

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....December 21, 2016

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Mike Dama, Cory Sotka, Travis Mueller, Kris Heidewald, Gary Huc and Amy Grandaw were present. Lyle Cherry was absent. Others present: Patrick Mans – Superintendent, Linda Tarmann - Business Administrative Assistant, Jannie Marsolek - Administrative Secretary, Thomas White - Building, Grounds and Transportation Director, Jeff Baumann - High School Principal, Jeff Walsh - Elementary/Middle School Principal, Jolene Huc - Community Education Supervisor, Jeff Dorschner – Athletic Director and Alexandria Graves - High School Guidance Counselor.
- IV. **APPROVAL OF AGENDA:** Motion by Heidewald, seconded by Mueller to approve agenda as presented. Motion carried 6-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. MINUTES OF REGULAR MEETING NOVEMBER 16, 2016
 - B. GENERAL FUND VOUCHERS AND FINANCIAL REPORT
 - C. FUND 39 VOUCHERS AND FINANCIAL REPORT
 - D. FUND 60 VOUCHERS AND FINANCIAL REPORTMotion by Mueller, seconded by Grandaw to approve consent agenda as presented with General Fund vouchers 90538-90820 in the amount of \$560,173.62 and Fund 60 vouchers 164356-164366 in the amount of \$2,608.08. Fund 39 vouchers will be tabled until February 15, 2017. Motion carried 6-0.
- VI. **PUBLIC INPUT:** There was none.
- VII. **CORRESPONDENCE/RECOGNITION:** Mr. Mans thanked Heather Langer, Brian Kopfhammer, the teaching staff, and the custodial staff for their efforts in putting together and carrying out the Elementary and the High School Christmas concerts. He also thanked Ginger Deschane, Sally Witt, Sandy Fischer, Sue Weiting, Jenny Cunningham and Amy Grandaw for volunteering to help with the cookie sale and raffle. He also Village Officer Dave Pusick and Marinette County Sheriff Dave Oginski for their help with traffic flow after the concerts. He also thanked the Northeast Deer Management Alliance for the donation of archery equipment and to Mr. Bernier who was instrumental in making this happen. He thanked Crivitz Rescue Squad for the recent use of their bulk mail stamp. He also shared a nice note received by a mother of a special education student. Mr. Steve Beylon of WBAY news was recently doing a weather presentation here, and the student, who was not in that class, was invited to attend since he is so fascinated with weather and meteorology. The parent was thankful for the students and teachers allowing the student to be involved, and noted that Crivitz School should be the example of how to be inclusive and nurturing of special needs students.

VIII. REPORTS

A. COMMITTEE REPORTS

1. **POLICY:** Mr. Sotka reported that the committee met on 11/29 to review the latest NEOLA updates as listed on the agenda. The committee recommended approval and moved them forward for full Board approval.
2. **CURRICULUM:** Mrs. Heidewald reported that the committee met earlier in the evening to discuss college credits in High School. They recommended having the administrative staff look into funding options including scholarships to make the classed more affordable to all families.
3. **BUILDINGS, GROUNDS AND TRANSPORTATION:** Mr. Dama reported that the committee met earlier in the evening. They discussed the Elementary P.A. system. They recommended putting it out for a design build option for options at a later date.

B. ADMINISTRATIVE REPORT(S)

1. **PATRICK MANS – SUPERINTENDENT:** Mr. Mans reported that the Strategic Planning Group met on December 14 to review the community survey and SOAR analysis data. The next meeting will be planned for February to review and make edits to the draft plan. He also reported that he attended both Christmas concerts, which were well attended. He recently attended the NWTC partnership open house in Wausaukee. He also attended a meeting at the NWTC Green Bay campus to review existing K-12 opportunities. He finally reported on Christmas break.
2. **JEFF BAUMANN – HIGH SCHOOL PRINCIPAL:** Mr. Baumann reported that he attended the NWTC open house in Wausaukee, he and Mrs. Graves attended the Triton meeting at CESA 8 to move to a more blended format. He also reported on the high school Christmas concert and congratulated Heather Langer and Brian Kopfhammer for such positive results from all of the hard work. He congratulated the November students of the month and athletes of the month.
3. **JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL:** Mr. Walsh also reported on the Elementary Christmas concert and the biggest crowds ever. He also thanked all involved. He reported on the Middle School boys' basketball seasons ending, and the girls' preparing to begin. He reported on the Professional Learning Communities Grant meetings of the teachers involved with goals for the second quarter. He reported that this has been Christmas celebration week sponsored by the student council. There have been different dress up days and candy cane fundraisers. Friday will have the Elementary students jumping on the Polar Express with hot cocoa and candy canes.

