese to approve the resignation of Donesa Fischer at the end of the current school year. Motion carried 6-0.
- 3. VARSITY ASSISTANT TRACK COACH: Motion by Hanson, seconded by Ihde to approve the resignation of Michael Retza as varsity assistant track coach. Motion carried 6-0.

B. APPOINTMENTS

- 1. VARSITY ASSISTANT TRACK COACH: Motion by Hanson, seconded by Heidewald to approve Scott Banaszak as varsity assistant track coach. Motion carried 6-0.
- 2. PART TIME FOOD SERVICE EMPLOYEE: Motion by Heidewald, seconded by Hanson to approve Cynthia Mommaerts as part time food service employee. Motion carried 6-0.
- 3. 2025-2026 ELEMENTARY TEACHER: Motion by Ihde, seconded by Graese to approve Kristin Bushmaker as 2025-26 elementary teacher. Motion carried 6-0.
- 4. VOLUNTEERS/CHAPERONES: Motion by Heidewald, seconded by Roman to approve the list of volunteers/chaperones as presented. Motion carried 5-0-1 with Graese abstaining.

- C. HALF-TIME TEACHING POSITION: Motion by Ihde, seconded by Hanson to make the current half-time teaching position that will be vacated at the end of the school year to a full-time position. Motion carried 6-0.
- D. 2025-2026 STAFF INSURANCE RENEWALS: Motion by Roman, seconded by Graese to approve the proposed 2025-26 staff insurance renewals with Delta Dental's option 3 as discussed earlier. Motion carried 6-0.
- E. WIRELESS NETWORK INFRASTRUCTURE LICENSE RENEWAL: Motion by Graese, seconded by Roman to approve the Data Center Warehouse bid in the amount of \$46,190.36 as discussed earlier. Motion carried 6-0.
- F. SUMMER LAWN MAINTENANCE HELP: Motion by Ihde, seconded by Hanson to approve 1 summer lawn maintenance helper as discussed earlier. Motion carried 6-0.
- G. SUMMER CUSTODIAL HELP: Motion by Heidewald, seconded by Roman to approve 2 summer custodial helpers as discussed earlier. Motion carried 6-0.
- H. SUMMER IT HELP: Motion by Hanson, seconded by Ihde to approve 2 summer IT helpers as discussed earlier. Motion carried 6-0.

- I. QUIZ BOWL OUT OF STATE AND OVERNIGHT TRIPS: Motion by Heidewald, seconded by Graese to approve an out of state and an overnight trip as discussed earlier. Motion carried 6-0.
- J. SKILLS USA OVERNIGHT TRIP: Motion by Roman, seconded by Hanson to approve the SkillsUSA overnight trip as presented earlier. Motion carried 6-0.
- K. SPRING 2026 BAND/CHOIR TRIP: Motion by Heidewald, seconded by Ihde to approve the spring 2026 band and choir trip as discussed earlier, with the addition of the art department. Motion carried 6-0.
- L. FALL 2025 START COLLEGE NOW/EARLY COLLEGE CREDIT PROGRAM CLASSES: Motion by Ihde, seconded by Hanson to approve the fall 2025 list of classes as presented. Motion carried 6-0.
- XI. RECESS TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(c) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY.
 - A. ATHLETIC DIRECTOR COMPENSATION
Motion by Ihde, seconded by Heidewald to recess to closed session as read. Roll call vote was taken: Grandaw-Yes, Ihde-Yes, Heidewald-Yes, Cherry-Absent, Graese-Yes, Hanson-Yes, and Roman-Yes. Motion carried and closed session began at 6:46 pm.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATE STATUTE 19.85(2): Motion by Ihde, seconded by Heidewald to reconvene into open session at 8:55 pm. Motion carried 6-0. There was no public action taken.
- XIII. ADJOURNMENT: Motion by Ihde, seconded by Graese to adjourn at 8:56 pm. Motion carried 6-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Amy Grandaw
President