

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....January 16, 2019

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Dama at 6:01 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Mike Dama, Cory Sotka, Kris Heidewald, Lyle Cherry, Travis Mueller, Gary Huc and Amy Grandaw were present. Others present: Patrick Mans – Superintendent, Jeff Baumann – High School Principal, Kelly Robinson – Elementary/Middle School Principal, Tom White – Buildings, Grounds and Transportation Director, Linda Tarmann – Business Administrative Assistant, Sarah Jones – Bookkeeper, Jannie Marsolek – Administrative Secretary, Jolene Huc – Community Education Supervisor, Madelin Eiting – Student Council Representative, Vanessa Lecy – Teacher, Sydney Nasgovitz – Teacher, Jodie Brand – Teacher, and Kellie Stumbris – Cheer Coach.
- IV. APPROVAL OF AGENDA: Motion by Heidewald, seconded by Cherry to approve agenda as presented. Motion carried 7-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
 - A. MINUTES OF REGULAR MEETING NOVEMBER 28, 2018
 - B. GENERAL FUND VOUCHERS AND FINANCIAL REPORT
 - C. FUND 60 VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Mueller to approve consent agenda, minutes of meetings as presented, general fund vouchers 95429-95670 in the amount of \$292,075.80 and electronic wire transfers 201800061-201800072 in the amount of \$718,089.46 for a total of \$1,010,165.26 with voids of 94067, 95366, 95370, 95386, 95392, 95393, 95394, 95396, 95406, and 95417, and Fund 60 vouchers 164614-164618 in the amount of \$2,995.40 with no voids. Motion carried 7-0.
- VI. PUBLIC INPUT: There was no public input.
- VII. CORRESPONDENCE/RECOGNITION: Mr. Mans recognized Paula Gruszynski with M & M Area Community Foundation, who informed the Board of the awards being given to a few teachers who participated in the Cool Choices Grant/Program. Mrs. Lecy and Mrs. Nasgovitz had students talk about the clean energy challenge. Mrs. Lecy’s class will receive \$150, and Mrs. Nasgovitz’s class will receive \$50 for their participation.
- VIII. REPORTS
 - A. COMMITTEE REPORTS
 1. BUILDINGS, GROUNDS AND TRANSPORTATION: Mr. Dama reported that the committee met earlier in the evening. They discussed the policy regarding engineered services and hiring of professional services, such as architect or engineer to look at large projects. They interpreted it to not include such items to be required to bring before the Board for approval.

B. ADMINISTRATIVE REPORTS

1. PATRICK MANS – SUPERINTENDENT: Mr. Mans reported that there has only been one day of inclement weather so far this school year, and updated them on the procedure to make those decisions. He also reported that the “Blue Ribbon Commission on School Funding” group has held listening sessions around the state over the past year to gather information regarding the state’s public school funding formula. The Commission has completed its work and has published its recommendations, which have been presented to the leaders of the state legislature. They are: 1) Increasing the per pupil adjustment under the revenue limits. 2) Allowing additional revenue limit authority for energy efficiency projects, mental health services, school safety expenditures, school nurse costs, and above average transportation costs. 3) Per pupil adjustments indexed to inflation. 4) Special education categorical aid. 5) Aid for low-income pupils. 6) Creating a second tier for sparsity aid in districts with enrollments between 745 and 1000 pupils. 7) Educator workforce shortage measures such a teacher loan forgiveness program and allowing the rehiring of retired teachers who wish to go back to work without losing their retirement. All of these measures could potentially help our District. Finally, he reported that Friday, January 18 marks the end of the 1st semester, and finds the school year moving quickly.
1. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL: Mr. Baumann reported on the semester exams and the end of 1st semester. He congratulated January’s Student of the Month award winners, as well as Lunch Bunch winners. He reported that the winter MAPS testing was recently concluded, where scores are used by teachers to gauge the progress of students since first tested in September. The students will complete one more round of tests near the end of May to determine how much they have improved in English and math since the start of the year.
2. KELLY ROBINSON – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: Mrs. Robinson reported that the Crivitz Area Woman’s Club donates \$1,500 annually in books to students at Crivitz Elementary School. New books are purchased and every 4K-3rd grade student picks a book 3 times throughout the year. The Public Library Advisory Board also purchases books and gives them to all 4th and 5th grade students twice a year. By the end of 5th grade, this puts 19 books into the hands of each student. She thanked both organizations for their resources. She reported that Toni Spalding has been taking a group of middle school students to the Crivitz Area Food Pantry each month to help load boxes into cars of those who use the services. She also reported that the pantry in turn gives the school snacks and food for ready to make lunches in the office for students who may need them, and by providing the “backpack buddies program” that they carry out, giving students in need food for outside of the school day, and on weekends. She also reported on the elementary playground project update. Recently, donations came in from Witt’s Piggly Wiggly in the amount of \$1,500, and \$5,500 from the WPTO. Finally, she reported on the close of the 7th and 8th grade boys’ basketball season. The 7th and 8th grade girls’ basketball season started with the new year, as well as the 5th-8th grade wrestling season. Many students are also involved in activities such as cheerleading, youth basketball, and wrestling, leaving the gums and cafeteria busy most days after school.