4. TOM WHITE – BUILDING, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported on the Thanksgiving and Christmas breaks, with his staff completing their to-do lists. He reported that he, his daytime custodian and maintenance person set up and tore down the chairs for the Elementary concert. He thanked North CounTree Farm for the donated Christmas trees. Finally he welcomed Darryl Konyn to the custodial staff, as well as Dennis McIntyre and Joanne DeVetter as custodial substitutes.
5. JOLENE HUC – COMMUNITY EDUCATION SUPERVISOR: Mrs. Huc reported that there was no December meeting. Community Education has 9 boy bowlers at the Crivitz Youth, Inc. and will be starting a community Monday afternoon league. Violin lessons will begin after January 1st. The next meeting will be January 11.
5. JEFF DORSCHNER – ATHLETIC DIRECTOR: Mr. Dorschner reported that Crivitz Bellin Health clinic presented a check for \$960, funded by providing sports physicals at the clinic. We recently installed air purifiers in the high school locker rooms, designed to eliminate odors. He thanked Mr. White and his staff for the installation. Two of our students participated in the Punt, Pass & Kick competition on December 4th at the Don Hutson Center in Green Bay. Chloe Gruszynski took 1st place in her division in the state of Wisconsin, and Jaden Warner took 2nd in his, and they were then able to throw the football on the field at Lambeau. He congratulated them both. Winter sport season is in full swing. Sports scheduling has begun for next year for conference and non-conference events. Looking ahead to the December 2017 calendar, and after speaking with the music department, plans are in place to approach the Board at the January meeting to request that next year's high school Christmas concert be held on Wednesday, December 13.
6. MADELIN EITING – STUDENT COUNCIL REPRESENTATIVE: Ms. Eiting reported that the Science Club received a \$500 donation from the DeSmidt family and Mobil Corporation; Forensics will be starting next month; Hi-Q has 3 meets scheduled; Student Council will be distributing Secret Santa candy canes and are in the middle of dress up week. The faculty basketball game and trivia will be on Friday before break; National Honor Society is continuing community service; and Yearbooks has their 1st deadline to publisher on Friday.

IX. INFORMATION/DISCUSSION ITEMS

- A. FIRST READING OF NEOLA BOARD POLICY UPDATES (GENERAL)
 1. BYLAW 0143.1 – PUBLIC EXPRESSION OF BOARD MEMBERS (REVISED)
 2. BYLAW 0152 – OFFICERS (REVISED)
 3. BYLAW 0164.2 – SPECIAL MEETINGS (REVISED)
 4. BYLAW 0166 – AGENDA (REVISED)
 5. BYLAW 0167.1 – VOTING (REVISED)
 6. BYLAW 0167.2 – CLOSED SESSION (TECHNICAL CHANGE)
 7. BYLAW 0167.5 – USE OF ELECTRONIC MAIL (REVISED)

8. BYLAW 0167.6 – EMAIL – PUBLIC RECORDS (REVISED)
9. POLICY 1110 – ASSESSMENT OF DISTRICT GOALS (REVISED)
10. POLICY 1210– BOARD – DISTRICT ADMINISTRATOR RELATIONSHIP (REVISED)
11. POLICY 1260 – INCAPACITY OF THE DISTRICT ADMINISTRATOR (REVISED)
12. POLICY 2262 – CHILD CARE PROGRAMS (REVISED)
13. POLICY 2441 – SCHOOL COUNSELING (REVISED)
14. POLICY 2416.01 – PARENTAL/POLICE ACCESS TO LIBRARY MEDIA CENTER INFORMATION (REVISED)
15. POLICY 2421 – CAREER AND TECHNICAL EDUCATION PROGRAM (REVISED)
16. POLICY 2440 – SUMMER OF INTERIM SESSION SCHOOL (REVISED)
17. POLICY 2460 – EXCEPTIONAL EDUCATION NEEDS (REVISED)
18. POLICY 2700.01 – SCHOOL PERFORMANCE AND ACCOUNTABILITY REPORTS (REVISED)
19. POLICY 3120 – EMPLOYMENT OF PROFESSIONAL STAFF (REVISED)
20. POLICY 3122.01/4122.01– DRUG FREE WORKPLACE (REVISED)
21. POLICY 3170.01/4170.01 – EMPLOYEE ASSISTANCE PROGRAM (EAP) (DELETE)
22. POLICY 3210 – STAFF ETHICS (REVISED)
23. POLICY 4310 – FREEDOM OF SPEECH IN NON-SCHOOL SETTINGS (REVISED TITLE CHANGE)
24. POLICY 5113.01 – COURSE OPTIONS (REVISED)
25. POLICY 5200 - ATTENDANCE (REVISED)
26. POLICY 5230 – RELEASE OF STUDENTS TO AUTHORIZED PERSONS (REVISED)
27. POLICY 5320 – IMMUNIZATION (REVISED)
28. POLICY 5350 – STUDENT SUICIDE (REVISED)
29. POLICY 5451.01 – WISCONSIN ACADEMIC EXCELLENCE SCHOLARSHIP (REVISED)
30. POLICY 5463 – CREDITS FROM NONPUBLIC SCHOOLS (REVISED)
31. POLICY 5772 – WEAPONS (REVISED)
32. POLICY 5830 – STUDENT FUNDRAISING (REVISED)
33. POLICY 8120 – VOLUNTEERS (REVISED)
34. POLICY 8330 – STUDENT RECORDS (REVISED)
- B. NEOLA BOARD POLICY UPDATES (SPECIAL RELEASE – EDGAR FEDERAL FUNDING)
 1. POLICY 3440/4440 – JOB RELATED EXPENSES (REVISED)
 2. POLICY 6110 – FEDERAL FUNDS (REVISED)
 3. POLICY 6111 – INTERNAL CONTROLS (REPLACEMENT)
 4. POLICY 6112 – CASH MANAGEMENT OF GRANTS (NEW)
 5. POLICY 6114 – COST PRINCIPALS – SPENDING FEDERAL FUNDS (NEW)
 6. POLICY 6116 – TIME & EFFORT REPORTING (NEW)
 7. POLICY 6325 – PROCUREMENT – FEDERAL GRANTS/FUNDS (NEW)
 8. POLICY 7300 – DISPOSITION OF REAL PROPERTY (REVISED)
 9. POLICY 7310 – DISPOSITION OF SURPLUS PROPERTY (REVISED)

