

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....January 23, 2023

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Amy Grandaw, Kayla Ihde, Kris Heidewald, Lyle Cherry, Gary Huc, and Sonny Graese were present. Mike Frievalt was absent. Others present: Kelly Robinson – District Administrator, Kam Dama – Elementary Principal, Jeff Baumann – Middle/High School Principal, Sarah Jones – Business Administrative Assistant, Jannie Marsolek – Administrative Secretary, Nick Schramm – Technology Coordinator, Tom White – Buildings, Grounds and Transportation Director, Christie Copiskey – Community Ed Supervisor, Alexandria Graves – High School Guidance Counselor, Toni Spalding – Elementary Guidance Counselor, Dakota Londo – Student Success Coordinator, and Julie Retza – Science Teacher. Also present was Shirley Prudhomme – Peshtigo Times Reporter, and Ron Christiansen, a district resident.
- IV. APPROVAL OF AGENDA: Motion by Heidewald, seconded by Cherry to approve agenda as presented. Motion carried 6-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
  - A. MINUTES OF REGULAR MEETING DECEMBER 21, 2022
  - B. MINUTES OF SPECIAL MEETING JANUARY 10, 2023
  - C. GENERAL FUND VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Ihde to approve consent agenda as read, including general fund vouchers 104171-104352 in the amount of \$398,072.39, ACH numbers 222300066-222300082 in the amount of \$24,226.05, and wire transfers 202200079-202200091 in the amount of \$202,122.07, with voids of 102899, 103920, and 104273 in the amount of \$420. Motion carried 6-0.
- VI. PUBLIC INPUT: There was no public input.
- VII. CORRESPONDENCE/RECOGNITION: Mrs. Robinson reported that she multiple thank you notes and emails from staff for the Christmas gifts and luncheon before Christmas break, and that the snow day on 12/23 was greatly appreciated. She revisited this later to congratulate Lyle Cherry for being recognized at the State Education Convention for 20 years of service as a board member.
- VIII. REPORTS
  - A. COMMITTEE REPORTS
    1. PERSONNEL/NEGOTIATIONS COMMITTEE: Mrs. Grandaw reported that the committee met earlier in the evening to discuss the Student Success Coordinator position. Since it was originally a temporary, grant-funded position, the committee would like to recommend extending the position another year using ESSER funds, and to revisit this again next year.
  - B. ADMINISTRATIVE REPORT(S)

1. GRACE DAMA – STUDENT COUNCIL REPRESENTATIVE: Miss Dama was absent, so Mrs. Robinson reported for her. She reported that Hi-Q took 2<sup>nd</sup> place at their first match in Niagara recently, and the Quiz Bowl team is heading to Holmen on January 27 & 28, then again on February 25 at Michigan Tech, and in Chicago in April. National Honor Society met on January 6 and the students are continuing community hours. Student Council is ordering a new Waldo the Wolverine mascot suit, and will begin offering a monthly engagement event. Finally, Forensics is continuing their practice for their first meet on February 6 in Lena.
2. KELLY ROBINSON – SUPERINTENDENT: Mrs. Robinson reported that Crivitz and Wausaukee have begun preliminary discussion on possibly forming a wrestling co-op between the schools. Wausaukee's school board will vote on the possibility, then will be brought to our board in February for a final decision. Athletic Director Dorschner will be present at the February meeting with more information. She reported on the January 16 staff work day, and on the start of the 2<sup>nd</sup> semester on January 17<sup>th</sup>. She reported on events happening during the combined in-service on February 3 that we will be hosting with Wausaukee, Lena, and Gillett. She updated the board on the snow day totals so far this year.
3. JEFF BAUMANN – MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Baumann reported on the end of the first semester, with exams on January 12 & 13. The semester exam attendance incentive was a very positive influence on the students for the first semester, with attendance improving significantly. He then congratulated the December Students of the Month, and Lunch Bunch recipients. He reported that they are currently in the process of completing the winter MSPS testing in grades 7-12 in English and math, with one more round of testing near the end of May.
4. KAM DAMA – ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama reported on the Elementary Student Leadership Committee, started this year. The SLC is made up of one student per classroom from grades 2 – 6. She shared their plans for this year. The ES book vending machine has been filled four times so far this year, with more than 300 books given to students. She shared that another focus this year is to promote good character at all levels. Finally, she reported on the MAPS testing at the elementary level.
5. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported on the remote control system for raising and lowering the MS/HS gymnasium backboards and divider curtains has become obsolete, and a replacement will be costly. Therefore, the systems have been hardwired to wall switches. The engineering firm selected to design and engineer the boiler replacement project has gathered the necessary data and will begin preparing documents to let the project for bids in early March. New recycling bins have been distributed to create more consistent recycling in the district. Finally, the fire suppression system in the MS/HS was inspected, and the required hydrotest performed, with no reportable problems or violations.
6. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm reported that our content filtering appliance needs replacing, and that he has researched what other schools are using, and is testing a few options. He has installed the new interactive flat panels in a few pilot classrooms, and will prepare for the first batch of installations in the next set of classrooms. Finally, he will soon begin working on the computer and Chromebook rotation request for proposals to be released in the next couple of months.

