

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....February 15, 2017

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Mike Dama, Cory Sotka, Travis Mueller, Kris Heidewald, Lyle Cherry, Gary Huc and Amy Grandaw were present. Others present: Patrick Mans – Superintendent, Linda Tarmann - Business Administrative Assistant, Jannie Marsolek - Administrative Secretary, Thomas White - Building, Grounds and Transportation Director, Jeff Baumann - High School Principal, Jeff Walsh - Elementary/Middle School Principal, Jolene Huc - Community Education Supervisor, and Jeff Dorschner - Athletic Director.
- IV. **APPROVAL OF AGENDA:** Motion by Heidewald, seconded by Mueller to approve agenda as presented. Motion carried 7-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 1. MINUTES OF REGULAR MEETING JANUARY 25, 2017
 2. APPROVAL OF GENERAL FUND VOUCHERS AND FINANCIAL REPORT
 3. APPROVAL OF FUND 39 VOUCHERS AND FINANCIAL REPORT
 4. APPROVAL OF FUND 60 VOUCHERS AND FINANCIAL REPORT

Motion by Cherry, seconded by Grandaw to approve consent agenda as presented with General Fund vouchers 91016-91172 in the amount of \$317,423.88 with voids of 90865, 90871, 90891, 90926 and 90927, Fund 39 voucher 1026 in the amount of \$424,350.00, and Fund 60 vouchers 164371-164386 in the amount of \$9,604.87. Motion carried 7-0.
- VI. **PUBLIC INPUT:** David Kopp passed a copy of a letter out to the Board regarding Mr. Walsh and also discussed the drug testing policy. Peter Pfankuch also spoke regarding personnel matters and asked the Board if any staff member had ever been sent home for being under the influence. He also asked about the policies that pertained. Mr. Mans addressed him and told him that the policies were published on our web site and that there had never been anyone sent home over such claims for as long as he was here.
- VII. **CORRESPONDENCE/RECOGNITION:** Mr. Mans and Fair Aid Coalition Board President Ben Niehaus presented Assemblyman Jeff Mursau with the FAC “2016 Friend of Education Award” for the work he has done and is continuing to do for rural school districts in the state. Mr. Mursau spoke about the beautiful plaque he was presented, made in the Fab Lab in Florence by students. Mr. Mans also reported that the New Life Church has donated \$1,000 to be used by the District to help low income families with lunch account costs. The Sports Boosters have donated a “Shoot Away” machine to the basketball program. Vicky Oldham at NWTC sent a letter in regard to special cords to be worn at graduation by students who took part and completed NWTC courses. Finally, Mr. Walsh received a phone call from a

Wausaukee 7th grade girls' basketball parent. His daughter is disabled, and he wanted to show his appreciation for the sportsmanship, compassion and respect our team showed his daughter, who played basketball against our girls. They were kind, great sports and treated her with dignity without being patronizing and to also let the school know what a great job the coaches and girls are doing at the middle school level. He also reported on a positive parent text he received noting the positive effects of PBIS and incentive-driven awards on students and how Skyward availability on phones lets students check their grades and helps the students strive for better grades so they can participate in those incentive-driven events.

