

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....October 19, 2016

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** All Board members were present. Others present: Patrick Mans - Superintendent; Linda Tarmann - Business Administrative Assistant; Jannie Marsolek - Administrative Secretary; Thomas White - Building, Grounds and Transportation Director; Jeff Baumann - High School Principal; Jeff Walsh - Elementary/Middle School Principal; and Alexandria Graves - High School Guidance Counselor.
- IV. **APPROVAL OF AGENDA:** Motion by Heidewald, seconded by Grandaw to approve agenda as presented. Motion carried 7-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. MINUTES OF REGULAR MEETING SEPTEMBER 21, 2016
 - B. MINUTES OF SPECIAL MEETING OCTOBER 5, 2016
 - C. GENERAL FUND VOUCHERS AND FINANCIAL REPORT
 - D. FUND 60 VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Mueller to approve consent agenda with general fund vouchers 90168-90329 in the amount of \$245,233.16 with no voids and Fund 60 vouchers 164335-164347 in the amount of \$9,571.88. Motion carried 7-0.
- VI. **PUBLIC INPUT:** There was none.
- VII. **CORRESPONDENCE/RECOGNITION:** Mr. Mans thanked the late Robert Spencer and his estate for the generous donation of \$201,112 to the School District to be used toward scholarships. He also thanked Ezra Gruszynski and the Crivitz Pharmacy for a donation of \$5,991 for the purchase of new hurdles for the track program. He also reported on a letter to the Board from the Plymouth School District Board explaining that their Board approved a resolution which would allow low revenue limit school districts that are receiving less than 95% of the state average revenue limit per student (member). Crivitz is currently at 91% of the state average.
- VIII. **REPORTS**
 - A. **COMMITTEE REPORT(S)**
 1. **PERSONNEL/NEGOTIATIONS COMMITTEE:** Mr. Cherry reported that the committee met earlier in the evening and recommended that substitute teacher pay be increased to \$100 per day and \$50 per half day, change substitute aides,

custodial and clerical employees to \$12.50 per hour, and change substitute kitchen employees to \$10.50 per hour. They also recommended Salina Polomis as part time health room assistant. These items will go to full Board for approval.

B. ADMINISTRATIVE REPORTS

1. **PATRICK MANS – DISTRICT ADMINISTRATOR:** Mr. Mans reported on the 10/12/16 in-service for teaching staff and on the Strategic Planning group's first meeting on 10/12/16.
2. **JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL:** Mr. Walsh reported on parent/teacher conferences on 10/5 and 10/12, a concert for students performed by the high school band and choir, PALS testing finishing up, and Jump Rope for the Heart event on 10/19. He also reported on the Haunted Hallways schedule on 10/27. Finally, he reported that he and Mr. Baumann will be attending Lean Leadership meetings at CESA 8 over the next few months to gain new ideas in leading our schools to higher achievement.
3. **JEFF BAUMANN – HIGH SCHOOL PRINCIPAL:** Mr. Baumann reported on the M&O Kickoff Banquet on 9/28 at Romy's Holiday Inn in Suring where coaches Arlin Grandaw-softball and Tony Fiore-golf were recognized for 10 years of service, and Jim Kirchberg-student council was recognized for 20 years of service. He also reported on parent/teacher conferences on 10/5 and 10/12. He updated the Board on the Homecoming activities success and congratulated Mr. Kirchberg and Mrs. Graves and the entire student council for their efforts. He reported on the October student of the month award winners. Finally he reported that former graduated student Gabby Pincon received the UW Madison Chancellor Award.
4. **TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR:** Mr. White reported on the elementary playground fundraising and grant writing efforts, the new elementary scoreboards are in use and thanked the Crivitz C-Club and Wolverine Sports Boosters for their generous donations of \$2,500 each. He finally reported that part-time custodial Dan Wolff has tendered his resignation and that interviews to replace him will take place soon.
5. **JOLENE HUC – COMMUNITY EDUCATION DIRECTOR:** No report – absent.
6. **MADLIN EITING – STUDENT COUNCIL REPRESENTATIVE:** Miss Eiting reported that Homecoming was successful with 138 students attending. They are now trying to get a speaker to help promote school spirit and leadership. The National Honor Society Induction Banquet will be held at Rene's Supper Club on 10/25 beginning at 7:00 p.m. Hi-Q meetings have begun to discuss future matches and Forensics will hold its first meeting next month. Finally, Yearbook Committee created a Snapchat account that allows students

to share pictures and stories directly with Yearbook members and they are preparing for yearbook sales starting in November.

