

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....January 15, 2014

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: The following members were present: Michael Dama, Martha Neitzer, Lyle Cherry, Travis Mueller and Cory Sotka. Absent were Tim McFadden and Jane Meissner. Others present: Patrick Mans, Superintendent; Jeff Baumann, High School Principal; Jeff Walsh, Elementary Principal; Jannie Marsolek, Administrative Secretary; Thomas White, Building, Grounds and Transportation Director; Jolene Huc, Community Ed Director and Student Council Rep. Billy Retza.
- IV. APPROVAL OF AGENDA: Motion by Neitzer, seconded by Sotka to approve agenda as presented. Motion carried 5-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
 - A. MINUTES OF REGULAR MEETING DECEMBER 18, 2013
 - B. VOUCHERS
 - C. FINANCIAL REPORTMotion by Neitzer, seconded by Sotka to approve consent agenda as presented, including financial report with vouchers 83689 through 83840 with voids of 83575, 83611, 83651 and 83666 for a total of \$340,579.23 and Fund 60 with vouchers 163881 – 163889 for a total of \$2,060.74. Motion carried 5-0.
- VI. PUBLIC INPUT: There was no public input.
- VII. CORRESPONDENCE/RECOGNITION: There was no correspondence or recognition.
- VIII. REPORTS
 - A. ADMINISTRATIVE REPORTS
 - 1. PATRICK MANS – SUPERINTENDENT: The recent cold snap and snow storm have resulted in several school closures. So far we have had two full days and two partial days called because of weather. That is quite a bit in short period of time and very early in the winter. With most of winter yet to come there may likely be a need to make up time and/or days of school in an effort to stay in compliance with the DPI’s requirement of days and minutes of instruction. The DPI requires 180 student contact

days. Of those 180, it allows 5 days for any combination of weather related closings and parent/teacher conferences. Middle/high school students must have 1137 hours of instruction annually while K-6th grade students must have 1050 hours instruction. We will be maintaining a close eye on this situation and if necessary find a suitable solution for making up days or time.

The Common Core State Standards were given a great deal of attention recently by the state legislature. A great deal of misinformation was spread on the internet by certain interest groups in an effort to derail the Common Core. The Assembly held listening session around the state at which the Common Core was discussed. Thanks to the testimony of superintendents, parents and staff at the DPI the effort to derail the Common Core has stalled. It is important to remember that the Common Core is not a “curriculum” rather it is a set of standards or expectation that students should know or be able to demonstrate in math and English/language arts. The difference between Common Core and the Wisconsin State teaching standards is in the depth to which students are expected to be able to understand and demonstrate the standards. The Common Core was also adopted by over 40 states across the country bringing a degree of uniformity to the standards from state to state. Local districts are still responsible for writing their own curriculums which will give the students learning experiences leading to fulfillment of the standards.

2. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL: We are in the beginning stage of implementing a “trial run” of the Educator Effectiveness evaluation system that will be implemented during the 2014-15 school year. We are beginning with a personal reflection, SLO writing and the use of classroom surveys, so the staff will be familiar with the system going into next year. I handed out a timeline and explained what was involved with each component during a staff meeting before Christmas Vacation.

We hosted our annual faculty/student basketball game on Friday, December 20, at the high school. Before the game, the student council sponsored a school-wide trivia contest and a couple of games before the basketball game started. There was a free throw shooting contest during halftime, and I hate to report that the faculty lost for the first time ever. Mr. Kirchberg and the student council were extremely organized and did a great job, and the students had an excellent time.

We have been implementing a number of new PBIS measures at the high school. We are now sending out positive postcards as a staff to students, parents, and other faculty members who have done something to positively affect the district. We have also been having Friday drawings

for miscellaneous prizes for not having any tardies or referrals. At the beginning of 2nd semester, we will start focusing on positive reinforcements for respect and good behavior throughout the building.

3. JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: Child Development Days will take place next week on the 22nd and 23rd of January. This is the time of year we screen 3 and 4 year olds for any special needs and get some numbers for our Early Childhood and 4 Year Old programs. We will have several teachers helping out with this and several volunteers from the community helping also.

The Spelling Bee will be held Thursday, January 29th in the gymnasium. Grades 5-8 will be competing to the next level at Coleman in the CESA 8 Regional. Good luck to all competitors.

Middle school girls basketball has begun with the girls working hard and learning fundamentals. They have had a couple of games and will continue when the schools are open long enough to hold an event. Their game from the 14th has been rescheduled to the 21st.

Our next PLC meeting will be next Tuesday the 21st. We continue to work as a group to work toward a Professional Learning Community in the middle school grades that is founded on collaboration and shared decision-making. This is the ongoing grant that we are involved in for the next 5 years.

Middle school wrestling has begun their season. The kids have had one match so far and they won that event. Good luck to all of the wrestlers and basketball players throughout the rest of their seasons.

4. TOM WHITE - BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: *Elementary Lighting Upgrade:* The elementary lighting project was completed on schedule and the paperwork has been submitted. We will be receiving a check from WPS for about \$5,900.00 in the next couple of weeks. The Focus On Energy incentive of \$5,200.00 was paid directly to the contractor, J&T Electric. The project cost came in at \$18,600.00, and with incentives totaling \$11,200.00, the net project cost was around \$7,400.00. The anticipated annual energy savings of \$4,900.00 predicts a simple payback of about 1 ½ years.

Heat for Elementary Restroom: The elementary school bathroom where some pipes froze in December is once again being supplied with hot water heat. We discovered that the branch supply and return lines were completely plugged with sludge. We were able to flush the lines which allowed normal flow to resume.

Emergency Shelter: I met with Crivitz Village representatives just before the cold snap to discuss area wide emergency procedures. Because the High School has a generator that operates our heating and electrical systems, we are designated as an emergency shelter and would be asked to

house residents that have lost power. We do test our generator regularly to ensure it is functioning properly.

5. JOLENE HUC – COMMUNITY EDUCATION DIRECTOR: Community Ed. Advisory Council met Monday, January 13. The Big Get Skinny program has a winner with 100 pounds lost. The celebration dinner is planned for February 8th at Riverside with the winning team receiving the \$500 prize. There are also prizes for 1st, 2nd and 3rd place individuals who have lost the most weight. Also, we met with Amy from the Crivitz Community Center to try to plan to co-op some programs. Amy will meet with their Board, but the CCC will take over the Big Get Skinny program and a few others. We will try to come up with some arrangement to co-op with the CCC. Future Community Ed Advisory Council meetings are being changed to Mondays, with the next meeting tentatively scheduled for February 10th.

6. BILLY RETZA - STUDENT COUNCIL REPRESENTATIVE: *SCIENCE CLUB* is organizing a Pep Assembly on February 7th for good attendance, good grades and good behavior in accordance with PBIS. They are also looking into a trip to the Milwaukee Science Museum or another science related outing. They are also working on organizing a Science Camp and ordering cameras for the Criminal Science class. *YAODA* is fundraising for Every 15 Minutes. *Rube Goldberg* is fundraising and in the stages of preparing paperwork and building their machine for the competition. The project this year is to Zip a Zipper. *Student Council* is planning a Pep assembly featuring a Male Beauty Pageant. *National Honor Society* is working on community service hours. *Hi-Q* has a meet on January 16 in Gillett against Marinette and Gillett.

IX. INFORMATION/DISCUSSION

- A. 2014-2015 SCHOOL CALENDAR: Mr. Mans presented the 2014-15 School Calendar with minor changes from the current year.

- B. FOREIGN EXCHANGE STUDENT: This item was removed from discussion since the person requesting to talk to the Board never showed up.

- C. BOARD DRESS FOR GRADUATION: Mr. Cherry thought that just the District Administrator and Principal should wear their college colors at graduation. Another member thought that the entire Board should wear caps and gowns, and another thought the Board should just wear professional dress. After further discussion, it can be decided later.