3. **TOM WHITE - BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR:** Mr. White reported that, thanks to a grant from the M & M Area Community Foundation, we are moving forward with a project to install variable frequency drives and occupancy sensing capabilities to the air handling units that serve the elementary gymnasium and cafeteria, which will result in a significant energy savings. He also reported that there will be a mandatory bidder meeting for contractors interested in the elementary playground project, being held on Friday, January 18 at 1:00 p.m. in the elementary conference room. Finally, he reported that the icy conditions and lack of snowfall have evened out the expenses for salting and snow removal.
4. **JOLENE HUC – COMMUNITY EDUCATION SUPERVISOR:** Mrs. Huc reported that the committee met on Monday, January 14. She reported that the council is trying to work with the Village and School District to create programs. She attended the CBA meeting today and read a letter trying to gain more interest. New programs include an art club, a reading club, and continuing CPR classes. They are working on ideas for this year's community garden, an art program with our students creating mosaic garden benches. Tumbling will be looking for a new instructor. We have open walking on Saturdays at the High School from 9:30 to 11:00. The broom ball rinks are temporarily on hold and she will be working with the Village to possibly set one up in the park so all three rinks can be opened up at one time. Phone messaging is still in the works so the council can utilize phone conferencing, a crossing guard program is in the works for the Crivitz, Wausaukee and Coleman areas.
5. **MADÉLIN EITING - STUDENT COUNCIL REPRESENTATIVE:** Miss Eiting reported that Forensics has 31 members this year, which is the largest group in over 5 years, and we will be hosting the M & O Conference on February 4. Hi-Q won their match last Thursday vs. Menominee and St. Thomas, Student Council is thinking of holding a winter dance in February, National Honor Society members are working on their community service hours.

IX. INFORMATION/DISCUSSION

- A. **2019-2020 OPEN ENROLLMENT LIMITS FOR REGULAR AND SPECIAL EDUCATION:** Mr. Mans reported that the limits for open enrollment limits need to be set in the January Board meeting. He reviewed the DPI standards for setting open enrollment limits for regular and special education and recommended following the DPI recommendations.
- B. **HIGH SCHOOL ROOFING PROJECT DESIGN/ENGINEERING:** Mr. Mans reviewed that the Building, Grounds and Transportation Committee met and reviewed the guidelines for project engineering. The committee decided to follow policy guidelines to not require bids for this type of project, such as architects.
- C. **CHEER TRIP TO MINNESOTA:** Mr. Mans reported that Coach Kellie was requesting an overnight stay out of state, and one day excused from school on Friday, February 1 and to allow the cheer teams to compete on February 2 and 3. The trip has all been paid for through fundraising or parent funding. The Board is asked to approve the request as presented.

