

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....October 28, 2020

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Mike Dama, Amy Grandaw, Kris Heidewald, Gary Huc, Kayla Ihde, and Mike Frievalt were present. Lyle Cherry was absent. Others present: Patrick Mans – Superintendent, Jeff Baumann – High School Principal, Kelly Robinson – Elementary/Middle School Principal, Tom White – Buildings, Grounds and Transportation Director, Sarah Jones – Business Administrative Assistant, Jannie Marsolek – Administrative Secretary, Jeff Dorschner – Athletic Director, Jolene Huc – Community Education Supervisor, Cindy Kubicek – School Nurse, Alexandria Graves – High School Guidance, Toni Spalding – Elementary/Middle School Guidance, Brett Meyers – Teacher, Jeff Ott – Teacher, Roman Miller – Teacher, Carrie Messenger – Teacher, Maggie Dama – Student Council Representative, as well as a few local residents.
- IV. **APPROVAL OF AGENDA:** Motion by Heidewald, seconded by Ihde to approve agenda as presented. Motion carried 6-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. **MINUTES OF REGULAR MEETING SEPTEMBER 16, 2020**
 - B. **MINUTES OF SPECIAL MEETING SEPTEMBER 16, 2020**
 - C. **MINUTES OF SPECIAL MEETING SEPTEMBER 28, 2020**
 - D. **GENERAL FUND VOUCHERS AND FINANCIAL REPORT**Motion by Grandaw, seconded by Heidewald to approve consent agenda with minutes of meetings as read, including general fund vouchers 99101-99294 and wire transfers 202000030-202000042 in the amount of \$1,279,627.89. Motion carried 6-0.
- VI. **PUBLIC INPUT:** There was no public input.
- VII. **CORRESPONDENCE/RECOGNITION:** Mr. Mans thanked New Life Church for providing meals to the teaching staff prior to Parent/Teacher conferences on October 7. He thanked Mrs. Graves and Ms. Marlatt for organizing some fun ideas for Homecoming week, and thanked Steve Marvin and JCI (formerly Ansul) for the donation of fire extinguishers for every student in the District.
- VIII. **REPORTS**
 - A. **COMMITTEE REPORT(S)**
 1. **PERSONNEL/NEGOTIATIONS:** Mrs. Grandaw reported that the committee met prior to tonight’s meeting. They discussed the current professional salary schedule and the possible hiring of an additional part time paraprofessional at the elementary school. A recommendation was made to bring the part time paraprofessional position to the full Board for approval.
 2. **BUILDINGS, GROUNDS, TRANSPORTATION & TECHNOLOGY:** Mr. Dama reported that the committee met prior to tonight’s meeting to discuss student transportations contracts. They recommended moving forward with busing contracts.

B. ADMINISTRATIVE REPORT(S)

1. PATRICK MANS – SUPERINTENDENT: Mr. Mans reported that the federal food service extended their program allowing all students to eat free for the remainder of the school year. He also updated the staff that seven of the nine weeks of instruction were able to be held in person, and the staff is doing its best to help that continue. He reported that the parent/teacher conferences were held virtually this year, and on the teacher in-service held on October 14. He also reported on the end of quarter one on Friday, October 30.
2. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL: Since Mr. Mans covered parent/teacher conferences, Mr. Baumann reported on the limited homecoming week festivities.
3. KELLY ROBINSON – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: Since Mr. Mans covered parent/teacher conferences, Mrs. Robinson reported that the Crivitz Area Woman’s Club is again giving books to Crivitz students. Each student in 4K-5th grade will receive 2 books, and each student from 6th-8th will receive 1 book. She reported on the Veteran’s Day ceremony on November 11, with a very short outside service to be held on the sidewalk and grass near the parking lot of the elementary/middle school. Social distancing measures will be implemented for attending veterans, and only the middle school band and choir students who will be performing will be allowed to attend. Finally, she thanked Ron Lentz, who gave a generous donation of 11 winter jackets to the elementary/middle school.
4. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported on the football field lights, an update on the high school gym air conditioning project, and retrofitting the outdated and failing lighting control panels at the high school.
5. JEFF DORSCHNER – ATHLETIC DIRECTOR: Mr. Dorschner updated the Board on the fall sports season winding down, and that the winter season will be starting soon, with practice started last week for basketball.
6. JOLENE HUC – COMMUNITY EDUCATION SUPERVISOR: Mrs. Huc reported that their meeting was held on October 12. They discussed events that have been cancelled this year due to COVID. The health and wellness classes will wait until after the first of the year, and knitting will wait to see what happens as well. The spring craft show has been planned with extra spacing. The next meeting is November 9.
7. MAGGIE DAMA – STUDENT COUNCIL REPRESENTATIVE: Miss Dama reported that the yearbook committee has been working on the fall sports and homecoming, Quiz Bowl will be happening virtually, and Science Club met recently to elect officers. Student Council helped make Homecoming Week very successful, ending with a socially distanced pep rally and drive-through parade. National Honor Society held an informal ceremony for the new inductees.

IX. INFORMATION/DISCUSSION

- A. 2020-2021 TAX LEVY: Mr. Mans reported that the annual property valuations are complete and the 3rd Friday student count and its impact on the School District’s revenue limit is set. As a result, the District’s tax levy can be set. The 2020-2021 tax levy is in the amount of \$6,396,488, which is a \$334,844 reduction from the previous year.
- B. 2020-2021 BUDGET REVISION: Mrs. Jones presented the budget revision numbers to the Board.