- D. 2014-2015 OPEN ENROLLMENT LIMITS FOR SPECIAL EDUCATION: The Open Enrollment limits for Special Education were proposed, using the WI DPI SpecEd Caseload formula as a guide for determining the caseload size within a given SpecEd program/classroom. Per guidelines, the District would not accept special education Open Enrollment students where the caseload size would be above the state recommendation maximum size or where classroom space would be limited.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATIONS

- 1. HALF-TIME HIGH SCHOOL ENGLISH TEACHER: Motion by Cherry, seconded by Mueller to accept the resignation of Gerald Heroux at semester end. Mr. Cherry and others also wanted to thank him for a great job and his time here. Motion carried 5-0.
- 2. COMMUNITY ED CUSTODIAN: Motion by Nietzer, seconded by Cherry to approve resignation of Jeff Poh as Community Ed Custodian. Motion carried 5-0.

B. APPOINTMENTS

- 1. VOLUNTEER/CHAPERONES: Motion by Cherry, seconded by Nietzer to approve Nicole Nelsen, Sally Corrigan, Nicole Johnson, Frank Shubert, Kevin Grabian, and Joshua Fay as volunteers/ chaperones. Motion carried 5-0.
- 2. HALF-TIME HIGH SCHOOL ENGLISH TEACHER: Motion by Sotka, seconded by Mueller to approve Dana Prange as half-time HS English Teacher, beginning with 2nd Semester. Motion carried 5-0.

C. FOREIGN EXCHANGE STUDENT: Removed as “no-show”.

- D. 2014-2015 SCHOOL CALENDAR: Motion by Sotka, seconded by Nietzer to approve the 2014-15 School Calendar as presented. Motion carried 5-0.

- E. 2014-2015 OPEN ENROLLMENT LIMITS FOR SPECIAL EDUCATION: Motion by Cherry, seconded by Nietzer to approve the 2014-15 Open Enrollment SpecEd limits as presented. Motion carried 5-0.

XI. ADJOURN TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(c); CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY.

A. EVALUATION

1. NEW TEACHERS
2. HIGH SCHOOL PRINCIPAL
3. ELEMENTARY/MIDDLE SCHOOL PRINCIPAL
4. BUSINESS ADMINISTRATIVE ASSISTANT
5. DISTRICT ADMINISTRATOR

B. ONE YEAR CONTRACT EXTENSION

1. DISTRICT ADMINISTRATOR
2. ELEMENTARY/MIDDLE SCHOOL PRINCIPAL
3. HIGH SCHOOL PRINCIPAL
4. BUSINESS ADMINISTRATIVE ASSISTANT

Motion by Sotka, seconded by Mueller to adjourn to closed session as read at 6:32 p.m. Roll Call Vote: Dama-Y, McFadden-Absent, Neitzer-Y, Cherry-Y, Mueller-Y, Sotka-Y, Meissner-Absent. Motion carried.

XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATUTE 19.85(2)

Motion by Mueller, seconded by Sotka to reconvene into open session at 8:04 p.m. as per Wisconsin Statute 19.85(2). Motion carried 5-0.

Motion by Cherry, seconded by Neitzer to approve the one-year contract extension for the District Administrator. Motion carried 5-0.

Motion by Sotka, seconded by Neitzer to approve the one-year contract extension for the Elementary/Middle School Principal. Motion carried 5-0.

Motion by Neitzer, seconded by Sotka to approve the one-year contract extension for the High School Principal. Motion carried 5-0.

Motion by Neitzer, seconded by Cherry to approve the one-year contract extension for the Business Administrative Assistant. Motion carried 5-0.

XIII. ADJOURNMENT: Motion by Neitzer, seconded by Mueller to adjourn at 8:07 p.m.
Motion carried 5-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Tim McFadden
Clerk

Michael Dama
President