- D. FISHING CLUB: Riley Mueller, daughter of Board member Travis Mueller, is asking the Board to allow the creation of a fishing club. Mr. Mueller will be the club advisor, with possible ice fishing, fly fishing or open water fishing throughout the full year.

X. ITEMS SCHEDULED FOR ACTION

A. APPOINTMENTS

- 1. SUBSTITUTE TEACHER: Motion by Heidewald, seconded by Mueller to approve Mary Paitrick as substitute teacher. Motion carried 7-0.
 - 2. PART TIME SPECIAL EDUCATION PARAPROFESSIONAL: Motion by Grandaw, seconded by Sotka to approve Ruth Poh as part time special education paraprofessional. Motion carried 7-0.
 - 3. FISHING CLUB ADVISORS: Motion by Heidewald, seconded by Cherry to approve Travis Mueller as fishing club advisor. Motion carried 6-0-1 with Mueller abstaining.
 - 4. JR HIGH GIRLS' BASKETBALL COACH: Motion by Heidewald, seconded by Mueller to approve Theresa De Los Santos as Jr. High girls' basketball coach. Motion carried 6-0-1 with Dama abstaining.
 - 5. VOLUNTEERS/CHAPERONES: Motion by Mueller, seconded by Grandaw to approve Pat Doubek and Scott Sharkey as volunteers/chaperones. Motion carried 7-0.
- B. HIGH SCHOOL ROOFING PROJECT DESIGN/ENGINEERING: This item was not needed.
- C. 2019-2020 OPEN ENROLLMENT LIMITS FOR REGULAR AND SPECIAL EDUCATION: Motion by Cherry, seconded by Heidewald to approve 2019-2020 open enrollment limits for regular and special education as presented. Motion carried 7-0.
- D. CHEER TRIP TO MINNESOTA: Motion by Grandaw, seconded by Sotka to approve the cheer trip to Minnesota with out of state overnight stay and February 1 excused from school as presented by Coach Kellie. Motion carried 6-1 with Mueller opposing.
- E. FISHING CLUB: Motion by Grandaw, seconded by Heidewald to approve formation of a fishing club as presented. Motion carried 7-0.
- F. SECOND READING NEOLA BOARD POLICY UPDATES
- 1. 0144.1 – COMPENSATION (REVISED)
 - 2. 0161 – PARLIAMENTARY AUTHORITY (REVISED)
 - 3. 0164.2 – SPECIAL MEETINGS (REVISED/REPLACE)
 - 4. 0165.3 – SPECIAL MEETINGS (DELETE)
 - 5. 1213 – STUDENT SUPERVISION AND WELFARE (REVISED)

