

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....October 21, 2015

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: The following members were present: Michael Dama, Lyle Cherry, Tim McFadden, Cory Sotka, Travis Mueller, Kris Heidewald and Gary Huc. Others present: Patrick Mans, Superintendent; Jannie Marsolek, Administrative Secretary; Thomas White, Building, Grounds and Transportation Director; Linda Tarmann, Business Administrative Assistant; Jeff Baumann, High School Principal; Jeff Walsh, Elementary Principal; Jolene Huc, Community Ed Director and attorney Jennifer Barwinski.
- IV. APPROVAL OF AGENDA: Motion by Heidewald, seconded by Mueller to approve agenda as presented. Motion carried 7-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA:
 - A. MINUTES OF REGULAR MEETING SEPTEMBER 16, 2015
 - B. MINUTES OF SPECIAL MEETING OCTOBER 2, 2015
 - C. GENERAL FUND VOUCHERS
 - D. FUND 60 VOUCHERS
 - E. FINANCIAL REPORT

Motion by Cherry, seconded by Sotka to approve consent agenda and financial report including General Fund vouchers 87869 - 88186 with a total of \$409,291.64 with voids of 87758, 87759, 87769, 87784, 87802, 87807, 87956, 87965, 88009, 88018, 88022, 88024 and 88062 and Fund 60 vouchers 164192 – 164208 for a total of \$3,824.51 and no Fund 39 vouchers. Motion carried 7-0.

- VI. PUBLIC INPUT: Gillian Olson asked if public input could be moved to later in the meeting to accommodate discussion of the recall. Her request was approved.
- VII. CORRESPONDENCE/RECOGNITION: Mr. Mans thanked New Life Church for providing a wonderful meal after school on October 19 for staff before Parent-Teacher conferences. He also reported that the Food Pantry sent a letter thanking the school district for hosting the spring and fall craft fairs, which allow the panty to collect thousands of pounds of food items as well as hundreds of dollars of donations. Thank you went out to Jolene Huc for her hard work in getting the events organized. Mr. Mans thanked the food pantry and specifically Marge Banaszak for the efforts in running the local food pantry and providing snacks for the Elementary summer school programs. He also thanked Sherry Kwiatkowski, Rich and Kristy Starzer, and Barb Homan for donating their time and buses to be used for the recent Homecoming parade. Mr. Kirchberg, Lexie Druckrey and the high school staff also received

thanks for making the Homecoming festivities fun and successful. He also thanked Waupaca Foundry for the generous donation of \$5,000 donation toward our high school Fab Lab. Our science and tech ed departments are involved in an effort to secure the approximately \$70,000 necessary to build a Fab Lab here. Mr. Taylor, Mrs. Brown and Mrs. Retza are working to secure a grant in the amount of \$30,000 from First Technology toward the amount needed to create the lab. The Fab Lab would include things such as 3-D printers, CNC machining equipment, CAD software and other fabrication technology. Thank you to Mr. Taylor, Mrs. Brown and Mrs. Retza for their time and efforts to get this off the ground. Lastly, he thanked the School Board members for their service to the students, staff and community. October 5 – 11 was School Board Appreciation Week in Wisconsin.

VIII. REPORTS:

A. ADMINISTRATIVE REPORTS

1. PATRICK MANS – DISTRICT ADMINISTRATOR: The school year continues to be going very well. We are nearing the end of the first quarter which is on November 3rd. Our first set of parent/teacher conferences were held on October 7th and 14th. Teachers will continue to meet and confer with parents as necessary throughout the year. The second set of scheduled parent/teacher conferences is set for February 17.

October 7 was a staff in-service day. We welcomed Ben Hommerding from Ed Tech Sages. Ben worked with the staff on the use of Google in the classroom. Google as an operating system is much more useful for classroom use than Microsoft. Google will allow our staff to use the new technology to much greater extent. Google is also free. Ben will return later in the year to meet again with staff to do a follow-up in-service going into greater depth on the use of Google to aid in classroom instruction, leading to higher levels of student engagement and learning.

Recently, I was notified that a former longtime business education teacher here in Crivitz, Robert Spencer, had unfortunately passed away. The attorney handling his estate sent paperwork including a copy of Mr. Spencer's will which included a stipulation that 10% of his estate would be given to the School District of Crivitz to be used as a scholarship for our students. Presently the details are still to be worked out and the actual amount of his estate is not yet settled but according to the attorney, Mr. Spencer had a substantial estate and this scholarship should help many Crivitz students for years to come. I would like to extend a sincere and very grateful posthumous thank you to Mr. Robert Spencer for his generous gift to our school district.

