

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....November 18, 2015

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** The following members were present: Michael Dama, Lyle Cherry, Tim McFadden, Cory Sotka, Travis Mueller, Kris Heidewald and Gary Huc. Others present: Patrick Mans, Superintendent; Jannie Marsolek, Administrative Secretary; Thomas White, Building, Grounds and Transportation Director; Jeff Baumann, High School Principal; Jeff Walsh, Elementary Principal; Nick Schramm, Technology Coordinator and Jolene Huc, Community Ed Director.
- IV. **APPROVAL OF AGENDA:** Motion by Heidewald, seconded by Mueller to approve agenda as presented. Motion carried 7-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA:**
 - A. MINUTES OF REGULAR MEETING OCTOBER 21, 2015
 - B. MINUTES OF SPECIAL MEETING OCTOBER 27, 2015
 - C. GENERAL FUND VOUCHERS
 - D. FUND 60 VOUCHERS
 - E. FINANCIAL REPORT

Motion by Cherry, seconded by Sotka to approve consent agenda and financial report including General Fund vouchers 88187-88356 with a total of \$368,811.75 with voids of 88187 and 88192 and Fund 60 vouchers 164209-164227 for a total of \$17,120.25 and no Fund 39 vouchers. Motion carried 7-0.

- VI. **PUBLIC INPUT:** Gillian Olson thanked the Board for allowing Youth Options classes and also noted that there was Recall Election listed on the Agenda, and asked that those that were voting on the item take into consideration the signatures of those that wanted their names removed from the petition but were not allowed to due to not being notarized. Pete Pfankuch also commented on a brief that he had in his possession and that he had a lot of questions about it. There was no response from the Board.
- VII. **CORRESPONDENCE/RECOGNITION:** Carol Bausch, President of the Crivitz Area Woman's Club and Kim Wakauama, Chairman of the club presented an oversized representation of a \$1,000 check to Mr. Mans and Sue Morrison for the Crivitz Elementary K-2nd grade annual book giveaway. Also, Mary Rosner with the Marinette County Public Health Department presented school nurse Cynthia Kubicek with a Certificate of Appreciation for having a school nurse on staff and the important role that she plays. Mr. Mans added that Nurse Cindy has also accomplished 100% vaccination in the school district.

VIII. REPORTS

A. ADMINISTRATIVE REPORTS

1. PATRICK MANS – SUPERINTENDENT: Assembly Bill 469 - This bill would require public school boards to designate school restrooms and changing rooms accessible by multiple students as for the exclusive use of either “males” or “females.” This issue deals with the treatment of transgender students who utilize locker room and restroom facilities. On its face the piece of legislation seems simple enough. However, depending on the final language of the legislation, it could put local school districts and boards of education in the middle of federal Title IX law and state law. The legislation also currently contains a provision allowing the parents of non-transgender students to sue a school district which does not adequately deal with their child’s allegation of invasion of privacy by having a transgender student in the same locker room/bathroom. Assembly Bill 481/SB 355 is another piece of legislation which I have shared with the Board. This bill would prevent districts which have had a referendum question fail, from bringing a referendum back to the voters for two years. This bill could seriously damage districts who count on referendums for operational funds. When a district attempts to utilize a referendum for operational purposes it is often as a last resort to maintain programs and or maintain facilities. Another provision of the bill would also not allow districts with failed referendums to short term borrow during that two year period. I remind the Board that back in 1994, the legislature instituted revenue limits which capped the amount of money school districts could generate for operation. Since then, the legislature has, until recent times, given a per pupil increase to that revenue limit each year which allowed districts to deal with increased cost of operation. In 2011 with the passage of Act 10, and with subsequent state budgets, the legislature has, at times, not only held the per pupil revenue limit flat, it has in fact cut districts revenue limits. With this piece of legislation, the legislature is attempting to limit local control even further by not allowing local school boards and their communities to ask for referendum questions when it is determined by locally elected school boards to be necessary. I ask that you consider contacting, as I have, our local legislators and registering your opposition to this bill. Local school boards need the flexibility provided by the current referendum process to deal with the lack of funding from the state when necessary.