10. POLICY 7450 – PROPERTY INVENTORY (REVISED)

The Policy Committee met on 11/29 and approved moving the first reading of policies listed in above items A and B to the full Board for approval.

- C. 2017-2018 SCHOOL DISTRICT CALENDAR: Mr. Mans explained that there are two options of the 2017-2018 school district calendar for the Board to review. Draft 1 has been recommended by the staff Leadership Teams to potentially have the spring break always fall the second week of March and Draft 2 is the traditional option with spring break occurring during the Good Friday holiday.
 - D. PROPERTY DONATED BY THE GOULD FAMILY: Mr. Mans reported that last year, Don and Joann Gould donated 40 acres of property to the school district. They are selling an additional 80 acres and will be placing the proceeds in a scholarship fund with the M & M Foundation to benefit our students. The Goulds have asked that we consider donating the 40 acres to the M & M Foundation, who will then sell the property and place the proceeds in that scholarship fund for our students. The Goulds had the property appraised in 2014 which showed a fair market value of \$119,000, which would be the sale price of the property and the amount deposited into the scholarship fund for our students.
 - E. CROSS COUNTRY TEAM: Mr. Dorschner asked to add a high school fall cross country team. This would be relatively inexpensive with start-up uniforms around \$1500. There are at least 10 students interested.
 - F. CHEER TRIPS: Coach Kellie Stumbris asked the Board for approval of upcoming cheer trips, of which there are overnight stays on January 21 and 22 for the Junior High, and February 25 and 26 for the High School which is also out of state.
 - G. HIGH SCHOOL STATE REPORT CARD: Mr. Baumann reported on the findings of the High School state report card.
 - H. ELEMENTARY/MIDDLE SCHOOL REPORT CARDS: Mr. Walsh reported on the findings of the Elementary/Middle School report cards.
- X. ITEMS SCHEDULED FOR ACTION
- A. RESIGNATION(S)
 - 1. EXTRA-CURRICULAR COACH – GOLF: Motion by Grandaw, seconded by Heidewald to approve the resignation of Tony Fiore as extra-curricular golf coach. Motion carried 6-0.
 - B. APPOINTMENTS
 - 1. COMMUNITY ED TUMBLING INSTRUCTOR: Motion by Grandaw, seconded by Huc to discuss the item. There was no action due to no applications turned in.

2. VOLUNTEERS/CHAPERONES: Motion by Heidewald, seconded by Sotka to approve Sally Witt and Emily Tadisch as volunteers/chaperones. Motion carried 6-0.
3. SUBSTITUTE PARAPROFESSIONAL: Motion by Dama, seconded by Sotka to approve Jean Hill as substitute paraprofessional. Motion carried 6-0.
- C. FIRST READING NEOLA BOARD POLICY UPDATES: Motion by Grandaw, seconded by Heidewald to approve the first reading of all NEOLA updates as listed. Motion carried 6-0.
- D. 2017-2018 SCHOOL DISTRICT CALENDAR: Motion by Grandaw, seconded by Huc to approve Draft 1 of the 2017-2018 School Calendar as presented. Motion carried 5-1 with Mueller opposed.
- E. PROPERTY DONATED BY THE GOULD FAMILY: Motion by Grandaw, seconded by Sotka to approve the donation of property donated by the Gould family and resolution as read. Motion carried 6-0.
- F. CROSS COUNTRY TEAM: Motion by Huc, seconded by Grandaw to approve the creation of a cross country team as presented, allowing Athletic Director Jeff Dorschner authorization to set it up. Motion carried 6-0.
- G. CHEER TRIPS: Motion by Heidewald, seconded by Mueller to approve cheer trips as presented with overnights and out of state. Motion carried 6-0.
- XI. ADJOURNMENT: Motion by Mueller, seconded by Grandaw to adjourn at 7:16 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Michael Dama
President