Lastly, I just want to remind the Board that the National Honor Society induction ceremony will be held Monday, October 26th at Rene's beginning at 7:00 p.m. Mr. Kirchberg sent the Board invitations to this event.

2. JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: This Friday we will be having a concert for kids from 2:00 to the end of the day in

the large gym. The high school choir, middle school choir and high school band will perform. We look forward to an energetic performance.

Teachers have finished up their PALS testing in grades 4K-2 for the fall. These tests give the teachers and the state feedback as to what our students need to learn in the areas of phonemic awareness and reading.

“Jump Rope for the Heart” was held today after school. Mrs. Kueber and Mr. Reichardt and several volunteers have worked hard to raise money for the American Heart Association through pledges. They have also worked hard to prepare fun activities for the students in the gym during the “Jump Rope for the Heart” event.

Haunted Hallways and the Bingo Night for K-8 students will be held next Thursday, October 29th from 3:30 until 5:30. We will be having a meal for the families as well as bingo for K-5th grades, craft corners and story time, and then Haunted Hallways for any children who wish to go. If they want to go through the hallways with the lights on, they go from 4:30 until 4:50. After that, the hallways are darkened for the really scary creatures to make their appearances.

Mr. Baumann and I were at an Educator Effectiveness Training at CESA 8 to look at the State Standards Deeper. This was a train the trainer kind of professional development. We will now take this to our staffs to take a deeper look at how we evaluate and what we look for when we do teacher evaluations.

On October 2nd, we were presented with the ceremonial check for the Chromebooks for Crivitz campaign and Grant. A representative from Jung Seeds and all of the area farmers who nominated us for this were present. This was done at our Friday Finale gathering that we do the first Friday of each month.

Finally, we had teachers volunteer to be on a committee to help develop character in our children at school. They have targeted different character traits and have aligned this with our efforts in PBIS. These teachers are working with the staff and staff are working with the children to develop the first character trait of RESPECT. We have defined this as: To have or show high regard for; to treat with courtesy or consideration. In other words, respect is thinking and acting in a way that shows others you care about their feelings and well-being. Other thoughts: Follow the golden rule (Treat others as you would like to be treated). Use good manners, not bad language. Be considerate of the feelings of others. Deal peacefully without anger, insults, and disagreements. Don't threaten, hit, or hurt anyone. This is the beginning of the Character Education that we, as a staff, feel the children of Crivitz should demonstrate on a daily basis. I would like to commend those on the Character Committee for their hard work and very useful message. Members of the Character Committee are Toni Spalding, Ann Marlatt, Ocean Sikowski, Amy Dyer, Shelly Vold and the committee chair is Bobbi Russ.

3. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL: Through the combined efforts of Julie Retza, Jill Brown, and Brad Taylor, Crivitz High School recently received a generous donation of \$5000.00 from Waupaca Foundry. This money will be used to set up a Fab Lab in the science wing of the high school building. This Fab Lab will house two 3D printers, CAD software, and eventually, a

tabletop CNC machine. As more money is secured through grants and other donations, we hope to purchase even more high-end manufacturing technology.

The M-O Kickoff Banquet was held on Wednesday, September 23, at Romy's Holiday Inn at Kelly Lake. The banquet is a chance for the advisors of all extra-curriculars in the conference to meet and discuss any issues they may encounter during the school year. It is also a time to recognize advisors for years of service. This year we did not have any advisors receive a service award.

Parent/teacher conferences were held on Wednesday, October 7, from 1:30-6:00 p.m., and on Wednesday, October 14, from 4:30-8:00 p.m. We had a large number of parents attend the conferences at the high school to discuss how their students were doing in their classes. We also had representatives from NWTC and Great Lakes Education available to discuss post-graduate plans with seniors and their parents.

Homecoming week went exceptionally well this year. The students enjoyed the numerous activities, such as the hall decorating, the pep rally, and the parade. The sophomore class pulled an upset and beat the senior class in the Homecoming points competition. The week was capped off by the Homecoming dance on Saturday night, where the students danced and had a blast. Congratulations to Mr. Kirchberg, Lexie Druckrey, and the entire student council for the planning and the effort they put into making the week a success.

4. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION

DIRECTOR: Bus Route Checks: We have completed our annual bus route checks for the year. Mrs. Berndt and I ride along on each route to verify mileage, obtain accurate pickup times, and look for route inefficiencies. This year: The earliest morning pickup was 6:10 am (same as last year). Our longest route is 55.6 miles (down 1 mile from last year). Our shortest route is 30.4 miles. Total route miles travelled per day (morning and night): 826.4 (compared to 833.2 last year, a decrease of 6.8 miles).

