

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....November 16, 2016

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** All Board members were present. Others present: Patrick Mans – Superintendent, Linda Tarmann - Business Administrative Assistant, Jannie Marsolek - Administrative Secretary, Thomas White - Building, Grounds and Transportation Director, Jeff Baumann - High School Principal, Jeff Walsh - Elementary/Middle School Principal, Nick Schramm - Director of Technology, Jolene Huc - Community Education Director, and Alexandria Graves - High School Guidance Counselor.
- IV. **APPROVAL OF AGENDA:** Motion by Heidewald, seconded by Cherry to approve agenda as presented. Motion carried 7-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. MINUTES OF REGULAR MEETING OCTOBER 19, 2016
 - B. GENERAL FUND VOUCHERS AND FINANCIAL REPORT
 - C. FUND 60 VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Heidewald to approve consent agenda with general fund vouchers 90330-90537 in the amount of \$376,708.98 and Fund 60 vouchers 164348-164355 in the amount of \$2,283.34. Motion carried 7-0.
- VI. **PUBLIC INPUT:** There was none.
- VII. **CORRESPONDENCE/RECOGNITION:** Heidewald commended the Elementary/Middle School for putting on a great Veteran’s Day program, and thanked all involved with it.
- VIII. **REPORTS**
 - A. **ADMINISTRATIVE REPORTS**
 1. **PATRICK MANS – SUPERINTENDENT:** Mr. Mans reported on the November 1 in-service and that the first quarter of the school year ended November 4. He also reported on the second meeting of the District’s Strategic Planning team on November 9, and on the Thanksgiving break.
 2. **JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL:** Mr. Walsh reported on Haunted Hallways held on October 27 and in-service on November 1. On November 4, the school participated in Child Find with 15 children being screened, with another being held in February or March. He also

reported on the Veteran's Day program held at the Elementary School on Friday, November 11. He commended the children for their great behavior and thanked all veterans and spouses who attended. He finally thanked Mrs. Langer and Mr. Kopfhammer for preparing their students for the best program he has been involved with.

3. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL: Mr. Baumann reported that eight of Mr. Sommerfeldt's students will be attending the Mini Business World competition at UW Marinette on November 29 and 30. He also reported on the NHS Induction Banquet held at Rene's Supper Club on October 25, the Fall Sports Banquet held here at the High School on November 3, and October Student of the Month winners. He finally reported that four High School students have been chosen to exhibit their work at the WASB Convention in January in Milwaukee.
4. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported on new banners displaying track and field state champions and record holders, freezer/cooler/building temperature monitoring system updates at both buildings, High School entry mullions needing replacements, and finally, on an experimental update to High School windows that leak during heavy rains.
5. JOLENE HUC – COMMUNITY ED DIRECTOR: Mrs. Huc thanked Mr. Sotka for attending the recent meeting. She said that the council talked about the financial report and they would like to see a breakdown of account information. Ashley Schwartz will be the new tumbling instructor. They are also looking for student helpers and had two students show interest. The scholarship was discussed. NEWCAP has craft show coming up. Youth wrestling was invited to the meeting to discuss joining Community Ed. They will not be joining this year. There is a sleigh ride coming up the weekend after Thanksgiving, with a tree lighting ceremony and parade put on by the fire department. They will also show Polar Express in the park. There will be no December meeting.
6. MADELIN EITING – STUDENT COUNCIL REPRESENTATIVE: Miss Eiting reported that Forensics will have their first meeting after Thanksgiving, Crivitz will host the Sub-District in February and will be looking for volunteers. HI-Q had their first meeting on November 15, with 13 students currently out for the team. Student Council will sell candy canes for Secret Santa and is also planning for the faculty basketball game and trivia contest. Yearbooks are currently for sale online. NHS will be helping out at the NEWCAP craft show on Saturday, and the recent blood drive collected 30 useful units.