Minutes of Regular Meeting of the Board of Education

October 28, 2020

Page -3-

- C. APPOINT DELEGATE AND ALTERNATE TO VIRTUAL WASB CONVENTION: With the convention being virtual this year, it was discussed who would like to be delegate and alternate this year. Mrs. Heidewald agreed to be delegate again, and Mrs. Grandaw agreed to be alternate.
 - D. PART-TIME PARAPROFESSIONAL AT ELEMENTARY SCHOOL: Mr. Mans informed the Board that Mrs. Robinson is requesting an additional part time paraprofessional at the Elementary School due to coverage issues during recess and lunch, due to the need for staff having to quarantine. Aids and other professional staff members have been covering the duties currently, but it is taking them from their regular jobs. This would be a position for this year only, and the aide would also assist in some cleaning duties, such as taking out garbage or cleaning high-touch areas.
 - E. PART-TIME PARAPROFESSIONAL AT THE HIGH SCHOOL: This position was a 7 hour per day CESA position, but is recommended now as a 3.5 hour per day CESA employee and a 3.5 hour per day Crivitz employee, which will be a savings in benefit costs to the District.
 - F. WINTER SPORTS: Mr. Dorschner asked the Board for guidance on setting parameters and limits for attendance at winter sporting events. The WIAA has given considerations for setting limits, which recommends following county guidelines. Mr. Dorschner recommended allowing four tickets per student per event. If the high school gym is available, the middle school events will be changed to here to allow more social distancing. He also recommended following the WIAA considerations.
 - G. COVID-19 RESPONSE UPDATE: Mrs. Kubicek updated the Board on current COVID-19 numbers in the District.
- X. ITEMS SCHEDULED FOR ACTION
- A. RESIGNATION(S)
 - 1. PART TIME ELEMENTARY PARAPROFESSIONAL: Motion by Grandaw, seconded by Heidewald to accept the resignation of Julie Patefield as part time elementary professional. Motion carried 6-0.
 - B. PART TIME PARAPROFESSIONAL AT THE ELEMENTARY SCHOOL: Motion by Grandaw, seconded by Huc to approve adding a part time paraprofessional at the elementary school as discussed earlier. Motion carried 6-0.
 - C. PART TIME PARAPROFESSIONAL AT THE HIGH SCHOOL: Motion by Heidewald, seconded by Ihde to approve a part time paraprofessional at the high school as discussed earlier. Motion carried 6-0.
 - D. APPOINTMENT(S)
 - 1. PART TIME PARAPROFESSIONAL(S): Motion by Grandaw, seconded by Heidewald to approve Dana Walters, Nicole Gunville and JoAnn Polomis as part time paraprofessionals. Motion carried 6-0.
 - 2. SUBSTITUTE TEACHER(S): Motion by Ihde, seconded by Frievalt to approve Jacob Klukas and Bob Johnson as substitute teachers. Motion carried 6-0.
 - 3. SPORTS VOLUNTEERS/COACHES: Motion by Huc, seconded by Heidewald to approve Nikki Grandaw, Val Bevier and Ashley Schwartz as sports volunteers/coaches. Motion carried 5-0-1 with Grandaw abstaining.

Minutes of Regular Meeting of the Board of Education

October 28, 2020

Page -4-

- E. CERTIFY 2020-2021 TAX LEVY: Motion by Grandaw, seconded by Ihde to certify the 2020-2021 tax levy at \$6,396,488 as presented. Motion carried 6-0.
 - F. 2020-2021 BUDGET REVISION: Motion by Heidewald, seconded by Grandaw to approve the 2020-2021 budget revision as presented. Motion carried 6-0.
 - G. APPOINT DELEGATE AND ALTERNATE TO WASB CONVENTION: Motion by Dama to appoint Heidewald as delegate and Grandaw as alternate as discussed earlier. Motion carried 4-0-2 with Heidewald and Grandaw abstaining.
 - H. SPRING 2021 START COLLEGE NOW/EARLY COLLEGE CREDIT CLASSES: Motion by Grandaw, seconded by Frievalt to approve the spring semester of ECCP/SCN classes as presented. Motion carried 6-0.
 - I. WINTER SPORTS: Motion by Heidewald, seconded by Grandaw to allow winter sports as recommended with WIAA guidelines/considerations, with 4 tickets per student. Motion carried 5-1 with Frievalt opposing.
- XI. FUTURE AGENDA ITEMS: There were none recommended at this time.
- XII. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(C)
- A. CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY.
 - 1. TEACHER COMPENSATION/BENEFITS
Motion by Grandaw, seconded by Frievalt to recess to executive closed session as read. Roll call vote was taken: Dama-Yes, Grandaw-Yes, Cherry-Absent, Heidewald-Yes, Huc-Yes, Frievalt-Yes, and Ihde-Yes. Motion carried and recessed into closed session at 6:45 p.m.
- XIII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION: Motion by Grandaw, seconded by Frievalt to reconvene into open session at 7:32 p.m. Motion carried 6-0. Motion by Frievalt, seconded by Ihde to remove level A1 of \$35,500 from professional staff salary schedule and add \$200 to each level, retroactive to 7/1/2020. Motion carried 6-0.
- XIV. ADJOURNMENT: Motion by Ihde, seconded by Heidewald to adjourn at 7:32 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Michael Dama
President