Bus Accident Procedure: On October 13th, I attended a mock bus accident tabletop scenario hosted by Lamers at their Wausaukee Terminal. We had recently updated our bus accident procedures prior to this event and this drill affirmed the legitimacy of our procedures.

Safety Committee Meeting: The Safety Committee met on Friday, October 16th. Topics of discussion included safety handbook review, the recent bomb threat and the new bus accident procedures.

5. JOLENE HUC – COMMUNITY EDUCATION DIRECTOR: Community Ed met on October 14. They welcomed Madelyn Waloway as student representative. The committee will be asking teachers and community members for their input and guidelines for the Community Ed scholarship. CBA will be giving the proceeds from the fall craft show back to the program. Community Ed will be asking to meet with the Board and some of the business members to show how important Community Ed and the craft shows are to the area. They will be doing a cookie bake for the concert cookie sales with proceeds going to the band for their trip to Washington D.C. They are working

on a babysitting class in November including a CPR portion. The next meeting is November 11.

6. BILLY RETZA – STUDENT COUNCIL REPRESENTATIVE: *Student Council*: The Sophomores won Homecoming Week. The homecoming dance had 148 students and 38 parents attend. *National Honor Society*: The induction banquet for nine new members will be held at Rene's on Monday, October 26. The Board has been sent invitations to attend. They also will be sponsoring a blood drive here on November 6th. *Hi-Q*: Reference materials have been received for this year's competitions. They are hoping to hold their organizational meeting next week. *Science Club*: They are continuing fundraising.

IX. INFORMATION/DISCUSSION ITEMS

- A. APPOINT DELEGATE AND ALTERNATE TO WASB CONVENTION: Mr. Mans discussed the 2016 WASB Convention from January 20 – 22 in Milwaukee. He asked if any Board member would be interested in being appointed voting delegate and alternate to vote on WASB resolutions at the annual convention. Mrs. Heidewald volunteered as delegate and Mr. Dama as alternate.
- B. CHROMEBOOK BID: Mr. Mans discussed the bid letting request for Chromebooks. Due to the donations from WPTO and Monsanto, the Board was asked to approve letting of bids to purchase ninety six additional Chromebooks and three carts for the Elementary and Middle Schools, as well as ten additional Chromebooks and a cart for TRITON students at the High School using District funds. Mr. Huc asked if there was a usage plan put into place, and it was explained that this addition will use the grant to bring the middle school and elementary school students closer to a one-to-one ratio. These will then be rotated out within the regular computer rotation schedule in place.
- C. 2015-2016 TAX LEVY: Mr. Mans reported that the State's property valuation is complete and the equalized aid has been calculated, the Board will later be asked to approve the 2015-2016 tax levy in the amount of \$7,098,733 at a mill rate of 8.36534 (slightly less than the 2014-2015 mill rate of 8.6071).
- D. ROAD SIGN UPDATE: Mr. White looked into the possibility of getting a sign put up on HWY 141. The DOT informed him that we could not have any signage on the highway right of way. If we were to do signage, it would have to be outside of the right-of-way, and those options could be researched further.
- E. GERMANY TRIP FOR TRITON GERMAN LANGUAGE STUDENT: Mr. Mans reported that one of our high school student is taking a German class via TRITON with a teacher from Suring. Suring High School is planning a trip to Germany in the summer of 2016. This student is seeking Board approval for taking this trip.

- F. 2015 RECALL: Mr. Dama turned the chairperson duties over to Mr. Sotka, who then made a statement regarding the 2015 recall recently circulated before giving the public the floor. He reminded the public that they were to identify themselves before commenting, to refrain from discussing specific student names concerning disciplinary issues, and to be respectful of other people's time. There were many comments on each side of the recall issue. Some residents were upset that this may cause an increase in their taxes if the recall goes through and is a waste of time and money. Others were in support of the recall, stating that change was needed at the Board level.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATION(S)

1. JUNIOR HIGH BOYS' BASKETBALL COACH: Motion by Heidewald, seconded by Cherry to accept the resignation of Bo Heinemeyer as junior high boys' basketball coach. Motion carried 7-0.