The school year is going very well and progressing quickly. Recently, on November 3, we passed the first quarter mark of the year. The Thanksgiving Holiday will be next week and Christmas is on its way.

2. JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: The Crivitz Women’s Club is presenting a \$1000 check to Crivitz Elementary for the book giveaway that we do every year. I would like to thank the ladies in advance and ask them to come forward at this time for a picture and the presentation.

Crivitz Elementary, Junior High and High Schools along with some 22 parents were able to attend separate internet safety presentations given by retired Wisconsin Department of Justice Agent, Eric Szatkowski. The children were told about the different dangers that are possible by posting and accessing pictures on the internet. He talked about how, friending people on the internet and social media and not knowing them can result in tragic results. He also talked about how simply playing an innocent game on their Xbox can expose them to online prowlers looking to befriend them and then use them for child porn or other things. It was a very eye-opening discussion that hopefully, will make kids and parents think twice about their online habits.

The 4-8th grade students who qualified for Academic All-Stars are taking their reward trips today and tomorrow to the Teen Center and the Community Center. This includes all students who had a 3.51 GPA for the first quarter. At semester, students who have raised their GPA by 1 point or those with a 3.0 GPA or above average for both quarters, will qualify for the All-Stars semester trip.

Junior High Boys' Basketball is in full swing and the boys are doing well with learning the basics and growing as individual and team players. Their season will wind down by Christmas Break.

3. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL: Six of Mr. Sommerfeldt's business students attended the Mini Business World competition at UW-Marinette on Tuesday and Wednesday this week. Our students fared well, with two 2nd place finishes.

The yearly National Honor Society induction ceremony was held at Rene's Supper Club on Monday night. Seven new members were inducted for the 2015-16 school year. Congratulations goes out to Tyler Allan, Krystal Hughes, Hunter Myszka, Virginia Popp, Kershaw Stumbris, Elizabeth Tomaszewski, and Allison Wuensch.

The Fall Sports Awards Banquet was a huge success on Monday night. Pete Banaszak was in attendance, and presented Crivitz High School with a golden football recognizing the school as a school that produced a Super Bowl participant. He had some great stories about his playing days as an Oakland Raider, and he had a lot of good advice for our young athletes.

The high school faculty voted for the October Student of the Month award winners. Congratulations to Taylor Kaldenberg and Annabelle Kosmecki for winning the freshman/sophomore award, while Kimberly Solis won the junior/senior award. Congratulations also goes out to Nicholas Chapman and Samantha Jones for winning the Athlete of the Month award. The Lunch Bunch recipients were Riley Cline, nominated by Jeff Ott, and Kenley Prusinsky, nominated by Molly Meyers.

Four Crivitz High School students have been chosen to exhibit their work at the Wisconsin Association of School Boards Convention in Milwaukee, in January. Congratulations to Madelin Eiting, Abigail Barley, Gracie Fischer, Elizabeth Tomaszewski for creating artwork worthy of being displayed in Milwaukee. Great job!

The Veterans' Day program was held at the high school this year. Don Lanwehr did a nice job as the guest speaker, and 23 veterans attended the ceremony. Dorothy Franzen presented each of the veterans to the students,

faculty, friends and family who were present, and the band and choir performed musical selections.

4. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: *Elementary Playground:* I have been working with Miller & Associates, a playground design and installation company, along with members of the WPTO, to design and obtain budget pricing for a new playground system at our elementary school. This information will be used to apply for grants to cover some or all of the associated costs.
Online Work Order System: Earlier this month we rolled out our online work order system. This system allows me to assign work orders as they are submitted and track their progress. Staff can submit work orders and track their progress from any computer, even from home. They also receive notification when the work request is resolved.
Emergency Plan Development: On Thursday, November 12th, I attended a CESA 7 hosted workshop entitled “Readiness and Emergency Management – Developing an Emergency Operation Plan”. The workshop was very informative, and will help with transitioning our current Safety Handbook into a more comprehensive Emergency Plan.
Football Field Maintenance: A 3/8” thick layer of screened sand top-dressing was applied to the football field. This needs to be done every 5-6 years to maintain a flat playing surface. In case you are wondering, the grass is completely unharmed by this procedure.
5. JOLENE HUC – COMMUNITY ED DIRECTOR: The Community Ed council met on 11/11. They planned a cookie bake for band/choir fundraiser during the Christmas concerts, held last week of November and first week of December. They will be helping and hosting a booth at the NEWCAP Craft Show on 11/21. They are working on a Community Ed Scholarship, the hours and requirements. CBA will be making a donation toward this program. Mrs. Huc asked Mr. Retza if he would speak to classmates for ideas in creating new programs. Next meeting is December 2.
6. BILLY RETZA – STUDENT COUNCIL REPRESENTATIVE: NHS Banquet was held at Rene’s Supper Club as Mr. Baumann had reported, but he also included two seniors that were not included on the prior report. Sebastian Atwood and Alex Zenil were also inducted. The Blood Drive was successful, and members will also be helping out at the craft fair. Student Council is planning Christmas activities and will be cleaning Waldo, the Wolverine mascot. Hi-Q is practicing for the upcoming year. Science Club is fundraising toward criminal forensics.

IX. INFORMATION/DISCUSSION ITEMS

- A. CHANGE JANUARY BOARD MEETING DATE: Mr. Mans reported that the Board will be asked to consider changing the January Board meeting date to January 27th due to the annual Wisconsin State Education Convention on January 20th.

- B. YOUTH OPTIONS CLASSES CREDIT VALUE: Mr. Mans reported that Mr. Baumann and Mr. Johnson are requesting the Board consider increasing the high school credit value of Youth Options classes from .25 credit to .5 credit to bring these classes in line with the credit value of other high school classes of similar rigor and length. Mr. Huc would asked that there was more discussion and information on this subject before any decision is made.
- C. NWTC BUILDING TRADES CLASS: As an extension of Northwood's Regional Technical Academy partnership between NWTC, Crivitz, Wausaukee, and Pembine, we are looking to add a building trades class to be taught here in Crivitz by our tech ed teacher, Mr. Taylor. This class would also be partnering with Habitat for Humanity to complete building projects for needy folks in the area. One possible build site is Camp Daniel. Students from Wausaukee and Pembine would join our students here in Crivitz for the classroom portion of the class. This is an important aspect of our high school offerings which will provide necessary skills for a portion of our student population leading to a higher level of college and career readiness. This will require an adjustment to Mr. Taylor's work assignment. Currently Mr. Taylor teaches tech ed 50% and special education 50%. The NWTC building trades class will be first semester next year. NWTC classes are 3 days a week for 3 hours a day. Mr. Baumann and Mr. Johnson have shared that Mr. Taylor's tech ed classes are filled and there is a desire for more offerings. If Mr. Taylor were to teach tech ed full time in the second semester, it may mean that additional part-time special education staff would have to be brought in. This would of course add to the operating budget. Special Education Director Dave Cullen, Linda Tarmann, Dave Kwiatkowski of CESA 8 are working on determining if existing staff can be utilized to cover Mr. Taylor's special education responsibilities in an effort to not increase costs.
- D. CHROMEBOOK BID: Mr. Schramm had put together a bid tab sheet comparing the bids for the purchase of Chromebooks. Later in the meeting the Board will be asked to approve one of these bids. Mr. Schramm recommended SDF Professional Computers, Inc. at a cost of \$26,186.
- E. ADDITIONAL TECHNOLOGY DEPARTMENT STAFFING: With the critically important growth of our District's technology, Mr. Schramm is requesting the help of additional technology staff. It is recommended that two 20-hour per week technicians be hired at \$12.00 per hour to do some of the basic tech maintenance as this will allow Mr. Schramm to focus on bigger tech issues including maintaining our technology infrastructure. This addition to staffing would cost about \$25,000 per year. Initially, the money would come from the fund balance if there is not sufficient funds remaining from the unused portion of our high deductive insurance costs. Also, based on our current student count, it is likely that the District will receive sparsity aid for next year which could be used to fund the positions. At some point it is likely that such costs will be factored in an operating referendum to maintain district programming.
- F. LONG TERM DISTRICT VISIONING/PLANNING: will be asking the Board to consider having a workshop/special meeting in the near future to address some long term District visioning and planning. Voice of Customer (VOC) is critical to such efforts and includes both the community and staff input. Topics could include refining

