

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....January 25, 2017

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Mike Dama, Cory Sotka, Travis Mueller, Kris Heidewald, Gary Huc and Amy Grandaw were present. Lyle Cherry was absent. Others present: Patrick Mans – Superintendent, Linda Tarmann - Business Administrative Assistant, Jannie Marsolek - Administrative Secretary, Thomas White - Building, Grounds and Transportation Director, Jeff Baumann - High School Principal, Jeff Walsh - Elementary/Middle School Principal, Jolene Huc - Community Education Supervisor, Nick Schramm – Technology Coordinator, Brad Taylor – Tech Ed Teacher, and Heather Langer – Music Teacher.
- IV. **APPROVAL OF AGENDA:** Motion by Heidewald, seconded by Mueller to approve agenda as presented. Motion carried 6-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. MINUTES OF REGULAR MEETING DECEMBER 21, 2016
 - B. GENERAL FUND VOUCHERS AND FINANCIAL REPORT
 - C. FUND 60 VOUCHERS AND FINANCIAL REPORTMotion by Mueller, seconded by Grandaw to approve consent agenda as presented with General Fund vouchers 90821-91015 in the amount of \$337,446.91 with voids of 90359, 90396, 90694, 90700, 90701, 90705, 90710, 90749 and 90750 and Fund 60 vouchers 164367-164377 in the amount of \$6,797.78. Motion carried 6-0.
- VI. **PUBLIC INPUT:** Travis Mueller asked a question regarding final exams and attendance. He asked if it could be brought up again for discussion again with Mr. Baumann explaining the reasons.
- VII. **CORRESPONDENCE/RECOGNITION:** Mr. Mans recognized Jackie Binkowski's 5 ½ years of service as part-time custodian. She was presented a certificate of appreciation and thanked for her services. Mr. White also thanked her for her services. Mr. Mans also reported that Jolene Huc, CBA via Community Ed donated \$500 to the Music Department, accepted by Heather Langer, for their help with the fall craft show. Mrs. Langer thanked the CBA via Community Ed and said that the funds would be going into their trip fund.
- VIII. **REPORTS**
 - A. ADMINISTRATIVE REPORTS

1. PATRICK MANS – SUPERINTENDENT: Mr. Mans reported that he attended the WASB State Education Convention with Kris Heidewald and Amy Grandaw last week in Milwaukee. He also attended a meeting of the Fair Aid Coalition while in Milwaukee. He reported on recent inclement weather which resulted in disrupted or canceled school days. He finally reported that the Strategic Plan is being written and will be presented to the planning group in February. The group will then review the plan and make suggestions for changes before being brought to the Board of Education for approval.
2. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL: Mr. Baumann reported on the January Student of the Month award winners. He also reported that basketball season is in full swing. 1st semester came to a close last week, and that semester exams were extended to Monday due to inclement weather. Teacher in-service was held on January 20.
3. JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: Mr. Walsh reported on the Sock Hop and Karaoke to end 2nd quarter. He reported that the Middle School cheerleaders took 1st place at the Appleton State Cheerleading Competition. Teachers had in-service on January 20. He also reported that MAP testing in finishing up this week. Grades were due today and report cards will be going out soon. He reported that in February, 7th and 8th grades will have a different format for their conferences on the 15th, being student-led. Finally, the 5th – 8th grade spelling bee took place today. Congratulations go out to Alexia Weiss for taking first place, with Madison Weglarz as Runner-Up. The next round of the spelling bee will take place at Peshtigo Elementary School in February.
4. TOM WHITE - BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported on the custodial/maintenance department completed many tasks during Christmas break. He reported that he is in the process of completing his employee evaluations. Interviews were held on January 19 for the custodial position vacated by retiring employee Jackie Binkowski. A candidate has been selected and will be up for approval later. Finally, the track and field state champion and record holder banners have been delayed due to a color match issue. Haystack Apparel has fixed the problem and the banners will be hung soon.
5. JOLENE HUC – COMMUNITY EDUCATION SUPERVISOR: Mrs. Huc reported that the Community Ed Advisory Council met on 1/24 with Mans, Tarmann, Sotka and G Huc attending for the District. They discussed financial report with explanations of the difference between Fund 11 and Fund 80. Community Ed is working with the High School Guidance Counselor on a tutoring program, the donation to the Music Department, giving Rick Kinart a plaque of recognition for his years of service upon retiring from the Council. She reported that Community Ed will be working with the WPTO on the playground outside the Elementary School. They discussed new summer school programs, pottery, bowling and others upcoming, also possibly starting

a soccer camp. They discussed a volunteer program to learn how volunteers are screened and to how to try to get more parent participation.