B. APPOINTMENT(S)

1. JUNIOR HIGH BOYS' BASKETBALL COACH: Motion by Sotka, seconded by Huc to approve Brad Taylor as junior high boys' basketball coach. Motion carried 7-0.
2. VARSITY GIRLS' BASKETBALL VOLUNTEER ASSISTANT COACH: Motion by McFadden, seconded by Sotka to approve Sasha Gajewski as varsity girls' basketball volunteer assistant coach. Motion carried 7-0.
3. JUNIOR HIGH GIRLS' BASKETBALL COACH: Motion by McFadden, seconded by Huc to approve Joe Hansen as junior high girls' basketball coach. Motion carried 7-0.
4. NWTC EARLY CHILDHOOD PRACTICUM VOLUNTEER: Motion by Heidewald, seconded by Cherry to approve Kendra Barker as NWTC Early Childhood practicum volunteer. Motion carried 7-0.
5. NWTC KINDERGARTEN PRACTICUM VOLUNTEER: Motion by Sotka, seconded by Huc to approve Morgan Kempinski as NWTC Kindergarten practicum volunteer. Motion carried 7-0.
6. WEIGHT ROOM SUPERVISOR: Motion by Mueller, seconded by Sotka to approve Luke LaCroix as weight room supervisor. Motion carried 7-0.
7. BELLIN COLLEGE NURSING CLINICALS STUDENT: Motion by Cherry, seconded by Mueller to approve Kassie Herald as Bellin College of Nursing clinicals student. Motion carried 7-0.

8. OT/PT SUBSTITUTES: Motion by Huc, seconded by Cherry to approve Karen Dill and Mary Thornton as OT/PT substitutes. Motion carried 7-0.
 9. SUBSTITUTE PART-TIME PARAPROFESSIONALS: Motion by Sotka, seconded by Huc to approve Kymberly Brown and Carrie Bright as substitute part-time para-professionals. Motion carried 7-0.
 10. SUBSTITUTE CLERICAL: Motion by McFadden, seconded by Heidewald to approve Debra Atwood as substitute clerical employee. Motion carried 7-0.
 11. JUNIOR HIGH WRESTLING COACH: Motion by McFadden, seconded by Mueller to approve Kyle Hansen as junior high wrestling coach. Motion carried 7-0.
 12. VOLUNTEER/CHAPERONES: Motion by McFadden, seconded by Heidewald to approve the list of volunteers/chaperones as presented. Motion carried 6-0-1 with Dama abstaining.
- C. CERTIFY 2015-2016 TAX LEVY: Motion by Huc, seconded by Cherry to certify the 2015-2016 tax levy in the amount of \$7,098,733 resulting in a levy rate (mill rate) of 8.36534. Mr. Dama pointed out that this levy is lower than our last tax levy. While many school districts are going through referendums, we are not and have a healthy fund balance. He credited our administration and business manager for the excellent jobs done, as well as to the Board showing good management and operation. Motion carried 7-0.
- D. APPOINT DELEGATE AND ALTERNATE TO WASB CONVENTION: Motion by Cherry, seconded by Sotka to approve Heidewald as delegate and Dama as alternate to WASB convention. Motion carried 7-0.
- E. BID LETTING FOR CHROMEBOOKS: Motion by McFadden, seconded by Heidewald to approve bid letting for Chromebooks as presented. Motion carried 7-0.
- F. GERMANY TRIP FOR TRITON GERMAN LANGUAGE STUDENT: Motion by Cherry, seconded by Mueller to approve Germany trip for TRITON German Language student. Motion carried 7-0.
- G. SPRING 2016 YOUTH OPTIONS CLASSES: Motion by Sotka, seconded by Cherry to approve Spring 2016 Youth Options classes. Huc asked if there were limits set to what students could take. Mr. Mans informed him that there was a limit of 18 credits for a high school career that the school would allow. More credits could be earned at the students' expense. Motion carried 7-0.

H. SECOND READING NEOLA BOARD POLICY UPDATES

1. POLICY 2370 – EDUCATIONAL OPTIONS
 2. POLICY 2605 – PROGRAM ACCOUNTABILITY AND EVALUATION
 3. POLICY 5113.01 – COURSE OPTIONS
 4. POLICY 5460 – GRADUATION REQUIREMENTS
 5. POLICY 9270 – HOME-BASED, PRIVATE, OR TRIBAL SCHOOLING
- Motion by Sotka, seconded by Heidewald to approve the second reading of the NEOLA Board Policy updates as presented. Motion carried 6-1, with McFadden opposed.

- XI. ADJOURNMENT: Motion by McFadden, seconded by Heidewald to adjourn at 7:20 p.m.
Motion carried 7-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Tim McFadden
Clerk

Michael Dama
President