the District Mission/Vision statement, prioritizing budgets, staffing – how do we attract and retain high quality staff in Crivitz with such things as benefits, both monetary and not, professional staff salary schedule, facilities maintenance, etc. With this process it is likely that creating, planning, and bringing about the desired state of the District will include the need for additional revenue beyond what the legislature allows in the revenue limit through the use of an operating referendum. Seeking such a referendum requires a great deal of planning and effort by the staff and community. Though we continue to have a strong fund balance if it is used continually to fund recurring costs it will eventually be depleted. The High School building referendum will be paid off in the early fall of 2017 so this could be the time to seek such an operating referendum as it would then not impact property taxes as significantly.

X. ITEMS SCHEDULED FOR ACTION

A. APPOINTMENT(S)

1. DEPUTY BOARD CLERK: Motion by Sotka, seconded by Heidewald to approve Jannie Marsolek as Deputy Board Clerk. Sotka accepted the friendly amendment by Heidewald to approve a motion that whoever holds the Administrative Secretary position will automatically be approved as Deputy Board Clerk. Motion carried 7-0.
2. SUBSTITUTE TEACHER(S): Motion by McFadden, seconded by Cherry to approve Kim Koelzer, Tina Bonikowske and Amy Mitchell as substitute teachers. Motion carried 7-0.
3. GRADE 5 STUDENT TEACHER: Motion by Cherry, seconded by Heidewald to approve Heather Duquaine as grade 5 student teacher. Motion carried 7-0.
4. SUBSTITUTE FOOD SERVICE EMPLOYEE(S): Motion by Heidewald, seconded by Sotka to approve Carol Shaefer and Mary Lintner as substitute food service employees. Motion carried 7-0.
5. SUBSTITUTE PARAPROFESSIONAL(S): Motion by Sotka, seconded by Huc to approve Barb Zingsheim and Mary Lintner as substitute paraprofessionals. Motion carried 7-0.
6. SUBSTITUTE CESA OCCUPATIONAL THERAPIST: Motion by Huc, seconded by Sotka to approve Danielle Risner as substitute CESA occupational therapist. Motion carried 7-0.
7. VOLUNTEER/CHAPERONES: Motion by McFadden, seconded by Huc to approve the list of volunteers/chaperones as listed (see attached). Motion carried 7-0.

- B. YOUTH OPTIONS REQUEST: Motion by Sotka, seconded by Mueller to approve the Youth Options requests for the Spring 2016 semester. Motion carried 7-0.

Minutes of Regular Meeting of the Board of Education

November 18, 2015

Page -7-

- C. CHANGE JANUARY BOARD MEETING DATE: Motion by Cherry, seconded by Heidewald to approve the date change for the January Board meeting from January 20 to January 27. Motion carried 7-0.
 - D. CHROMEBOOK BID: Motion by McFadden, seconded by Mueller to approve SDF Professional Computing, Inc. and their bid of \$26,186. Motion carried 7-0.
 - E. ADDITIONAL TECH DEPARTMENT STAFFING: Motion by Cherry, seconded by Kris to approve hiring of two part-time 20 hour per week IT Technicians at \$12 per hour. Motion carried 7-0.
 - F. NWTC BUILDING TRADES CLASS: Motion by Mueller, seconded by Huc to approve a NWTC building trades class for fall of 2016. Motion carried 7-0.
 - G. RECALL ELECTION: Dama turned over the chairman duties to Sotka for this vote. Motion by Mueller, seconded by Heidewald to approve the 12/22 recall/primary election. Heidewald asked and Mueller accepted a friendly amendment to approve the closure of the Oconto County Town of Riverview polling location due to limited voters. Roll call vote was taken: Dama-Abstain, McFadden-Yes, Cherry-Yes, Sotka-Yes, Mueller-Yes, Heidewald-Yes, Huc-Yes. Motion carried.
- XI. ADJOURNMENT: Dama resumed the chairperson duties. Motion by Heidewald, seconded by Sotka to adjourn at 7:13 p.m. Motion carried 7-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Tim McFadden
Clerk

Michael Dama
President