IX. INFORMATION/DISCUSSION ITEMS

- A. APPOINT DELEGATE AND ALTERNATE TO WASB CONVENTION: Mr. Mans reported that this year's convention will be from January 18-20, 2017 at the Wisconsin Center in Milwaukee. The Board annually chooses a delegate and alternate, if attending, to vote on WASB resolutions at the annual convention.
- B. JANUARY BOARD MEETING DATE: If Board members will be attending the Convention, the Board will need to discuss moving the January Board meeting to January 25, 2017.
- C. 2016-2017 TAX LEVY: Mr. Mans reported that property valuations are complete and the levy can be set based on the revenue limit. The 2016-2017 tax levy is in the amount of \$6,836,420 which is \$3,673 more than estimated at the annual meeting.
- D. BACKGROUND CHECKS: Mr. Mans reported again that there were many options for performing background checks. The current nationwide check costs \$13, and the Wisconsin Circuit Court Access (WCCA) check is free. Mr. Mans suggested using the nationwide check for paid coaches and employees, and for anyone who would potentially be alone with any of our students. The others could receive the free WCCA check. The Board was free to discuss and guide administration on what they would like.
- E. SUBSTITUTE TEACHER AND SUPPORT STAFF COMPENSATION: Mr. Mans reported on current compensation rates for substitute staff. He recommended raising substitute teacher rates to \$100 per day and \$50 per half day. He also recommended lowering aide, clerical and custodial substitute wages to \$12.50 per hour and food service substitute employees to \$10.50 per hour so that substitute employees not be paid the same rate as regular employees.
- F. ROBERT SPENCER SCHOLARSHIP: Mr. Mans reported that late former long-time business education teacher Robert Spencer has bequeathed \$201,112 to the School District of Crivitz to be used as a scholarship for students attending post-secondary education. Mr. Mans and Ms. Tarmann spoke with Paula Gruszynski of the M&M Area Community Foundation about managing this money in its foundation. If the Board approves, it will create an endowment fund from which yearly scholarships can be given from the interest earned. Our local scholarship committee would establish the details of the scholarship.

X. ITEMS SCHEDULED FOR ACTION

- A. RESIGNATION(S)

1. PART-TIME CUSTODIAN: Motion by Cherry, seconded by Heidewald to approve the resignation of Dan Wolff as part-time custodian. Motion carried 7-0.

B. APPOINTMENT(S)

1. SUBSTITUTE FOOD SERVICE: Motion by Grandaw, seconded by Huc to approve Barb Homan as substitute food service employee. Motion carried 7-0.
2. SUBSTITUTE CUSTODIAN: Motion by Heidewald, seconded by Mueller to approve Beth Hansen as substitute custodian. Motion carried 7-0.
3. PART TIME HEALTH ROOM ASSISTANT: Motion by Mueller, seconded by Grandaw to approve Salina Polomis as part-time Health Room Assistant. Motion carried 7-0.
4. VOLUNTEER/CHAPERONES: Motion by Cherry, seconded by Mueller to approve the list of volunteers/chaperones as listed. Motion carried 7-0.

- C. CERTIFY 2016-2017 TAX LEVY: Motion by Sotka, seconded by Mueller to certify the 2016-2017 tax levy at \$6,836,420 with mill rate of 7.92295%. Motion carried 7-0.

- D. APPOINT DELEGATE AND ALTERNATE TO WASB CONVENTION: Motion by Dama, seconded by Sotka to approve Kris Heidewald as delegate with Amy Grandaw as alternate to WASB Convention. Motion carried 7-0.

- E. NICOLET BANK ACCOUNT: Motion by Grandaw, seconded by Mueller to approve Nicolet Bank Account as required by accountants. Motion carried 7-0.

- F. SPRING 2017 YOUTH OPTIONS CLASSES: Motion by Huc, seconded by Grandaw as presented. Motion carried 6-0-1 with Heidewald abstaining.

- G. 2016-2017 COURSE OPTIONS CLASSES: Motion by Cherry, seconded by Mueller to approve 2016-2017 Course Options classes – Video Photography taken at NWTC as presented. Motion carried 6-0-1 with Heidewald abstaining.

- H. BACKGROUND CHECKS: Motion by Huc, seconded Grandaw to revise and allow for lesser background checks as determined by administrative discretion. Motion carried 7-0.

- I. SUBSTITUTE TEACHER AND SUPPORT STAFF COMPENSATION: Motion by Grandaw, seconded by Sotka to approve substitute teacher and support staff compensation changes as presented. Motion carried 7-0.

- J. ROBERT SPENCER SCHOLARSHIP: Motion by Cherry, seconded by Heidewald to approve the creation of the Robert Spencer Scholarship and management through M&M Area Community Foundation. Motion carried 7-0.

XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(e)(f)

1. SPECIFIC STUDENT DISCIPLINE

2. STUDENT TRANSPORTATION CONTRACTS

Motion by Grandaw, seconded by Mueller to recess to executive closed session as read at 6:42 p.m. Roll call vote was taken: Dama-Yes, Sotka-Yes, Cherry-Yes, Mueller-Yes, Heidewald-Yes, Huc-Yes and Grandaw-Yes. Motion carried.

XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION:

Motion by Heidewald, seconded by Grandaw to reconvene into open session at 7:20 p.m. No action was taken.

XIII. ADJOURNMENT: Motion by Heidewald, seconded by Mueller to adjourn at 7:21 p.m. Motion carried 7-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Michael Dama
President