VIII. REPORTS

A. ADMINISTRATIVE REPORTS

1. **PATRICK MANS – SUPERINTENDENT:** Mr. Mans reported that the Strategic Planning Group met a final time to review the draft of the 3 year District Strategic Plan. The group was pleased with the draft and it will be moved forward for Board approval in March. He also touched on Governor Walker's proposed budget, including several items important to public education. He reported that there were a few applications received for the part-time bookkeeper position, and interviews will happen soon. Finally, he reported that Stacey Cooper, Food Service Director developed a survey that has been added to the Facility Use form that will be completed by the user once the event has ended.
2. **JEFF BAUMANN – HIGH SCHOOL PRINCIPAL:** Mr. Baumann reported that Mrs. Graves will meet with the junior class to begin registration for ACT tests and Work Keys tests. The ACT test is now required for all juniors. He reported that scheduling for 2017-18 school year has begun. The scheduling was completed using an online program, and Skyward scheduling module will be used to create the Master Schedule, which may or may not be used. He also reported that the Drivers' Education incentive has started for 2nd Quarter. A student will be allowed to take the classroom portion during the school day during resource hour if the student has a C or better average. The student still pays for the class, but it is offered during school hours as a convenience for parents and students. Finally, he reported that Freshman Orientation was recently held. 8th graders came to the high school for 3rd, 4th and 5th hours, ate lunch here and toured classrooms while they were in session. They had the opportunity to ask teachers and students questions. The format went over well, and the 8th grade students made a card thanking everyone involved. Mr. Baumann thanked Mrs. Graves and the National Honor Society students who gave tours. He also thanked Barb Homan for transporting the students between schools.
3. **JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL:** Mr. Walsh reported on the rewards trips to Norway Mountain coming up, and that the WPTO will be putting on Neon Night at the Elementary on February 24, with a movie after school prior to the event. He also reported that Alexia Weiss

placed fourth in the recent spelling bee at Wausaukee, and, although commendable, will not be advancing. The 5th and 7th graders will be attending Mind Trekkers at NWTC. Mind Trekkers, a traveling education road show from Michigan Tech, is an event that allows students to uncover the mysteries of Science, Technology, Engineering and Mathematics (STEM). He finally reported that the 8th grade will be taking the NAEP tests to check on achievement of our students.

4. **TOM WHITE - BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR:** Mr. White reported that contract extensions for 7 of our 9 bus routes have been signed and returned by our current contractors, leaving 2 routes to be released for bids. The deadline for bids to be returned in Friday, March 3 at 3:00 p.m. He also reported that there have only been 2 delayed buses due to cold weather or mechanical issues. Parents were notified via School Messenger, delays were less than 30 minutes, and students were kept on the buses, which remained running until a backup bus arrived. He finished his report by welcoming Judy Oleck to our custodial team. Judy has been a substitute since 2015 and has filled in for the retired Jackie Binkowski.
5. **JEFF DORSCHNER – ATHLETIC DIRECTOR:** Mr. Dorschner reported on the winter sport season winding down. Wrestling advanced 3 to sectionals in Shawano, Boys Basketball will find out their postseason assignment after the seeding meeting. Girls Basketball earned a #6 seed and will host Spencer here on February 21. The winner will advance to play #3 seeded Marathon on Friday, February 24. He also reported that they are finalizing the schedule for the inaugural season of boys and girls cross country. The head coaching position has been posted and have received one coaching application, and hope to move the name forward for approval in March. He also gave the Board information on a couple of requests for funds to be put in next year's athletic director budget. The first one is a request for a new wrestling mat. The second one is for new banners in the high school gymnasium.
6. **JOLENE HUC – COMMUNITY EDUCATION SUPERVISOR:** Mrs. Huc reported that the council met on February 13 and thanked Kris Heidewald for attending. Also attending were Jeff Liewen and Stacy Olson. Community Education is currently working with WPTO on the elementary playground project and a possible soccer field. Summer school will be starting, possibly with a bowling class at CYI and CPR/Babysitting/First Aid class with the help of NWTC. Stacy Olson discussed ideas for a soccer team. They discussed a tutoring option, "Students Helping Students". It was suggested to offer a CE instructors' child safety class. They discussed planning a luncheon for Volunteer Week, Spring Tumbling with "Trolls" as a theme, new CE paperwork for instructors to help figure out class needs prior to starting a class. The next meeting will be March 9.
7. **MADELIN EITING - STUDENT COUNCIL REPRESENTATIVE:** Miss Eiting reported that Crivitz will be hosting a HI-Q match on February 16. Their

last meet will be next week at Stephenson. The National Honor Society is preparing for a blood drive on March 16. 4 Student Council Members traveled to Lena to learn about leadership skills and the value of teamwork. Yearbook is gathering senior photos and working on their second deadline. Forensics has their first home meet on February 22.