7. **CHRISTIE COPISEY – COMMUNITY EDUCATION SUPERVISOR:** Mrs. Copiskey reported that the council met on January 9, and discussed revisiting program balances, and the need for new equipment for the youth football program. She reported on the youth cheer team results and upcoming competitions. Three CPR classes were held during the teacher work day, and she thanked Denise Busse and Jolene Huc who instructed the classes. She reported that she will be holding a Safe at Home class on Saturday, February 11 for 4<sup>th</sup> to 6<sup>th</sup> graders, where they will also be introduced to the First Aid Chart. Finally, she reminded everyone that the CE newsletters, classes, programs, and opportunities are posted on the district website under the department tab or through a link on the main pages. They are also distributed by email and on the school Facebook page.

IX. INFORMATION/DISCUSSION

- A. **2021-2022 AUDIT REPORT:** The auditors from Kerber Rose presented the 2021-2022 audio report via phone conference, and supplied a Power Point printout with highlights of the audit. They asked for any questions once the presentation was completed.
- B. **2023-2024 OPEN ENROLLMENT LIMITS FOR REGULAR AND SPECIAL EDUCATION:** Mrs. Robinson reminded the board that they are required to annually set the open enrollment limits for regular and special education for the 2023-2024 school year. She reviewed the caseload recommendations from the DPI for special education, and recommended following those recommendations with no limits to regular education open enrollment as historically been approved.
- C. **2023-2024 SCHOOL CALENDAR:** The proposed 2023-2024 school calendar was presented and will be up for approval later in the meeting.
- D. **BOARD MEETING CALENDAR:** The board meeting calendar was discussed due to known changes.
- E. **AP EXAM ATTENDANCE REQUIREMENT:** Mr. Baumann asked for permission to add a statement to the student handbook regarding the AP exam attendance requirement. It is being asked to have it added now, so students will be aware of the change before scheduling classes for the 2023-24 school year. The wording, if approved will read: “The district will pay the full cost of the AP exam for a student, if at the end of the 1st quarter, that student has fewer than 5 absences from the class and has above an 85%. If a student does not meet the criteria, he/she can still take the AP exam for the \$97 fee (\$62 if you are on free or reduced lunch).”
- F. **MATH HS ENROLLMENT REQUIREMENT:** Mr. Baumann asked for permission to add a statement to the student handbook regarding the math high school enrollment requirement. It is being asked to be added now, again, so students are aware before scheduling their classes for the 2023-24 school year. The wording, if approved, will read: “All students must take a math class their freshman, sophomore, and junior years. A student’s senior year is optional, but highly recommended if a student is going to attend a two or four year school, or enlisting in the military. Students who take 8th grade algebra, or choose to take two math classes during the same year while in high school, must still take at least one math class during their freshman, sophomore, and junior years.”
- G. **STUDENT SUCCESS COORDINATOR POSITION:** The position was originally hired for a temporary, 2 year position that was grant funded. The board must decide whether it would like to keep the position or set it sunset with the grant funding or use ESSER funds that are still available.

Minutes of Regular Meeting of the Board of Education

January 23, 2023

Page -4-

The Personnel/Negotiations committee recommended using ESSER funds for another year and revisiting the idea next year.

- H. QUIZ BOWL TOURNAMENTS: Mrs. Retza is asking the board for permission for an out of state tournament to Michigan Tech on February 25<sup>th</sup>, and to Chicago (out of state and overnight) April 28-30.
- I. CHEER TRIPS: Coach Kellie Stumbris is requesting approval for 2 overnight cheer trips on February 17 & 18 and again February 24 & 25.