IX. INFORMATION/DISCUSSION ITEMS

- A. 2016-2017 BUDGET REVISION: Ms. Tarmann updated the Board on the 2016-2017 budget revisions made from July to now.

- B. ROBERT SPENCER SCHOLARSHIP/M&M FOUNDATION: Mr. Mans updated the Board on the Spencer Scholarship fund. The funds will be managed in an agency fund to allow District access to funds if necessary, and administration of checks would be handled here.
 - C. COMMUNITY EDUCATION SCHOLARSHIPS: Mr. Mans reported that Community Education wishes to give two scholarships at \$500 annually. The money will not be coming out of Fund 80, but will be from donations given specifically for these scholarships.
 - D. BOARD MEETING BROCHURE: Mrs. Heidewald gave Mr. Mans a copy of another school's Board meeting brochure, and these brochures were modeled after them using our bylaws, policies and Board meeting information.
- X. ITEMS SCHEDULED FOR ACTION
- A. APPOINTMENT(S)
 - 1. PART TIME CUSTODIAL EMPLOYEE: Motion by Cherry, seconded by Mueller to approve Darryl Konyn as part time custodial employee. Motion carried 7-0.
 - 2. TUMBLING INSTRUCTOR/SUPERVISOR: Motion by Grandaw, seconded by Mueller to approve Ashley Schwartz as tumbling instructor/supervisor. Motion carried 6-0-1 with Sotka abstaining.
 - 3. SUBSTITUTE TEACHER: Motion by Grandaw, seconded by Mueller to approve Desiree Demmith as substitute teacher. Motion carried 7-0.
 - 4. SUBSTITUTE PARAPROFESSIONAL: Motion by Heidewald, seconded by Sotka to approve Desiree Demmith as substitute paraprofessional. Motion carried 7-0.
 - 5. SUBSTITUTE CUSTODIAL EMPLOYEE(S): Motion by Grandaw, seconded by Heidewald to approve Joanne De Vetter, Cheryl Brojanac and Allen Block as substitute custodial employees. Motion carried 7-0.
 - 6. VOLUNTEERS/CHAPERONES: Motion by Sotka, seconded by Heidewald to approve the list of volunteers as presented. Motion carried 7-0.
 - B. CHANGE JANUARY BOARD MEETING DATE: Motion by Grandaw, seconded by Mueller to approve the change of January Board meeting date from January 18, 2017 to January 25, 2017 due to WASB Convention date. Motion carried 7-0.

- C. 2016-2017 BUDGET REVISION: Motion by Heidewald, seconded by Sotka to approve the 2016-2017 budget revision as presented by Ms. Tarmann. Motion carried 7-0.
 - D. COMMUNITY EDUCATION SCHOLARSHIPS: Motion by Sotka, seconded by Grandaw to approve two annual Community Education scholarships as presented. Motion carried 7-0.
 - E. REVENUE LIMIT CATCH UP PROVISION RESOLUTION: Motion by Heidewald, seconded by Grandaw to approve the revenue limit catch up provision resolution as presented and read by Dama. Motion carried 7-0.
- XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(e)(f)
- 1. CONSIDERING FINANCIAL, MEDICAL, SOCIAL OR PERSONAL HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS
 - 2. DELIBERATING OR NEGOTIATING THE PURCHASING OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION
- Motion by Grandaw, seconded by Heidewald to recess to executive closed session as read at 6:38 p.m. Roll call vote was taken: Dama-Yes, Sotka-Yes, Cherry-Yes, Mueller-Yes, Heidewald-Yes, Huc-Yes and Grandaw-Yes. Motion carried.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION: Motion by Heidewald, seconded by Mueller to reconvene into open session at 7:05 p.m. Motion carried 7-0. No public action was taken.
- XIII. ADJOURNMENT: Motion by Mueller, seconded by Heidewald to adjourn at 7:06 p.m. Motion carried 7-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Michael Dama
President