6. 1422 – NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY (REVISED)
7. 1460 – PHYSICAL EXAMINATION (REVISED)
8. 1461 – UNREQUESTED LEAVES OF ABSENCE/FITNESS FOR DUTY (REVISED)
9. 1623 – SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT (REVISED)
10. 1630.01 – FAMILY & MEDICAL LEAVE OF ABSENCE (“FMLA”) (REVISED)
11. 2131– EDUCATIONAL GOALS AND EXPECTATIONS (REVISED)
12. 2270 – RELIGION IN THE CURRICULUM (REVISED)
13. 2271– EARLY COLLEGE CREDIT PROGRAM (REVISED)
14. 2271.01 – START COLLEGE NOW PROGRAM (REVISED)
15. 2412 – HOMEBOUND INSTRUCTION PROGRAM (REVISED)
16. 2461 – RECORDING OF IEP TEAM MEETINGS (REVISED)
17. 3120 – EMPLOYMENT OF PROFESSIONAL STAFF (REVISED)
18. 3120.04 – EMPLOYMENT OF SUBSTITUTES (REVISED)
19. 3122 – NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY (REVISED)
20. 3139 – STAFF DISCIPLINE (REVISED)
21. 3160 – PHYSICAL EXAMINATION (REVISED)
22. 3230 – CONFLICT OF INTEREST (REVISED)
23. 3430.01 – FAMILY & MEDICAL LEAVE OF ABSENCE (“FMLA”) (REVISED)
24. 4122 – NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY (REVISED)
25. 4139 – STAFF DISCIPLINE (REVISED)
26. 4160 – PHYSICAL EXAMINATION (REVISED)
27. 4162 – CONTROLLED SUBSTANCE AND ALCOHOL POLICY FOR EMPLOYEES THAT TRANSPORT STUDENTS (REVISED)
28. 4230 – CONFLICT OF INTEREST (REVISED)
29. 4430.01 – FAMILY & MEDICAL LEAVE OF ABSENCE (“FMLA”) (REVISED)
30. 4440 – JOB-RELATED EXPENSES (REVISED)
31. 5111 – ELIGIBILITY OF RESIDENTS/NONRESIDENT STUDENTS (REVISED)
32. 5200 – ATTENDANCE (REVISED)
33. 5512 – USE OF TOBACCO BY STUDENTS (REVISED)
34. 5515 – STUDENT USE OF MOTOR VEHICLES (REVISED)
35. 5516 – STUDENT HAZING (REVISED)
36. 5530 – DRUG PREVENTION (REVISED)
37. 5540 - THE SCHOOLS AND GOVERNMENTAL AGENCIES (REVISED)
38. 5630 – CORPORAL PUNISHMENT (REVISED)
39. 5772 – WEAPONS (REVISED)
40. 5870 – STUDENT PRODUCTION OF GOODS AND SERVICES (REVISED)
41. 6330 – LEASING SCHOOL PROPERTY (REVISED)
42. 6520 – PAYROLL DEDUCTIONS (REVISED)
43. 6700 – FAIR LABOR STANDARDS ACT (FLSA) (REVISED)
44. 6830 – AUDIT (REVISED)
45. 7217 – WEAPONS (REVISED)

46. 7440 – FACILITY SECURITY (REVISED)
 47. 7530.02 – STAFF AND SCHOOL OFFICIALS USE OF PERSONAL COMMUNICATION DEVICES (REVISED)
 48. 8146 – NOTIFICATION OF EDUCATIONAL OPTIONS (REVISED)
 49. 8310 – PUBLIC RECORDS (REVISED)
 50. 8340 – PROVIDING A REFERENCE (REVISED)
 51. 8462 – MANDATORY REPORTING OF STUDENT ABUSE AND NEGLECT AND THREATS OF VIOLENCE (REVISED)
 52. 8500 – FOOD SERVICES (REVISED)
 53. 9130 – PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS (REVISED)
 54. 9160 – PUBLIC ATTENDANCE AT SCHOOL EVENTS (REVISED)
- Motion by Heidewald, seconded by Sotka to approve changes as discussed during the first reading and approved as presented. Motion carried 7-0.

XI. RECESS TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(c)(f) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY. CONSIDERING FINANCIAL, MEDICAL, SOCIAL OR PERSONAL HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS...

A. PERFORMANCE EVALUATION

1. NEW TEACHERS
2. ADMINISTRATIVE STAFF

Motion by Heidewald, seconded by Grandaw to recess to closed session as read at 6:35 p.m. Roll call vote was taken: Dama-Yes, Sotka-Yes, Cherry-Yes, Mueller-Yes, Heidewald-Yes, Huc-Yes, and Grandaw-Yes. Motion carried.

XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATE STATUTE 19.85(2): Motion by Mueller, seconded by Heidewald to reconvene into open session at 7:09 p.m. Motion carried 7-0. No other action was taken.

XIII. ADJOURNMENT: Motion by Mueller, seconded by Grandaw to adjourn at 7:10 p.m. Motion carried 7-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Michael Dama
President