IX. INFORMATION/DISCUSSION

- A. 2017-2018 CESA 8 EDUCATIONAL SERVICES CONTRACT: Mr. Mans presented details on the 2017/18 CESA 8 contracts. The majority of the cost of this service contract is in the form of special education services.
- B. STUDENTS ON PLAYGROUND BEFORE SCHOOL: Mr. Walsh reported on the procedures and reasoning for having students stay outside before school instead of being allowed into the building before the first bell. There were many beneficial reasons to give students extra outside time. He also had a comparison what other area schools were doing before school.
- C. HIGH SCHOOL FINAL EXAMS: Mr. Baumann reported on the procedures and rules for high school final exams. The attendance incentive has proven to be beneficial in improving attendance rates, and has kept our school be above the state average almost every year since it started. Even though there are rules exempting students from taking the exams, this rules allows for the parent to make the final decision on whether their student takes the exams or not.
- D. CHEER TRIP: Coach Kellie Stumbris presented an itinerary for a junior high and high school cheer competition trip to their first choice of Myrtle Beach, South Carolina and asked permission for out of state travel, travel overnight and for one excused absence from school on Friday, April 7. The remainder of the trip would occur during spring break. Another possible option would be Hershey, PA with the same time frame and allowances. This trip would cost the District nothing and would be parent funded or fundraised.

X. ITEMS SCHEDULED FOR ACTION

- A. APPOINTMENT(S)
 - 1. VARSITY GOLF COACH: Motion by Grandaw, seconded by Heidewald to approve Brad Taylor as Varsity Golf Coach. Motion carried 7-0.
 - 2. SUMMER SCHOOL TEACHER LIST: Motion by Cherry, seconded by Sotka to approve the summer school teacher list as presented. Friendly amendment by Heidewald, seconded by Grandaw and accepted by Cherry to add Prange, Retza and possibly Kirchberg (if needed) to the list. Motion carried 7-0.

3. VOLUNTEERS/CHAPERONES: Motion by Grandaw, seconded by Sotka to approve the volunteers/chaperones list as presented. Motion carried 6-0-1 with Dama abstaining.
 - B. SECOND FRIDAY JANUARY STUDENT COUNT: Motion by Heidewald, seconded by Huc to approve the PI-1563 Form for second Friday January Student Count of 758. Motion carried 7-0.
 - C. FUND 39 DEBT SERVICE PAYMENT: Motion by Heidewald, seconded by Cherry to approve the Fund 39 final debt service payment to Associated Bank in the amount of \$424,350. Motion carried 7-0.
 - D. 2017-2018 CESA 8 EDUCATIONAL SERVICES CONTRACT: Motion by Grandaw, seconded by Mueller to approve the 2017-2018 CESA 8 Educational Services Contract as presented. Motion carried 7-0.
 - E. CHEER TRIP: Motion by Sotka, seconded by Grandaw to approve the cheer trip as presented by Coach Kellie Stumbris. Motion carried 6-1 with Mueller opposing.
- XI. RECESS TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(c) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY.
- A. PERFORMANCE EVALUATION
 1. SUPERINTENDENT
Motion by Cherry, seconded by Grandaw to recess to closed session as read at 7:42 p.m. Roll call vote was taken: Dama-Yes, Sotka-Yes, Cherry-Yes, Mueller-Yes, Heidewald-Yes, Huc-Yes and Grandaw-Yes. Motion carried.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATE STATUTE 19.85(2): Motion by Heidewald, seconded by Mueller to reconvene into open session at 7:51 p.m. Motion carried 7-0. No action was taken.
- XIII. ADJOURNMENT: Motion by Mueller, seconded by Grandaw to adjourn at 7:52 p.m. Motion carried 7-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Michael Dama
President