6. MADELIN EITING - STUDENT COUNCIL REPRESENTATIVE: Miss Eiting reported that Forensics has their first meet on February 6 in Lena. The first Hi-Q meet is tomorrow in Niagara and Crivitz will be hosting a meet on February 16th. Yearbook Committee is finishing up senior ads and the second deadline is coming soon. Finally, on February 13, 4 student council members will be going to Lena High School to collaborate with other students to learn about leadership and team building skills.

IX. INFORMATION/DISCUSSION

- A. BUILDING TRADES CLASS PRESENTATION: Mr. Taylor gave a presentation on the students' work in the Building Trades program in partnership with NWTC and River Cities Habitat for Humanity. He updated the Board on the Tiny Home project they are working on and on the Building Trades trailer that was purchased with money from advertising space on the trailer.
- B. 2017-2018 OPEN ENROLLMENT LIMITS FOR REGULAR AND SPECIAL EDUCATION: Mr. Mans asked the Board to set open enrollment limits for regular and special education by adopting the special education caseload recommendations from the DPI and determining regular education open enrollment per grade level in grades 4k – 12. For reference, the District has not limited the number of regular open enrollment students in the past and this continues to be an option. Each open enrollment student brings revenue to the District and thereby helps support the education program District wide. Mr. Mans recommended to approve with the reading as DPI recommends in the action item.
- C. PUPIL TRANSPORTATION SERVICE CONTRACTS: Of the nine student bus contracts, 7 can be extended in the current form for 4 years. 2 will have to be let out on bids.

X. ITEMS SCHEDULED FOR ACTION

- A. RESIGNATION(S)
 1. PART-TIME CUSTODIAN: Motion by Heidewald, seconded by Sotka to approve the resignation of Jackie Binkowski as part-time custodian. Motion carried 6-0.
- B. APPOINTMENTS
 1. PART TIME CUSTODIAL EMPLOYEE: Motion by Heidewald, seconded by Grandaw to approve Judy Oleck as part-time custodial employee. Motion carried 6-0.

2. SUBSTITUTE TEACHER(S): Motion by Grandaw, seconded by Heidewald to approve Bridget Manske as substitute teacher. Motion carried 6-0.
 3. SUBSTITUTE FOOD SERVICE: Motion by Grandaw, seconded by Sotka to approve Gloria Kainz as substitute food service employee. Motion carried 6-0.
 4. SUBSTITUTE PARAPROFESSIONAL: Motion by Heidewald, seconded by Grandaw to approve Gloria Kainz as substitute paraprofessional. Motion carried 6-0.
 5. SUBSTITUTE CUSTODIAL: Motion by Grandaw, seconded by Mueller to approve Gloria Kainz, Beth Soltesz and Jane Grabowski as substitute custodial employees. Motion carried 6-0.
 6. VOLUNTEER 7TH AND 8TH GRADE GIRLS' BASKETBALL COACH: Motion by Huc, seconded by Grandaw to approve Scott Busick as 7th & 8th Grade Girls' Basketball coach. Motion carried 5-0-1 with Dama abstaining.
 7. VOLUNTEERS/CHAPERONES: Motion by Grandaw, seconded by Mueller to approve the list of volunteers/chaperones as presented. Motion carried 5-0-1 with Dama abstaining.
- C. 2017-2018 OPEN ENROLLMENT LIMITS FOR REGULAR AND SPECIAL EDUCATION: Motion by Huc, seconded by Heidewald to adopt DPI paragraph 1 with Option A (There will be no limit to regular education open enrollment based on space) as read. Motion carried 6-0.
- D. PUPIL TRANSPORTATION SERVICE CONTRACTS: Motion by Mueller, seconded by Sotka to extend the seven 2017-2021 contracts and let bids for two routes as presented. Motion carried 6-0.
- E. SECOND READING OF NEOLA BOARD POLICY UPDATES FROM DECEMBER 2016 BOARD MEETING
1. BYLAW 0143.1 – PUBLIC EXPRESSION OF BOARD MEMBERS (REVISED)
 2. BYLAW 0152 – OFFICERS (REVISED)
 3. BYLAW 0164.2 – SPECIAL MEETINGS (REVISED)
 4. BYLAW 0166 – AGENDA (REVISED)
 5. BYLAW 0167.1 – VOTING (REVISED)
 6. BYLAW 0167.2 – CLOSED SESSION (TECHNICAL CHANGE)
 7. BYLAW 0167.5 – USE OF ELECTRONIC MAIL (REVISED)
 8. BYLAW 0167.6 – EMAIL – PUBLIC RECORDS (REVISED)
 9. POLICY 1110 – ASSESSMENT OF DISTRICT GOALS (REVISED)
 10. POLICY 1210– BOARD – DISTRICT ADMINISTRATOR RELATIONSHIP (REVISED)
 11. POLICY 1260 – INCAPACITY OF THE DISTRICT ADMINISTRATOR (REVISED)
 12. POLICY 2262 – CHILD CARE PROGRAMS (REVISED)

