

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....December 17, 2014

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** The following members were present: Michael Dama, Tim McFadden, Martha Neitzer, Lyle Cherry, Travis Mueller and Cory Sotka. Jane Meissner was absent. Others present: Patrick Mans, Superintendent; Jannie Marsolek, Administrative Secretary; Thomas White, Building, Grounds and Transportation Director; Linda Tarmann, Business Administrative Assistant; Jeff Baumann, High School Principal; and Jeff Walsh, Elementary Principal.
- IV. **APPROVAL OF AGENDA:** Motion by McFadden, seconded by Mueller to approve agenda as presented. Motion carried 6-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. MINUTES OF REGULAR MEETING NOVEMBER 19, 2014
 - B. VOUCHERS
 - C. FINANCIAL REPORT
 - D. FUND 60

Motion by Neitzer, seconded by Mueller to approve consent agenda with General Fund vouchers 86121 - 86333 for a total of \$466,598.52 with voids of 86198 and 86227 and Fund 60 vouchers 164042 – 164061 for a total of \$9,823.17. Motion carried 6-0.
- VI. **PUBLIC INPUT:** There was no public input.
- VII. **CORRESPONDENCE/RECOGNITION:** Mr. Mans thanked Bob Berndt, Ginger Deschane, Jolene Huc and Sandy Fisher for help with the Christmas concert. Also, WI DPI notified us that the District passed its on-site administrative review of the Child Nutrition Program. He thanked Food Service Director Dab Kabacinski and her staff. The DPI also notified us that the District was approved for the Rural Low-Income School Program Grant in the amount of \$14,944 for this school year. Also approved by the DPI was the District's three year technology plan. Finally, the DPI notified the District that the issues identified in the Special Education Procedural Compliance Self-Assessment have been satisfactorily addressed and we are in full compliance for special education.
- VIII. **REPORTS**
 - A. **COMMITTEE REPORTS**

1. BUILDINGS, GROUNDS & TRANSPORTATION: Mr. Dama reported that the Buildings, Grounds and Transportation Committee met on 12/16 to discuss the Elementary steam system bids. After review, the Engebos Heating and Cooling, Inc. bid sections 1, 3 and 4 were recommended for approval by the full Board.
2. CURRICULUM: Mr. Cherry reported that the Curriculum Committee met earlier in the evening to discuss the realignment of the Social Studies Curriculum.

B. ADMINISTRATIVE REPORT(S):

1. PATRICK MANS – SUPERINTENDENT: Mr. Mans reported that the Elementary and Middle School/High School Christmas concerts were well attended and the students performed very well. He thanked the Village of Crivitz Police Department and the State Patrol for the help with traffic after the concert. He also reported that the District was notified by DPI that it was awarded the WI Rural and Low-Income School Grant in the amount of \$14,944 to help pay for tutors and educational software for math and language arts. He reported that Christmas break will be from December 24 through January 2, with classes resuming on January 5.
2. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL: Mr. Baumann reported that the Aspire test results were mailed to freshman students, along with an explanation on how to interpret the results. He also congratulated November Student of the Month award winners Abby Barley, Megan Steer and Trevor Gauthier. Our Lunch Bunch winners for November were Kyle Gross, Delanie Sotka and Gino Basso. Our Athletes of the Month were Blaine Bauer, Sydney Baumann and Taylor Long. He also reported that he met with Jill Brown and Shane Graves to discuss the forestry grant that Mrs. Rauterkus had applied for and was awarded. Mr. Graves is moving forward and will order supplies. There will also be a summer school class offered with the grant money geared toward forestry and conservation in the 4-8 grade levels. He also recognized and congratulated Mr. Jadin for the great job he did with the High School Christmas concert.
3. JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: Mr. Walsh reported that the Elementary Christmas concert was held on December 8th and was well attended. The Middle School/High School concert was December 16th. He wanted to thank the staff and students for the great job they did in preparing for the concerts. Also, the Elementary/Middle School students' sock hop will be on December 23rd for students who have not had a major disciplinary or three minor disciplinaries

over the past several weeks. Paris Nights Karaoke will be here for entertainment. He also reported that the Middle School basketball season for the boys is coming to a close on December 22nd. After Christmas, the Middle School girls will begin their season.