X. ITEMS SCHEDULED FOR ACTION

A. APPOINTMENTS

- 1. EXTRA-CURRICULAR VARSITY GOLF COACH: Motion by Ihde, seconded by Graese to approve Jesse Milquet as varsity golf coach. Motion carried 6-0.
  - 2. PARAPROFESSIONAL SUBSTITUTES: Motion by Cherry, seconded by Heidewald to approve Victoria Chapman and Marlene Rysewyk as paraprofessional substitutes. Motion carried 6-0.
  - 3. SUBSTITUTE TEACHERS: Motion by Heidewald, seconded by Graese to approve Marlene Rysewyk, Alexys Allen, and Christopher Weber as substitute teachers. Motion carried 6-0.
  - 4. CLERICAL SUBSTITUTE: Motion by Cherry, seconded by Ihde to approve Judy Rasmussen as clerical substitute. Motion carried 6-0.
  - 5. VOLUNTEERS/CHAPERONES: Motion by Heidewald, seconded by Huc to approve the list of volunteers/chaperones as presented. Motion carried 6-0.
- B. 2021-2022 AUDIT REPORT: Motion by Cherry, seconded by Ihde to approve the 2021-2022 audit report as presented by Kerber Rose earlier in the meeting. Motion carried 6-0.
  - C. 2023-2024 OPEN ENROLLMENT LIMITS FOR REGULAR AND SPECIAL EDUCATION: Motion by Huc, seconded by Graese to set 2023-2024 open enrollment limits by adopting the special education caseload recommendations from the DPI with no limits to regular education open enrollment per grade level in grades 4K-12 as discussed. Motion carried 6-0.
  - D. 2023-2024 SCHOOL CALENDAR: Motion by Heidewald, seconded by Huc to approve the 2023-2024 school calendar as presented. Motion carried 6-0.
  - E. BOARD MEETING CALENDAR: Motion by Huc, seconded by Heidewald to include the annual meeting on Monday, August 28, 2023, with regular board meeting dates changed to Monday, March 20, 2023, Monday, September 25, 2023, Monday, October 23, 2023, and Monday, January 22, 2024, as proposed. Motion carried 6-0.
  - F. AP EXAM ATTENDANCE REQUIREMENT: Motion by Cherry, seconded by Graese to approve the additional wording to the student handbook as presented earlier by Jeff Baumann. Motion carried 6-0.

Minutes of Regular Meeting of the Board of Education

January 23, 2023

Page -5-

- G. MATH HS ENROLLMENT REQUIREMENT: Motion by Huc, seconded by Cherry to approve the additional wording to the student handbook as presented earlier by Jeff Baumann. Motion carried 6-0.
- H. STUDENT SUCCESS COORDINATOR POSITION: Motion by Heidewald, seconded by Graese to continue the position next year using ESSER funds. Friendly amendment by Huc to revisit next year. Accepted by Heidewald. Motion carried 6-0.
- I. QUIZ BOWL TOURNAMENTS: Motion by Huc, seconded by Ihde to approve the February 25<sup>th</sup> trip out of state to Michigan Tech, and the April 28 – 30 national trip to Chicago, which is out of state and overnight. Motion carried 6-0.
- J. CHEER TRIPS: Motion by Heidewald, seconded by Grandaw to approve the cheer trips with overnight stays on February 17 & 18, and on February 24 & 25. Motion carried 6-0.
- K. FUTURE AGENDA ITEMS: There were none.
- XI. RECESS TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(c)(f)  
CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE  
EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY  
HAS JURISDICTION OR EXERCISES RESPONSIBILITY. CONSIDERING FINANCIAL, MEDICAL,  
SOCIAL OR PERSONAL HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS...
- A. PERFORMANCE EVALUATIONS
1. PRINCIPALS
  2. SCHOOL PSYCHOLOGIST/STUDENT SERVICES DIRECTOR
  3. SUPERINTENDENT
- Motion by Ihde, seconded by Cherry to recess to closed session as read. Roll call vote was taken: Grandaw-Yes, Ihde-Yes, Heidewald-Yes, Cherry-Yes, Huc-Yes, Graese-Yes, and Frievalt-Absent. Motion carried and closed session began at 7:15 pm.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER  
WISCONSIN STATE STATUTE 19.85(2)
- A. CONTRACT EXTENSIONS
1. PRINCIPALS
  2. SCHOOL PSYCHOLOGIST/STUDENT SERVICES DIRECTOR
  3. SUPERINTENDENT
- Motion by Heidewald, seconded by Cherry to reconvene into open session at 8:10 p.m. Motion carried 6-0.  
Motion by Heidewald, seconded by Graese to extend contracts for principals, school psychologist/student services director, and superintendent. Motion carried 6-0.
- XIII. ADJOURNMENT: Motion by Ihde, seconded by Graese to adjourn at 8:12 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek  
Recording Secretary

---

Kris Heidewald  
Clerk

---

Amy Grandaw  
President