13. POLICY 2441 – SCHOOL COUNSELING (REVISED)
 14. POLICY 2416.01 – PARENTAL/POLICE ACCESS TO LIBRARY MEDIA CENTER INFORMATION (REVISED)
 15. POLICY 2421 – CAREER AND TECHNICAL EDUCATION PROGRAM (REVISED)
 16. POLICY 2440 – SUMMER OF INTERIM SESSION SCHOOL (REVISED)
 17. POLICY 2460 – EXCEPTIONAL EDUCATION NEEDS (REVISED)
 18. POLICY 2700.01 – SCHOOL PERFORMANCE AND ACCOUNTABILITY REPORTS (REVISED)
 19. POLICY 3120 – EMPLOYMENT OF PROFESSIONAL STAFF (REVISED)
 20. POLICY 3122.01/4122.01– DRUG FREE WORKPLACE (REVISED)
 21. POLICY 3170.01/4170.01 – EMPLOYEE ASSISTANCE PROGRAM (EAP) (DELETE)
 22. POLICY 3210 – STAFF ETHICS (REVISED)
 23. POLICY 4310 – FREEDOM OF SPEECH IN NON-SCHOOL SETTINGS (REVISED TITLE CHANGE)
 24. POLICY 5113.01 – COURSE OPTIONS (REVISED)
 25. POLICY 5200 - ATTENDANCE (REVISED)
 26. POLICY 5230 – RELEASE OF STUDENTS TO AUTHORIZED PERSONS (REVISED)
 27. POLICY 5320 – IMMUNIZATION (REVISED)
 28. POLICY 5350 – STUDENT SUICIDE (REVISED)
 29. POLICY 5451.01 – WISCONSIN ACADEMIC EXCELLENCE SCHOLARSHIP (REVISED)
 30. POLICY 5463 – CREDITS FROM NONPUBLIC SCHOOLS (REVISED)
 31. POLICY 5772 – WEAPONS (REVISED)
 32. POLICY 5830 – STUDENT FUNDRAISING (REVISED)
 33. POLICY 8120 – VOLUNTEERS (REVISED)
 34. POLICY 8330 – STUDENT RECORDS (REVISED)
- NEOLA BOARD POLICY UPDATES (SPECIAL RELEASE – EDGAR FEDERAL FUNDING)

1. POLICY 3440/4440 – JOB RELATED EXPENSES (REVISED)
2. POLICY 6110 – FEDERAL FUNDS (REVISED)
3. POLICY 6111 – INTERNAL CONTROLS (REPLACEMENT)
4. POLICY 6112 – CASH MANAGEMENT OF GRANTS (NEW)
5. POLICY 6114 – COST PRINCIPALS – SPENDING FEDERAL FUNDS (NEW)
6. POLICY 6116 – TIME & EFFORT REPORTING (NEW)
7. POLICY 6325 – PROCUREMENT – FEDERAL GRANTS/FUNDS (NEW)
8. POLICY 7300 – DISPOSITION OF REAL PROPERTY (REVISED)
9. POLICY 7310 – DISPOSITION OF SURPLUS PROPERTY (REVISED)
10. POLICY 7450 – PROPERTY INVENTORY (REVISED)

MOTION BY MUELLER, SECONDED BY HEIDEWALD TO APPROVE THE SECOND READING OF THE LISTED POLICIES AS PRESENTED. MOTION CARRIED 6-0.

- XI. RECESS TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(c)(f) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY. CONSIDERING FINANCIAL, MEDICAL, SOCIAL OR PERSONAL HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS...

A. PERFORMANCE EVALUATION

1. NEW TEACHERS
2. ADMINISTRATIVE STAFF

B. PARENT CONCERN

Motion by Grandaw, seconded by Mueller to recess to closed session as read at 6:46 p.m. Roll call vote was taken. Dama-Yes, Sotka-Yes, Cherry-Absent, Mueller-Yes, Heidewald-Yes, Huc-Yes, and Grandaw-Yes. Motion carried. Be it noted that Mueller recused himself from closed session and did not return.

- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATE STATUTE 19.85(2)

A. 2017-2019 ADMINISTRATIVE STAFF CONTRACTS

Motion by Grandaw, seconded by Heidewald to reconvene into open session at 10:04 p.m. Motion carried 5-0. Motion by Sotka, seconded by Grandaw to approve the Administrative contracts as reviewed in closed session. Motion carried 5-0.

- XIII. ADJOURNMENT: Motion by Heidewald, seconded by Grandaw to adjourn at 10:05 p.m. Motion carried 5-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Michael Dama
President