4. TOM WHITE – BUILDING, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported that Lamers Bus Lines took over Route #4 on December 1st. Mr. Walsh, Mr. Baumann and he met with the driver and his supervisor to go over our procedures and expectations. He also reported that several security cameras were installed at the High School. One has been placed where the exercise machines are used to allow the weight room supervisor to monitor that area remotely. He also reported that there was a Bidders Meeting to go over additional information for those wishing to bid on the Elementary steam system replacement.
5. JOLENE HUC – COMMUNITY EDUCATION DIRECTOR: Mrs. Huc was absent and there was no report.
6. RACHEL NELSON – STUDENT COUNCIL REPRESENTATIVE: Miss Nelson reported that the Student Council is preparing for their Christmas activities before break; YAODA is fundraising for “Every 15 Minutes”; Rube Goldberg is fundraising for their machine-building contest; Hi Q is practicing for their first meet on January 8th; NHS is continuing community service and went caroling at the nursing home; Science Club is continuing Flapjack Friday and snack sales for their fundraising.

IX. INFORMATION/DISCUSSION ITEMS

- A. 2013-2014 AUDIT REPORT: Karen Kerber of Kerber Rose, S.C. discussed the 2013-2014 audit report via phone call.
- B. CHEERLEADING TRIP REQUEST: Coach Kellie discussed the upcoming Cheer competitions and asked the Board for permission to leave the state and stay overnight February 6 and 7 in Minneapolis, and to stay overnight on January 23rd in Sheboygan and February 27 in Madison for competitions. She also asked for an approved absence from school on Friday, February 6. These trips are at no cost to the District as all funds are covered by fundraisers and parents.
- C. PROPERTY DONATION: Mr. Mans discussed a donation of property by Don & Joanne Gould.
- D. ELEMENTARY STEAM SYSTEM REPLACEMENT BIDS: Mr. White discussed the bids that were received for the Elementary steam system replacement.

It was recommended that the bid from Engebos Heating and Cooling, Inc. for two rooftop units be accepted with a cost of about \$113,270.00.

X. ITEMS SCHEDULED FOR ACTION

A. APPOINTMENTS

1. SUBSTITUTE TEACHER(S): Motion by Neitzer, seconded by Mueller to approve Jennifer Elfering as substitute teacher. Motion carried 6-0.
2. WEIGHT ROOM SUPERVISOR(S): Motion by Sotka, seconded by Neitzer to approve Cole Robertson and Nathan Nelezen as weight room supervisors. Motion carried 6-0.
3. VOLUNTEER/CHAPERONES: Motion by Cherry, seconded by Mueller to approve Sally Witt, Scott Richlen, Dale Eisner, Terrance Faubel, Victoia Koons and Danette Waloway as volunteers/chaperones. Motion carried 6-0.

- B. CHEERLEADING TRIP REQUEST: Motion by McFadden, seconded by Neitzer to approve 3 overnight trips (one out of state to Minnesota) and one excused day of absence for cheer competitions. Motion carried 6-0.

- C. 2013-2014 AUDIT REPORT: Motion by Neitzer, seconded by Mueller to approve the 2013-2014 Audit Report as presented by Karen Kerber of Kerber Rose, S.C. Motion carried 6-0.

- D. PROPERTY DONATION: Motion by Neitzer, seconded by McFadden to accept the gift of the real property illustrated in the exhibit presented to the Board from Donald [& Joanne Gould] and subject to the conditions explained to the Board: to authorize the Board President and Clerk to execute any documents necessary to memorialize this transaction including specifically without limitation the gift agreement and right of first refusal and to authorize and direct the District Administrator and District Legal Counsel to take such acts as may be necessary to consummate the transaction including the filing of necessary deeds and other documents. Motion carried 6-0.

- E. ELEMENTARY STEAM SYSTEM REPLACEMENT BID: Motion by Cherry, seconded by Sotka to approve the Elementary steam system replacement bid from Engebos Heating and Cooling, Inc. for two rooftop heating units with a cost of \$113,270 with the amount to be used from the fund balance. Motion carried 6-0.

- XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(g)
A. CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED.
Motion by Cherry, seconded by Mueller to recess to Executive Closed Session as per Wisconsin Statute 19.85(g) as read at 6:46 p.m. Roll call vote was taken: Dama-Yes, McFadden-Yes, Neitzer-Yes, Cherry-Yes, Mueller-Yes, Sotka-Yes, Meissner-Absent. Motion carried 6-0. Be it noted that Dama recused himself from the closed session.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATUTE 19.85(2): Motion by Neitzer, seconded by McFadden to reconvene into open session and take any necessary public action as per Wisconsin Statute 19.85(2) at 7:25 p.m. Motion carried 6-0. No public action was necessary.
- XIII. ADJOURNMENT: Motion by Mueller, seconded by McFadden to adjourn at 7:26 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Tim McFadden
Clerk

Michael Dama
President