

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....March 18, 2020

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Mike Dama, Amy Grandaw, Lyle Cherry, Kris Heidewald, Gary Huc, Kayla Ihde, and Mike Frievalt were present. Others present: Patrick Mans – Superintendent, Tom White – Buildings, Grounds and Transportation Director, Sarah Jones – Bookkeeper, Jannie Marsolek – Administrative Secretary, Stacey Cooper – Food Service Director, Nick Schramm – Technology Director, Alexandria Graves – High School Guidance Counselor, Cindy Kubicek – School Nurse, Patricia Lawrence – Paraprofessional, James Kirchberg – Teacher, Rich Starzer – Bus Owner/Driver, and Pat Swick, Bus Owner/Driver. Jeff Baumann – High School Principal and Kelly Robinson – Elementary/Middle School Principal participated via phone conference.
- IV. APPROVAL OF AGENDA: Motion by Huc, seconded by Frievalt to approve agenda as presented, with the allowance that Mr. Dama have latitude to select only pertinent items. Motion carried 7-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
 - A. MINUTES OF REGULAR MEETING FEBRUARY 19, 2020
 - B. APPROVAL OF GENERAL FUND VOUCHERS AND FINANCIAL REPORT
 - C. APPROVAL OF FUND 60 VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Heidewald to approve minutes of regular meeting on February 19, 2020, with general fund vouchers 98177-98374 and wire transfers 201900105-201900114 in the amount of \$3,823,006.13 with voids of 98242 and 98262, and Fund 60 vouchers 164750-164764 in the amount of \$26,167.77. Motion carried 6-0-1 with Frievalt abstaining.
- VI. PUBLIC INPUT: There was no public input.
- VII. CORRESPONDENCE/RECOGNITION: Mr. Mans quickly thanked the District staff for their flexibility in getting done what was needed in preparation of the school closure, to Jannie Marsolek for dropping everything to mail out a COVID-19 letter to all parents, and to Nurse Kubicek who has been critical in updating admin and other staff in COVID-19 updates. Thank you also to Tom White and his crew for the additional deep cleanings throughout the schools over spring break and continuing for the foreseeable future.
- VIII. REPORT(S)
 - A. COMMITTEE REPORT(S)
 1. BUILDINGS, GROUNDS AND TRANSPORTATION: Mr. Dama reported that the committee met prior to tonight's meeting. They are moving to the full Board to recommend the HVAC controls system with a 40% savings on software if we upgrade it now. They discussed Mr. White's facility maintenance plan and the extra-curricular transportation contract, and will recommend both for approval.
 - B. ADMINISTRATIVE REPORTS – NOTE: Mr. Dama asked that all reports except Mr. Mans' be eliminated tonight, but Mr. Mans can give his information during the COVID-19 discussion. Mr.

Baumann added a thank you to Gary, Kris, Amy & Lyle for attending the recent ACP Day presentations.

1. PATRICK MANS – SUPERINTENDENT
2. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL
3. KELLY ROBINSON – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL
4. TOM WHITE – BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR
5. JOLENE HUC – COMMUNITY EDUCATION SUPERVISOR
6. LIAM ROMAN – STUDENT COUNCIL REPRESENTATIVE

IX. INFORMATION/DISCUSSION

- A. HVAC CONTROLS UPGRADE: Mr. Dama reported that Mr. White went ahead and got a price from EC&D to upgrade the HVAC controls. There are 8 panels, very little hardware, a bit of software that comes to \$75,000. Mr. White asked if it needed to go to bid, since EC&D is the only area vendor that works on Siemens controls. The Board discussed and thought that only EC&D would bid, and recommended to give the administration to allow the project with a set limit of cost.
- B. FACILITIES MAINTENANCE PLAN: Mr. White explained the changes he made to the plan as requested by the Board.
- C. EXTRACURRICULAR TRANSPORTATION CONTRACT: Mr. Dama explained that the extracurricular transportation contracts had not been updated for the current year as an oversight, and Lamers has been working under last year's contract. They have agreed to work under last year's contract and have included a memorandum of understanding to be signed by both parties.
- D. COVID-19: Mr. Mans updated the Board on the COVID-19 situation within the District. He briefed them on the DPI waiver of minutes of instruction, and rotating hour of office employees. He asked the Board to discuss employee compensation during the state ordered school closure, discuss compensating contracted employees such as CESA employees and bus contracts. The Board recommended to keep paying staff and subcontractors as normal, as long as employees are willing to work in some capacity, within safety measures, if asked.
- E. BAND/CHORUS TRIP TO NASHVILLE: The Band/Chorus trip to Nashville was discussed. If the trip is cancelled now, the group will lose about \$27,000. The group can reschedule at a later date, and the Board recommended that the group travel planner be contacted to further discuss refund vs. cancellation due to the widespread pandemic.
- F. SCHOOL DISTRICT OF CRIVITZ PANDEMIC PLAN: Mr. Mans reviewed the template as provided in the Board packets, to be reviewed annually by the emergency preparedness team, giving direction for guidance.

X. ITEMS SCHEDULED FOR ACTION

- A. RESIGNATION(S)

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1. 3RD GRADE/TITLE READING TEACHER: Motion by Heidewald, seconded by Ihde to approve the resignation as of June 30, 2020 of Sue Morrison as Grade 3/Title Reading Teacher. Motion carried 7-0.
- B. APPOINTMENT(S)
 1. VOLUNTEERS/CHAPERONES: Motion by Grandaw, seconded by Huc to approve the list of volunteers/chaperones as presented. Motion carried 6-0-1 with Frievault abstaining.
- C. DISTRICT EMPLOYEE COMPENSATION DURING GOVERNOR ORDERED COVID-19 SCHOOL CLOSURE: Motion by Heidewald, seconded by Frievault to approve paying the normal rate of pay language as read by Mr. Dama. Motion carried 7-0.
- D. EXTRACURRICULAR TRANSPORTATION CONTRACT: Motion by Grandaw, seconded by Heidewald, to approve the Lamers MOU to continue contract from last year. Motion carried 7-0.
- E. FACILITIES MAINTENANCE PLAN: Motion by Huc, seconded by Grandaw to approve the facilities maintenance plan as presented. Motion carried 7-0.
- F. SPRING/FALL 2020 START COLLEGE NOW/EARLY COLLEGE CREDIT PROGRAM: Motion by Ihde, seconded by Heidewald to approve the Spring/Fall 2020 SCN/ECCP class list as presented. Motion carried 7-0.
- G. ELEMENTARY/MIDDLE SCHOOL SUMMER SCHOOL CLASSES/STAFF: Motion by Grandaw, seconded by Huc to approve the Elementary/Middle School Summer School Classes/Staff list as presented. Motion carried 7-0.
- H. STUDENT ACCIDENT INSURANCE: Motion by Grandaw, seconded by Frievault to approve 1st Agency as the student accident insurance provider, with a no increase cost of renewal at \$9927. Motion carried 7-0.
- I. BAND/CHORUS TRIP TO NASHVILLE: Motion by Huc, seconded by Ihde to suspend the band/chorus trip to Nashville until a later date. Motion carried 7-0.
- J. SCHOOL DISTRICT OF CRIVITZ PANDEMIC PLAN: Motion by Heidewald, seconded by Frievault to approve the plan as presented
- XI. FUTURE AGENDA ITEMS: Mr. White asked that the HVAC Control System be added to the next agenda for approval. It was agreed to by the Board.
- XII. ADJOURNMENT: Motion by Ihde, seconded by Grandaw to adjourn at 6:45 p.m. Motion carried 7-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Michael Dama
President